

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #882

DATE: September 17, 2013

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **4:00 p.m. Closed Session**
5:00 p.m. Board Retreat
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Allen Rosen, President
Mary Pallant, Vice President
Sepideh Yeoh, Clerk
Barbara Laifman, Member
Jennifer von Schneidau, Member
Brooke Pestano, Student Board Representative

EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Cliff Moore, Consultant
Enoch Kwok, Director, Educational Technology
Susan Roberts, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, October 15, 2013

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT

AGENDA – REGULAR BOARD MEETING #882

September 17, 2013

CALL TO ORDER - Followed by Public Comments/ 4:00 p.m.

CLOSED SESSION: 4:00 p.m.

BOARD RETREAT: 5:00 p.m.

OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Independent Student Teachers, Special Ed Teacher, Elementary Teacher, ASL Teacher, HS Counselor (LT Sub), Guest Teacher, Health Technicians, Instructional Assistants II, Campus Supervisor, Food Service Sub, Student Workers FS, Instructional Assistant II Sub

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

IV: BOARD RETREAT – 5:00 p.m.

2013 – 2014 Moral Imperatives, Goals and Action Plans

V: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

VI. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VII. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation of Sustainability Award from Senator Pavley by Marie Lakin
2. Remarks from Board Members
3. Remarks from Superintendent
4. Report from Facilities Planning Committee

9/6/2013

5. Report from Technology

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

1. Update on School Safety

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. [Approve Minutes of Regular Board Meeting August 20, 2013](#)
- b. [Public Employee/Employment Changes 01CL22198-01CL22225 & 01CE06325-01CE06383](#)
- c. [Approve Purchase Orders –August 1 – August 31, 2013](#)
Board Policy 3300 requires Board approval of Purchase Orders
- d. [Approve Overnight Trips for Oak Park High School Fall Athletic Teams who Qualify for CIF Playoffs](#)
Board Policy 6153 requires Board approval for student overnight trips
- e. [Approve Overnight Trip for Oak Park High School Cross Country Team – October 11-13, 2013](#)
Board Policy 6153 requires Board approval for student overnight trips
- f. [Approve Overnight Trip for Oak Park High School Advanced Peer Counselors – September 22-23, 2013](#)
Board Policy 6153 requires Board approval for student overnight trips
- g. [Approve Overnight Trip for Oak Park High School Girls' Soccer Team – December 13-15, 2013](#)
Board Policy 6153 requires Board approval for student overnight trips
- h. [Approve Overnight Trip for Medea Creek Middle School 8th Grade Astrocamp – October 30-November 1, 2013](#)
Board Policy 6153 requires Board approval for student overnight trips
- i. [Approve Overnight Trip for Medea Creek Middle School 7th Grade to Catalina – November 4-6 and November 6-9, 2013](#)
Board Policy 6153 requires Board approval for student overnight trips
- j. [Approve Resolution #13-17 Establishing the Gann Appropriation Limit for Fiscal year 2013-2014](#)
Constitutional requirement for Board approval establishing appropriations limit
- k. [Approve Notice of Completion, 13-07R, Parking Lot Repairs at Oak Hills Elementary School](#)
Board approval required for Notice of Completion
- l. [Approve Notice of Completion, 13-13R, Relocatable Classroom Roof Replacements at Oak Hills Elementary School and Medea Creek Middle School](#)
Board approval required for Notice of Completion
- m. [Approve Notice of Completion, 13-19R, Concrete Walkway Repairs at Oak Park High School](#)
Board approval required for Notice of Completion
- n. [Approve Notice of Completion, 13-20R, Gym Foyer Roof Replacement at Oak Park High School](#)
Board approval required for Notice of Completion
- o. [Approve Notice of Completion, 13-17R, Door Replacements at Medea Creek Middle School](#)

Board approval required for Notice of Completion

ACTION

2. BUSINESS SERVICES

a. [Approve Board Response to the Oak Park Citizens' Oversight Committee Annual Report](#)

Board will be asked to review, amend as necessary, and approve the District's Response to the OPCOC Annual Report

b. [Approve Revision to the Technology and Equipment Plan for Measure C6 General Obligation Bond](#)

Board must approve all changes to Measure C6

c. [Approve Change Order #1, Project 13-01R, Building 200 Modernization at Brookside Elementary School](#)

Board approval required for change orders

d. [Approve Change Order #2, Project 13-11R, Domestic Water Service Upgrade at Brookside Elementary School](#)

Board approval required for change orders

e. [Approve Notice of Completion, 13-11R, Domestic Water Service Upgrade at Brookside Elementary School](#)

Board approval required for Notice of Completion

f. [Approve Consultant Agreement for Implementation of California Uniform Public Construction Cost Accounting Procedures](#)

Board Policy 3312 requires Board approval for contracts for services

g. [Approve Unaudited Actual Reserves and Expenditures for Fiscal Year 2012-2013](#)

Board is asked to review Unaudited Actual Revenues and Expenditures

h. [Update and Discussion of 2013-2014 General Fund Operating Budget](#)

Staff will provide updated information on the 2013-14 General Fund Operating Budget for discussion

3. CURRICULUM

a. [Public Hearing and Approve Resolution #13-18, Regarding Sufficiency of Textbooks and Instruction Materials for 2012-2013](#)

Education Code 60119 requires a Public Hearing and Board approval regarding sufficiency of textbooks and instructional materials annually in order to receive funding from the state for textbooks

4. BOARD RETREAT

[2013 – 2014 Moral Imperatives, Goals and Action Plans](#)

VIII. INFORMATION ITEMS

- 1. [Monthly Cash Flow Report](#)**
- 2. [Monday Measure R Budget Report](#)**

IX. OPEN DISCUSSION

X. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m

XI. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- 1. [Brookside Elementary School Report](#)**
- 2. [Oak Hills Elementary School Report](#)**
- 3. [Red Oak Elementary School Report](#)**
- 4. [Medea Creek Middle School Report](#)**

5. [Oak Park High School Report](#)
6. [Oak View High School/Oak Park Independent School](#)
7. [Oak Park Neighborhood School](#)

MINUTES OF REGULAR BOARD MEETING 8-20-13 #881
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Allen Rosen, called the regular meeting to order at 5:15 p.m. at Oak Park High School Library, Film & Lecture Room, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Allen Rosen, President, Ms. Mary Pallant, Vice President, Ms. Sepideh Yeoh, Clerk, and Ms. Barbara Laifman, Member

BOARD ABSENT

Ms. Jennifer von Schneidau, Member

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 5:16 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Allen Rosen, called the regular meeting to order at 6:10 p.m. at Oak Park High School Library, Film & Lecture Room, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Allen Rosen, President, Ms. Mary Pallant, Vice President, Ms. Sepideh Yeoh, Clerk, and Ms. Barbara Laifman, Member

BOARD ABSENT

Ms. Jennifer von Schneidau, Member

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Mr. Enoch Kwok, Director, Educational Technology, Ms. Barbara Dickerson, Director, Fiscal Services, Mr. Cliff Moore, Consultant, and Ms. Linda Sheridan, Executive Assistant.

FLAG SALUTE

Alon Glickstein led the Pledge of Allegiance to the Flag

REPORT ON CLOSED SESSION

The Board took no action in Closed Session held on June 17, 2013. The Board took no action in Closed Session held this evening.

ADOPTION OF AGENDA

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education adopted the agenda except to move item C2j before C2k to beginning. Motion carried 4-0-1 Absent.

PUBLIC SPEAKERS

Veronica and Dominick Aiello addressed the Board about the noise from the football field from various sports, also using bullhorns, and airhorns early in the morning. This also occurs on weekends. People are also driving recklessly in parking lot. Dr. Knight will look into the matter and call Mr. and Mrs. Aiello.

REPORT FROM BOARD MEMBERS

Board Member Barbara Laifman welcomed everyone back and wished everyone a good year ahead. She thanked Friends and Barry Myerson for another great summer school and enrichment program, including art. Board Member Sepideh Yeoh reported she attended the Rancho Simi Recreation and Parks Department meeting in July and the Ventura County School Boards Association Meeting in August. Board Member Mary Pallant reported that she has toured some of the construction sites that look great. Board Member Allen Rosen welcomed everyone back to another great school year. He wanted to thank the Facilities Team for their hard work over the summer in getting the projects completed.

REPORT FROM SUPERINTENDENT

Dr. Knight reported the schools are ready for opening day. The construction projects completed over the summer look great and commendation should be made to all involved who worked so hard to get these jobs completed. Enrollment numbers look good and while we still are not happy with LCFF funding at the last minute these was some changes made to the formula to give us some additional funds. Dr. Knight asked Enock Kwok to report on activities of the Technology Department over the summer. Mr. Kwok reported on the trainings he conducted and contacts he has made with vendors for telephone services and security cameras. Dr. Knight asked Martin Klauss and Cliff Moore to report on the Budget, especially how LCFF affects OPUSD, and Enrollment for 2013-14.

Report from Facility Planning Committee

Peter Kristensen reported on the continuing projects and projects conducted over the summer.

DISCUSSION ITEMS

Update on School Safety – Dr. Knight shared with the Board the ongoing projects related to school safety. There is an agenda item on tonight regarding adding additional campus supervisors to each school considering larger enrollment and allowing for supervision while students are in their classrooms to ensure that they can monitor who enters campus while everyone is busy in classrooms. Also, this year all staff will wear badges to easily identify who belongs on campus and who does not. Visitors will also be required to wear badges and visitors are not wearing badged they will be redirected back to the school office to get one or they will be asked to leave. Also still in the process, are signs for each building and address signs for each school.

C.1. CONSENT AGENDA

On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved the Consent Agenda. Motion carried 5-0.

- a. **Approve Minutes of Regular Board Meeting June 17, 2013**
- b. **Public Employee/Employment Changes 01CL21873-01CL2190 & 01CE06276-01CE06324**
- c. **Approve Purchase Orders –June 1 – July 31, 2013**
- d. **Approve Quarterly Report On Williams Complaints – July 2013**
- e. **Approve 2012-13 Annual Attendance Report**
- f. **Approve Renewal Agreement with School Innovations & Achievement for Teacher Notifications Required by EC 49079**
- g. **Approve Renewal Agreement with School Services of California for Fiscal Information Services**
- h. **Approve Renewal Agreement with Christy White Associates for Audit Services**
- i. **Approve Notice of Completion, Project 11-14R, Restroom Installation at Oak View High School**
- j. **Approve 2013-14 Mandate Block Grant Letter of Intent**
- k. **Approve 2013-14 Transportation Agreement with Tumbleweed Transportation**

- l. Approve Overnight Trip for Oak Park High School Girls' Volleyball Team – September 13-14, 2013**
- m. Ratify Overnight Trip for Oak Park High School ASB – August 17-18, 2013**

ACTION

2. BUSINESS SERVICES

a. Ratify District of Choice Reporting Requirements

On motion of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education ratified the District of Choice Reporting Requirements. Motion carried 4-0-1 Absent.

b. Approve Change Order #1, Project 13-11R, Domestic Water Upgrade at Brookside Elementary School

On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved Change Order #1, Project 13-11R Domestic Water Upgrade at Brookside Elementary School. Motion carried 4-0-1 Absent.

c. Approve Change Order #1, Project 13-13R, Roofing at Oak Hills Elementary School and Medea Creek Middle School

On motion of Sepideh Yeoh, seconded by Mary Pallant, the Board of Education approved Change Order #1, Project 13-13R, Roofing at Oak Hills Elementary School and Medea Creek Middle School. Motion carried 4-0-1 Absent.

d. Approve Change Order #1, Project 13-19R, Concrete Repairs at Oak Park High School

On motion of Mary Pallant, seconded by Barbara Laifman, the Board of Education approved Change Order #1, Project 13-19R, Concrete Repairs at Oak Park High School. Motion carried 4-0-1 Absent.

e. Approve New Measure R Project 13-21R, Electric Transformer Replacement at Oak Hills Elementary School

On motion of Sepideh Yeoh, seconded by Mary Pallant, the Board of Education approved new Measure R Project 13-21R Electric Transformer Replacement at Oak Hills Elementary School. Motion carried 4-0-1 Absent.

f. Approve New Measure R Project 13-22R, HVAC Repairs at Oak Park High School

On motion of Sepideh Yeoh, seconded by Mary Pallant, the Board of Education approved new Measure R Project 13-22R, HVAC Repairs at Oak Park High School. Motion carried 4-0-1 Absent.

g. Approve Additional Architectural Services – HVAC System Design Revisions at Brookside Elementary School

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education approved additional architectural services – HVAC System Design Revisions at Brookside Elementary School. Motion carried 4-0-1 Absent.

h. Approve Agreement for DSA Testing Services for Measure R Projects

On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved Agreement for DSA Testing Services for Measure R Projects. Motion carried 4-0-1 Absent.

i. Approve Additional Engineering Services – HVAC System Design Revisions at District Office

On motion of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education approved additional engineering services – HVAC System Design Revisions at District Office. Motion carried 4-0-1 Absent.

j. Approve Resolution #13-15, Authorizing Issuance of Measure C6 General Obligation Bonds

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education approved Resolution #13-15, Authorizing Issuance of Measure C6 General Obligation Bonds. Motion carried 4-0-1 Absent.

k. Approve Resolution #13-16, Authorizing Issuance of Measure R General Obligation Bonds

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education approved Resolution #13-16, Authorizing Issuance of Measure R General Obligation Bonds. Motion carried 4-0-1 Absent.

3. HUMAN RESOURCES

a. Approve Authorization to Employ an Administrative Consultant

On motion of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education approved the Authorization to Employ an Administrative Consultant. Motion carried 4-0-1.

b. Approve 2013-14 Declaration of Need for Fully Qualified Educators

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education approved the 2013-14 Declaration of Need for Fully Qualified Educators. Motion carried 4-0-1.

c. Approve Reestablishing Particular Kinds of Services, Increasing the Number of Employees, and Authorizing Offers of Reappointment to Laid Off Classified Employees

On motion of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education approved reestablishing particular kinds of services, increasing the number of employees, and authorizing offers of reappointment to laid off Classified employees: Two (2) Instructional Aide I (Kindergarten Aide) positions ; Two (2) Elementary School Library/Media Technician positions ; One (1) Middle School Library/Media Technician position. Motion carried 4-0-1 Absent.

d. Approve Reestablishing Particular Kinds of Services, Increasing the Number of Employees, and Authorizing Offers of Reappointment to Laid Off Classified Employees

On motion of Sepideh Yeoh, seconded by Mary Pallant, the Board of Education approved reestablishing particular kinds of services, increasing the number of employees, and authorizing offers of reappointment to laid off Classified employees: Two (2) Instructional Aide I (Kindergarten Aide) positions ; Five (5) Instructional Aide I (Classroom Aide) positions ; Four (4) Instructional Aide 1 (PE Coach) positions ; One (1) Instructional Aide 1 (Music) position. Motion carried 4-0-1 Absent.

e. Approve Establishing Particular Kinds of Services, Increasing the Number of Employees, and Authorizing Offers of Appointment to Classified Employees

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education approved establishing particular kinds of services, increasing the number of employees, and authorizing offers of appointment to Classified employees: Two (2) additional campus supervisors at each school in order to promote additional campus safety. Motion carried 4-0-1 Absent.

4. BOARD POLICY

a. Approve Amendment to Board Policy 1325 – Advertising and Promotion – First Reading

On motion of Barbara Laifman, seconded by Mary Pallant, the Board of Education approved, the amendment to Board Policy 1325 – Advertising and Promotion on First Reading. Motion carried 4-0-1.

b. Approve Amendment to Board Policy 1330 – Use of School Facilities – First Reading

On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved the amendment to Board Policy 1330 – Use of School Facilities on First Reading. Motion carried 4-0-1 Absent.

c. Approve Amendment to Board Policy 3460 – Financial Reports and Accountability – First Reading

On motion of Sepideh Yeoh, seconded by Mary Pallant, the Board of Education approved the amendment to Board Policy 3460 – Financial Reports and Accountability on First Reading. Motion carried 4-0-1 Absent.

d. **Approve Amendment to Board Policy 3514.1 – Hazardous Substances – First Reading**
On motion of Barbara Laifman, seconded by Mary Pallant, the Board of Education approved the amendment to Board Policy 3514.1 – Hazardous Substances on First Reading. Motion carried 4-0-1 Absent.

e. **Approve Amendment to Board Policy 3580 – District Records – First Reading**
On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved the amendment to Board Policy 3580 – District Records on First Reading. Motion carried 4-0-1 Absent.

5. BOARD

a. **Approve Proposed Board Meeting Schedule for the 2013-2014 School Year**
On motion of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education approved the proposed Board Meeting Schedule for the 2013-2014 School Year except to change the April meeting to April 8 and to correct the typo of the June meeting to June 17. Motion carried 4-0-1.

VII. INFORMATION ITEMS

1. Monthly Enrollment and Attendance Report

IX. ADJOURNMENT:

There being no further business before this Board, the Regular meeting is declared adjourned at 9:50 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: SEPTEMBER 17, 2013

SUBJECT: C.1.c. APPROVE PURCHASE ORDERS ISSUED AUGUST 1-31, 2013
CONSENT

ISSUE: Shall the Board approve the purchase orders issued August 1-31, 2013?

BACKGROUND: Attached is the Purchase Order Report listing all purchase orders issued during the reporting period. All purchase orders have been approved by an administrator as a necessary expense and are budgeted for and within the budget authorization of the account.

ALTERNATIVES:

1. Approve the attached Purchase Order Report as submitted.
2. Do not approve the Purchase Order Report.

RECOMMENDATION: Alternative No. 1

Respectfully submitted: Anthony W. Knight, Ed.D., Superintendent

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Includes 08/01/2013 - 08/31/2013					
PO Number	Vendor Name	Description	Location	Fund	Account Amount
B14-00137	BTC Laboratories	Proj 13-05R Special Inspection Services OPHS	Business Administration	213	4,077.00
B14-00142	Regency Enterprises, Inc	Open Purchase order for light bulbs and recycling	Brookside School	010	537.50
B14-00173	Sara Daniel	Sub-Contractor for Mommy & Me Class	Neighborhood Pre-School Program	010	3,328.00
B14-00174	Do-It Center	2013-2014 supplies M&O	Business Administration	010	2,000.00
B14-00175	At & T CALNET2	2013-14 AT&T Telephone DO	Business Administration	010	5,000.00
B14-00176	Golden State Elevator	2013-2014 annual testing elevators	Business Administration	010	1,000.00
B14-00177	Time Warner Cable	2013-14 Internet Access Balfour Beatty Trailer	Business Administration	213	1,020.00
B14-00178	Axiom	2013-14 SARC Services	Business Administration	010	5,450.00
B14-00180	TUMBLEWEED EDUCATIONAL ENTERPRISES INC	Special Ed Transportation - 2013/14	Pupil Services/Special Ed.	010	60,000.00
B14-00181	AT & T Mobility	2013-2014 Cell Phones & Svs	Business Administration	010	11,100.00
B14-00182	Ferguson Enterprises	2013-2014 Plumbing Supplies	Business Administration	010	500.00
B14-00183	T&T Truck and Crane Service	Proj 13-19R Crane Service Walkway Repairs OPHS	Business Administration	213	4,000.00
B14-00184	School Specialty	Open PO for Art Class Supplies	Medea Creek Middle School	010	450.00
B14-00185	WELLS FARGO PAYMENT REMITTANCE CENTER	Human Resource Dept. Supplies	Human Resources	010	4,000.00
B14-00186	Southwest School Supply	General supplies blanket purchase order	Red Oak Elementary School	010	5,000.00
B14-00187	At & T CALNET2	Blanket purchase order for telephone charges	Red Oak Elementary School	010	1,500.00
B14-00188	United States Postal Service	Red Oak Postage	Red Oak Elementary School	010	675.00
B14-00189	Do-It Center	Custodial supplies for Red Oak	Red Oak Elementary School	010	500.00
B14-00190	Document Systems	Color copies and staples for copiers	Red Oak Elementary School	010	1,200.00
B14-00191	House Sanitary Supply	Red Oak custodial supplies	Red Oak Elementary School	010	3,500.00
B14-00192	School Health Corporation	Red Oak Health Office supplies	Red Oak Elementary School	010	400.00
B14-00193	AT & T Mobility	Revised PO for 2013-2014 Cell Phones & Svs	Business Administration	010	11,100.00
B14-00194	Stacy Carter	NPS - Parent Travel Reimbursement 2013/2014	Pupil Services/Special Ed.	010	2,700.00
B14-00195	School Services of California	2013 - 2014 Fiscal & Mandate Information Services	Business Administration	010	3,300.00
B14-00196	Roadside Lumber & Hardware,	2013-2014 Playground Sand All Sites	Business Administration	010	1,000.00
FS14-00053	CRD LLC / Subay #46228	Sub Sandwich	Food Services	130	5,000.00
FS14-00054	CRD LLC / Subay #46228	Sub Sandwich	Food Services	130	5,000.00
FS14-00055	Controlled Elements HVAC	Freezer & Refrig. Repairs - District Wide	Food Services	130	3,000.00
P13-00735	Document Systems	2012-2013 Copier maintenance agreement	Business Administration	010	16,162.87

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Includes 08/01/2013 - 08/31/2013

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P14-00092	AED Authority	AED Batteries - Safety Credits	Business Administration	010	628.46
P14-00093	School Services of California	LCFF Workshop Materials only	Accounting & Payroll	010	75.00
P14-00094	Balfour Beatty Construction	Construction Management 7/1/13 - 12/31/13	Business Administration	213	500,000.00
P14-00095	Omega Construction Company	MCMS Wall & Tile Repairs	Business Administration	010	4,180.00
P14-00096	Kaiser Air & Sheet Metal Inc.	Proj 13-22R Condenser Coil OPHS	Business Administration	213	6,990.00
P14-00097	Portastor Portable Containers	Proj 13-01R Storage Container Rental BES	Business Administration	213	510.00
P14-00098	M/M Mechanical, Inc	Proj 13-19R Storm Drain/Sewer Line Repair OPHS	Business Administration	213	3,759.72
P14-00099	Hughes General Engineering	Proj 13-03R Window Sill Repairs Bldg C OPHS	Business Administration	213	8,573.34
P14-00100	TYR, Inc.	Proj RDSA DSA Inspection OPHS	Business Administration	213	3,400.00
P14-00101	Do-It Center	Proj 13-10R Supplies Hydration Stations	Business Administration	213	161.53
P14-00102	All Phase Construction	Proj 13-01R Hand Dryers Building 200 BES	Business Administration	213	2,371.54
P14-00103	Monterey County Office of Ed	CA standards for teachers	Human Resources	010	100.00
P14-00104	U S POSTAL SERVICE(AMS-TMS) US PS/ASCOM HASLER	postage for mail machine	Human Resources	010	10,200.00
P14-00105	Eyedentity Graphics Inc.	Signage for OPUSD Vehicles - Additional Hours	Business Administration	010	295.00
P14-00106	House Sanitary Supply	Proj 13-01R & 13-03R Dispensers BES/OPHS Mod	Business Administration	213	577.06
P14-00107	Fence Factory	Proj 13-19R Fence Install Parking Ares OPHS	Business Administration	213	2,643.00
P14-00108	Enhanced Landscape Mgmt, Inc	Landscape Clean-up all Sites	Business Administration	010	14,800.00
P14-00109	WELLS FARGO PAYMENT REMITTANCE CENTER	Supt supplies/staff development	Superintendent	010	40,000.00
P14-00110	Trees & Things	Brush Clearance King James Ct	Business Administration	010	4,275.00
P14-00111	G.I. Industries	DON: Roll-off for end of year trash 2013	Medea Creek Middle School	010	222.16
P14-00112	School Specialty	DON: Student Planner/Agendas for 2013-14	Medea Creek Middle School	010	9,429.02
P14-00113	Worthington Direct	PFA: Student Desks, Tables, Chairs	Medea Creek Middle School	010	12,638.51
P14-00114	Renaissance Learning, Inc	PFA: A.R. Renewal	Medea Creek Middle School	010	2,856.10
P14-00115	Riverside Publishing	SpEd Assessing Protocols - Psychs	Pupil Services/Special Ed.	010	101.70
P14-00116	Do-It Center	Proj 13-10R Supplies Hydration Stations	Business Administration	213	34.68
P14-00117	Leader Carpet	BES Carpet Repair rm 211	Business Administration	010	4,305.50

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 2 of 4

Includes 08/01/2013 - 08/31/2013

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P14-00118	Pacific Building Maintenance	Proj 13-00R Cleaning Service OPHS / BES	Business Administration	213	6,940.00
P14-00119	Agoura Equip Rentals	Proj 13-19R Forklift Rental Concrete Repairs OPHS	Business Administration	213	170.00
P14-00120	SMITH PIPE & SUPPLY	Proj 13-05R Supplies ADA Field Improvement OPHS	Business Administration	213	482.88
P14-00121	Kaiser Air & Sheet Metal Inc.	Proj 13-22R Swamp Cooler OPHS Cafe	Business Administration	213	3,242.00
P14-00122	Omega Construction Company	BES Repairs Room 211	Business Administration	010	14,500.00
P14-00123	Morales Exterminating Co. Inc	BES Termite Repair rm 211	Business Administration	010	1,385.00
P14-00124	Time Warner Cable	2013/14 Point to Point & Direct Internet Access	Business Administration	010	26,866.80
P14-00125	Corona Clay Company	Proj 13-05R Baseball Field Dirt OPHS	Business Administration	213	1,514.38
P14-00126	Ventura County Schools	Classified/Certificated Fingerprints	Human Resources	010	300.00
P14-00127	Accrediting Commission For Sch ools/Wasc	Accreditation/oth exp	Oak Park High School	010	810.00
P14-00128	Ferguson Enterprises	Proj 13-10R Hydration Station Districtwide	Business Administration	213	234.71
P14-00129	Fence Factory	Proj 13-05R Fence Around Baseball Field OPHS	Business Administration	213	9,923.00
P14-00130	Trees & Things	BES Tree Removal	Business Administration	010	3,150.00
P14-00131	Ventura County Graphic Service	Health and Cumulative folders	Red Oak Elementary School	010	134.50
P14-00132	Acorn Press	Ads for 2013-14	Human Resources	010	2,000.00
P14-00133	Sheeler Moving & Storage	Proj 13-03R Furniture Move Bldg C OPHS	Business Administration	213	6,799.00
P14-00134	Pacificom	Proj 13-16R Conduit & Cable OPHS Snack Shack	Business Administration	213	4,280.00
P14-00135	Southwest School Supply	File cabinet for psychologist's office	Red Oak Elementary School	010	193.63
P14-00136	All-Phase Electric Supply Co	Proj 13-01R Hand Dryers Bldg 200 Mod BES	Business Administration	213	2,371.54
P14-00137	SMITH PIPE & SUPPLY	Proj 13-16R Supplies Security Camera OPHS	Business Administration	213	41.38
P14-00138	G.I. Industries	Organic Disposal Service OHES	Business Administration	010	1,852.10
P14-00139	VCOE	Alt Ed Summit	Oak View High School	010	112.00
P14-00140	Embroider This	DON: Camp Medea t-shirts	Medea Creek Middle School	010	715.43
P14-00141	REDWOOD BIOTECH	Drug Tests for Clean Teen	Oak View High School	010	367.19
P14-00142	VCOE	SELPA - group trainings & workshops 2012/13	Pupil Services/Special Ed.	010	102.12
P14-00143	Mendez Foundation	Too Good For Drugs 4th Grade	Curriculum	010	375.06
P14-00144	Fagen Friedman & Fulfrost LLP	Special Education Symposia 2013-2014	Pupil Services/Special Ed.	010	480.00
P14-00145	Conejo Awards	Blanket PO for Awards, etc.	Board of Education	010	5,000.00
P14-00146	Pacificom	Proj 13-03R Fiber Installaion Bldg C OPHS	Business Administration	213	3,210.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 3 of 4

Includes 08/01/2013 - 08/31/2013					
PO Number	Vendor Name	Description	Location	Fund	Account Amount
T14-00010	CA Interactive Technologies	2013-14 21st CC-Installations QT6605 & QT6662	Technology Coordinator	212	50,457.52
T14-00011	PCM-G, Inc.	Site License Adobe Master Collection CS6	Curriculum	010	13,473.06
T14-00012	PCMG Inc,	CISCO Smartnet Maintenance - 3Yr (to July 2016)	Technology Coordinator	010	6,935.11
TB14-00008	Compuwave Inc.	toner for printer in Room 17	Neighborhood Pre-School Progrom	010	1,290.00
Total Number of POs			88	Total	965,336.10

Fund Summary

Fund	Description	PO Count	Amount
010	General Fund	1	16,162.87
		Total Fiscal Year 2013	16,162.87
010	General Fund	57	308,388.95
130	Cafeteria Fund	3	13,000.00
212	Measure C6 Technology Bond Fun	1	50,457.52
213	Measure R FACILITIES Bond Fund	26	577,326.76
		Total Fiscal Year 2014	949,173.23
		Total	965,336.10

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

TO: MEMBERS, BOARD OF EDUCATION
FROM: ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: SEPTEMBER 17, 2013
SUBJECT: C.1.d. APPROVE OVERNIGHT TRIPS FOR OAK PARK HIGH SCHOOL FALL ATHLETIC TEAMS WHO QUALIFY FOR CIF PLAYOFFS

CONSENT

ISSUE: Shall the Board approve overnight trips for the Oak Park High School for Fall Athletic Team(s) who qualify for CIF Play-offs?

BACKGROUND: Principal, Kevin Buchanan, requests approval for any/all fall sports team(s) (Girls' Tennis & Volleyball, Football, Cross County) that might qualify for CIF play-offs and require overnight travel and accommodations due to distance. Details of specific trips will be updated as they occur. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve overnight rip as presented.
 2. Do not approve overnight trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Kevin Buchanan

Respectfully submitted

 Anthony W. Knight, Ed.D.
 ESuperintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: SEPTEMBER 17, 2013
SUBJECT: C.1.e APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL CROSS COUNTRY TEAM - OCTOBER 11-12, 2013
CONSENT

ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Cross Country Team?

BACKGROUND: Principal, Kevin Buchanan, requests approval for the Oak Park High School Cross Country Team to attend the Clovis Invitational overnight scheduled for October 11-12th, 2013 in Fresno, CA. The 45 athletes, four OPHS coaches and six volunteer chaperones will travel by district approved drivers in private & district vehicles. Team and chaperones will depart Friday, October 11 at noon and return Saturday, October 12 by 7 p.m. They will stay at the Marriott Courtyard in Clovis. The cost will be approximately \$75 per athlete to cover the cost of transportation & lodging & breakfast. Meals and suggested \$30-50 spending money is extra. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve overnight trip as presented.
 2. Do not approve overnight trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Kevin Buchanan

Respectfully submitted

Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: SEPTEMBER 17, 2013
SUBJECT: C.1.f. APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL ADVANCED PEER COUNSELORS - SEPTEMBER 22-23, 2013

CONSENT

ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Advanced Peer Counselors?

BACKGROUND: Principal, Kevin Buchanan, requests approval for Advanced Peer Counselors to attend this retreat scheduled for September 22-23, 2013 in Malibu, CA. Approximately 40 male and female students, two OPHS counselors and two chaperones (one male, one female) will travel by district approved drivers in private vehicles. They will depart on Sunday morning and return Monday evening. They will stay at the Shalom Institute in Malibu. Students will pay approximately \$100 per student to cover the cost of meals, transportation and lodging. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve overnight trip as presented.
 2. Do not approve overnight trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Kevin Buchanan

Respectfully submitted

Anthony W. Knight. Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
vonSchneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: SEPTEMBER 17, 2013
SUBJECT: C.1.g. APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL GIRLS' SOCCER TEAM – DECEMBER 13-15, 2013
CONSENT

ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Girls' Soccer Team?

BACKGROUND: Principal, Kevin Buchanan, requests approval for the Girls' Soccer Team to attend this tournament scheduled for December 13-15, 2013 at Grace Brethren in Simi Valley, CA. Approximately 20 athletes, four OPHS coaches and two chaperones will travel by district approved drivers in private and district vehicles. Team and chaperones will depart from the school at 1:30 on Friday, December 13th and return the morning of December 15th. They will be staying at Courtyard Marriott in Simi Valley. The cost will be approximately \$220 per athlete to cover the cost of tournament, transportation, and lodging. Students will need to bring an additional \$30-\$40 to cover the cost of meals. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve overnight trip as presented.
 2. Do not approve overnight trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Kevin Buchanan

Respectfully submitted

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
vonSchneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: SEPTEMBER 17, 2013

SUBJECT: C.1.h. APPROVE OVERNIGHT TRIP FOR MEDEA CREEK MIDDLE SCHOOL 8th GRADE ASTROCAMP – OCTOBER 30 – NOVEMBER 1, 2013

Consent

ISSUE: Shall the Board of Education approve the Medea Creek Middle School 8th Grade Astrocamp trip?

BACKGROUND: Medea Creek has been participating in Astrocamp, in Idyllwild, for several years. Attendance is open to all 8th graders and is completely optional. Students attending will participate in classes that extend the 8th grade science curriculum (classes include Electricity and Magnetism, Telescope Viewing, Building and Launching Rockets) as well as team building activities that encourage physical challenges (Hiking, Ropes Course, Rock-Wall Climbing). Each year students say this is an outstanding educational experience.

The trip is scheduled for October 30th to November 1st, 2013. The cost is \$320.00 (includes transportation, classes, food and lodging), with participating chaperones paying half of the student fee. Financial assistance is available to students unable to pay for the trip. Chaperones include MCMS staff members and parent volunteers. The bus company is to be determined.

ALTERNATIVES: 1. Approve the overnight trip to Astrocamp in Idyllwild.
2. Do not approve the overnight trip to Astrocamp in Idyllwild.

RECOMMENDATION: Alternative #1.

RATIONALE: It is an outstanding opportunity to study physical science, hands-on, in a unique environment, while focusing on team-building and attempting new physical challenges.

Respectfully submitted:

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT
DATE: SEPTEMBER 17, 2013
SUBJECT: C.1.i APROVE OVERNIGHT TRIP FOR MEDEA CREEK MIDDLE SCHOOL 7th GRADE TO CATALINA – NOVEMBER 4-6 AND NOVEMBER 6-9, 2013

Consent

ISSUE: Shall the Board of Education approve an overnight trip for Medea Creek Middle School 7th graders to Catalina?

STATEMENT: As in past years, all interested 7th graders have the opportunity to experience hands-on science on Catalina Island. To accommodate our large 7th grade class, there are two trips; one is scheduled for November 4-6; the second is scheduled for November 6-8. The cost is \$335.00. Chaperones participating on this trip will pay half of the student fee. The bus company is Southwinds. The round trip boat ride will be on Catalina Cruises. We are planning for 28 chaperones (approximately six MCMS faculty/staff and the balance parents).

This is the 24th trip that Medea Creek has made to Catalina. In the past the trip has been a wonderful hands-on science experience in marine biology.

ALTERNATIVES: 1. Approve the overnight marine biology trip.
 2. Do not approve the overnight marine biology trip.

RECOMMENDATION: Alternative #1

RATIONALE: It is a wonderful opportunity to study science in a natural setting. In the past, this has been a highlight for students. It has both social and academic value for our students.

Respectfully submitted:

Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE :	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Scheidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: SEPTEMBER 17, 2013
SUBJECT: C.1.j. APPROVE RESOLUTION 13-17 ESTABLISHING THE GANN APPROPRIATION LIMIT FOR FISCAL YEAR 2013-14

CONSENT

ISSUE: Shall the Board adopt Resolution 13-17 establishing the 2013-14 Gann Appropriation Limit for the Oak Park Unified School District?

BACKGROUND: The Gann Initiative (Proposition 4, 1979) created a constitutional requirement for school districts to annually adopt a resolution establishing its maximum appropriations limit. In compliance with this requirement, OPUSD Resolution 13-17 establishes the District’s revised Gann limit for the 2012-13 fiscal year and its projected Gann Limit for the 2013-14 fiscal year. The resolution is attached for the Board’s review and action.

The 2013-14 Gann Appropriation Limit is based on current budget estimates for 2013-14 tax proceeds. This calculation complies with the requirements of SB98 and AB198. The completed appropriation limit forms are included in the District’s Unaudited Actuals and will be submitted to the State Department of Education, and approved by the State Board of Education.

ALTERNATIVES:

1. Adopt Resolution 13-17, establishing the District’s Gann Appropriation Limit for fiscal years 2012-13 and 2013-14.
2. Do not adopt Resolution 13-17.

RECOMMENDATION: Alternative No. 1

Respectfully submitted: Anthony W. Knight, Ed.D., Superintendent

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Oak Park Unified School District

RESOLUTION 13-17

**RESOLUTION OF THE BOARD OF EDUCATION
OF THE OAK PARK UNIFIED SCHOOL DISTRICT
ESTABLISHING THE GANN APPROPRIATION LIMIT
FOR FISCAL YEAR 2013-14**

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2012-13 fiscal year and a projected Gann Limit for the 2013-14 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2012-13 and 2013-14 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2012-13 and 2013-14 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

I, the undersigned, Secretary to the Board of Education of the Oak Park Unified School District, do hereby certify the foregoing to be true and correct copy of a resolution by the governing board of the aforesaid school district at a meeting held on the 17th day of September 2013.

Anthony W. Knight, Ed.D.
District Superintendent and
Secretary to the Board of Education

	2012-13 Calculations			2013-14 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
A. PRIOR YEAR DATA (2011-12 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2011-12 Actual			2012-13 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	24,407,251.62		24,407,251.62			27,102,856.10
2. PRIOR YEAR GANN ADA (Preload/Line B9, PY column)	4,091.16		4,091.16			4,377.88
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2011-12			Adjustments to 2012-13		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)			0.00			0.00
B. CURRENT YEAR GANN ADA (2012-13 data should tie to Principal Apportionment Attendance Software reports)	2012-13 P2 Report			2013-14 P2 Estimate		
1. Total K-12 ADA (Form A, Lines 10, 28, & 29)	4,377.88	0.00	4,377.88	4,507.00	0.00	4,507.00
2. ROC/P ADA**						
3. Total Charter Schools ADA (Form A, Line 26)	0.00	0.00	0.00	0.00	0.00	0.00
4. Total Supplemental Instructional Hours**						
5. Divide Line B4 by 700 (Round to 2 decimal places)			4,377.88			4,507.00
6. TOTAL P2 ADA (Lines B1 through B3 plus B5)						
OTHER ADA (From Principal Apportionment Attendance Software)						
7. Apprentice Hours - High School			0.00			0.00
8. Divide Line B7 by 525 (Round to 2 decimal places)			0.00			0.00
9. TOTAL CURRENT YEAR GANN ADA (Sum Lines B6 plus B8)			4,377.88			4,507.00
C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED TAXES AND SUBVENTIONS (Funds 01, 09, and 62)	2012-13 Actual			2013-14 Budget		
1. Homeowners' Exemption (Object 8021)	85,984.27		85,984.27	83,140.00		83,140.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	8,887,621.12		8,887,621.12	8,870,308.00		8,870,308.00
5. Unsecured Roll Taxes (Object 8042)	321,546.63		321,546.63	321,547.00		321,547.00
6. Prior Years' Taxes (Object 8043)	32,767.97		32,767.97	32,768.00		32,768.00
7. Supplemental Taxes (Object 8044)	126,016.33		126,016.33	83,232.00		83,232.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	(553,904.06)		(553,904.06)	(553,905.00)		(553,905.00)
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (Obj. 8047 & 8625)	0.00		0.00	0.00		0.00
12. Parcel Taxes (Object 8621)	909,669.56		909,669.56	909,669.00		909,669.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-Revenue Limit Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)	0.00		0.00	0.00		0.00
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	9,809,701.82	0.00	9,809,701.82	9,746,759.00	0.00	9,746,759.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	9,809,701.82	0.00	9,809,701.82	9,746,759.00	0.00	9,746,759.00

	2012-13 Calculations			2013-14 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
EXCLUDED APPROPRIATIONS						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			309,696.60			313,861.45
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			309,696.60			313,861.45
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. Revenue Limit State Aid - CY (objects 8011 and 8012)	14,133,942.56		14,133,942.56	15,119,296.00		15,119,296.00
25. Revenue Limit State Aid - Prior Years (Object 8019)	(16,901.00)		(16,901.00)	0.00		0.00
26. Supplemental Instruction - CY (Res. 0000, Object 8590)**		150,407.00	150,407.00		147,407.00	147,407.00
27. Supplemental Instruction - PY (Res. 0000, Object 8590)**		0.00	0.00		0.00	0.00
28. Comm Day Sch Addl Funding - CY (Res. 2430, Obj. 8311 and Res. 0000, Obj. 8590)**		0.00	0.00		0.00	0.00
29. Comm Day Sch Addl Funding - PY (Res. 2430, Obj. 8319 and Res. 0000, Obj. 8590)**		0.00	0.00		0.00	0.00
30. ROC/P Apportionment - CY (Res. 0000, Object 8590)**		0.00	0.00		0.00	0.00
31. ROC/P Apportionment - PY (Res. 0000, Object 8590)**		0.00	0.00		0.00	0.00
32. Charter Schs. Gen. Purpose Entitlement (Object 8015)	0.00		0.00	0.00		0.00
33. Charter Schs. Categorical Block Grant (Object 8590)**		0.00	0.00		0.00	0.00
34. Class Size Reduction, Grades K-3 (Object 8434)	613,683.00		613,683.00	599,760.00		599,760.00
35. Class Size Reduction, Grade 9 (Object 8590)**		124,719.00	124,719.00		124,719.00	124,719.00
36. SUBTOTAL STATE AID RECEIVED (Lines C24 through C35)	14,730,724.56	275,126.00	15,005,850.56	15,719,056.00	272,126.00	15,991,182.00
ADD BACK TRANSFERS TO COUNTY						
37. County Office Funds Transfer (Form RL, Line 32)	34,633.00		34,633.00	24,969.55		24,969.55
38. TOTAL STATE AID (Lines C36 plus C37)	14,765,357.56	275,126.00	15,040,483.56	15,744,025.55	272,126.00	16,016,151.55
DATA FOR INTEREST CALCULATION						
39. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	32,483,835.82		32,483,835.82	32,718,728.00		32,718,728.00
40. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	39,144.20		39,144.20	41,000.00		41,000.00
APPROPRIATIONS LIMIT CALCULATIONS						
D. PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			24,407,251.62			27,102,856.10
2. Inflation Adjustment			1.0377			1.0512
3. Program Population Adjustment (Lines B9 divided by [A2 plus A7]) (Round to four decimal places)			1.0701			1.0295
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			27,102,856.10			29,330,992.74
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			9,809,701.82			9,746,759.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B9 or \$2,400; but not greater than Line C38 or less than zero)			525,345.60			540,840.00
b. Maximum State Aid in Local Limit (Lesser of Line C38 or Lines D4 minus D5 plus C23; but not less than zero)			15,040,483.56			16,016,151.55
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			15,040,483.56			16,016,151.55
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C40 divided by [Lines C39 minus C40] times [Lines D5 plus D6c])			29,981.50			32,324.14
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			9,839,683.32			9,779,083.14
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C38 or less than zero)			15,040,483.56			16,016,151.55
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			9,839,683.32			
b. State Subventions (Line D8)			15,040,483.56			
c. Less: Excluded Appropriations (Line C23)			309,696.60			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			24,570,470.28			

	2012-13 Calculations			2013-14 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
10. Adjustments to the Limit Per Government Code Section 7902.1 (Line D9d minus D4; if negative, then zero) If not zero report amount to: Ana J. Matosantos, Director State Department of Finance Attention: School Gann Limits State Capitol, Room 1145 Sacramento, CA 95814			0.00			
Summary	2012-13 Actual			2013-14 Budget		
11. Adjusted Appropriations Limit (Lines D4 plus D10)			27,102,856.10			29,330,992.74
12. Appropriations Subject to the Limit (Line D9d)			24,570,470.28			

* Please provide below an explanation for each entry in the adjustments column.
 ** Impacted by the flexibility provisions of SBX3 4 (Chapter 12, Statutes of 2009), as amended by SB 70 (Chapter 7, Statutes of 2011). Amounts in Section C, State Aid Received, can no longer be extracted and must be manually input into the Adjustments column.

Barbara Dickerson
Gann Contact Person

818-735-3215
Contact Phone Number

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: SEPTEMBER 17, 2013

SUBJECT: C.1.k. APPROVE NOTICE OF COMPLETION, PROJECT 13-07R, PARKING LOT REPAIRS AT OAK HILLS ELEMENTARY SCHOOL

CONSENT

ISSUE: Shall the Board approve the Notice of Completion for Project 13-07R, Parking Lot Repairs at Oak Hills Elementary School, contracted with Landmark Grading & Paving DBA Quality Paving?

BACKGROUND: On March 12, 2013, the Board of Education authorized the award of a contract for Project 13-07R, Parking Lot Repairs at Oak Hills Elementary School, to Landmark Grading & Paving DBA Quality Paving.

The work under this contract is now complete, and the District’s staff and construction manager Balfour Beatty have inspected the finished project and are satisfied that it has been completed in compliance with contract specifications. It is recommended that the Board approve a Notice of Completion accepting the finished project.

ALTERNATIVES:

1. Approve the Notice of Completion for Project 13-07R, Parking Lot Repairs at Oak Hills Elementary School, contracted with Landmark Grading & Paving DBA Quality Paving.
2. Do not approve the Notice of Completion.

RECOMMENDATION: Alternative No. 1

Respectfully submitted: Anthony W. Knight, Ed.D., Superintendent

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Notice of Completion

Notice is hereby given that the Oak Park Unified School District, a school district in Ventura County, is the owner in fee of the following described and real property, to-wit:

Description: Oak Hills Elementary School, 1010 N. Kanan Road, Oak Park, CA 91377

That on or about March 12, 2013 the said Oak Park Unified School District of Ventura County entered into a contract with Landmark Grading & Paving DBA Quality Paving of Ventura, California, for Bid 13-07R, Parking Lot Repairs at Oak Hills Elementary School on certain real property hereinbefore described: that said building and improvements were actually completed on September 17, 2013; that the address of said Oak Park Unified School District is 5801 E. Conifer Street, Oak Park, CA 91377, Ventura County, California.

OAK PARK UNIFIED SCHOOL DISTRICT
By Anthony W. Knight, Ed.D., Superintendent, Secretary to
the Oak Park Unified School District Board of Trustees

Anthony W. Knight, being first duly sworn, deposes and says: that he is secretary of the Board of Trustees of the Oak Park Unified School District, a school district of Ventura County, California: that he therefore verifies the foregoing Notice of Completion on behalf of said Oak Park Unified School District: that the Oak Park Unified School District of Ventura County, California is owner of the property described in the foregoing notice: that he has read the foregoing notice and knows the contents thereof: that he has personal knowledge of the facts therein stated: that the same are true.

STATE OF CALIFORNIA
COUNTY OF VENTURA

Anthony W. Knight, Ed.D., Superintendent
Oak Park Unified School District

On _____ before me, Linda Sheridan, Notary Public, personally appeared Anthony W. Knight, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (SEAL)

Oak Park Unified School District
5801 East Conifer Street
Oak Park, CA 91377
Attn: Martin Klauss, Assistant Superintendent Business Services

September 3, 2013

Subject: Measure "R" Staff Support Services
Oak Park Unified School District
Oak Park, CA

Re: 13-07R Parking Lot Repairs at Oak Hills Elementary School
Recommendation to Request Board approval for issuance of Notice of Completion

Dear Mr. Klauss,

Please accept this letter as recommendation to request Board approval for issuance of the Notice of Completions for work related to OPUSD Project 13-07R Parking Lot Repairs at Oak Hills Elementary School. All contract installation requirements have been satisfied by Quality Paving, Inc. The final contract amount is as follows;

<i>Master Plan Construction Estimate</i>	
Construction Costs	\$ 100,000.00
Contingency on Master Plan Estimate (19.36%)	\$ 19,360.00
Total Master Plan Construction Estimate	\$ 119,360.00
Quality Paving, Inc Base Agreement	\$ 53,129.00
Change Order – N/A	\$ 0.00
Total Construction Cost	\$ 53,129.00
Balance on Master Plan Construction Estimate	\$ 66,231.00

Should you have any questions, please contact me at any time.

Respectfully,



Dennis Kuykendall
Senior Project Manager
Balfour Beatty Construction, Inc

cc. Julie Suarez, OPUSD
Keith Henderson, Balfour Beatty Construction
File

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: SEPTEMBER 17, 2013

SUBJECT: C.1.1. APPROVE NOTICE OF COMPLETION, PROJECT 13-13R, RELOCATABLE CLASSROOM ROOF REPLACEMENT AT OAK HILLS ELEMENTARY SCHOOL AND MEDEA CREEK MIDDLE SCHOOL

CONSENT

ISSUE: Shall the Board approve the Notice of Completion for Project 13-13R, Relocatable Classroom Roof Replacements at Oak Hills Elementary School and Medea Creek Middle School, contracted with Channel Islands Roofing, Inc.?

BACKGROUND: On March 12, 2013, the Board of Education authorized the award of a contract for Project 13-13R, Relocatable Classroom Roof Replacements at Oak Hills Elementary School and Medea Creek Middle School, to Channel Islands Roofing, Inc.

The work under this contract is now complete, and the District’s staff and construction manager Balfour Beatty have inspected the finished project and are satisfied that it has been completed in compliance with contract specifications. It is recommended that the Board approve a Notice of Completion accepting the finished project.

ALTERNATIVES:

1. Approve the Notice of Completion for Project 13-13R, Relocatable Classroom Roof Replacements at Oak Hills Elementary School and Medea Creek Middle School, contracted with Channel Islands Roofing, Inc.
2. Do not approve the Notice of Completion.

RECOMMENDATION: Alternative No. 1

Respectfully submitted: Anthony W. Knight, Ed.D., Superintendent

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Notice of Completion

Notice is hereby given that the Oak Park Unified School District, a school district in Ventura County, is the owner in fee of the following described and real property, to-wit:

Description: Oak Hills Elementary School, 1010 N. Kanan Road, Oak Park, CA 91377 and Medea Creek Middle School, 1002 Doubletree Road, Oak Park, CA 91377

That on or about March 12, 2013 the said Oak Park Unified School District of Ventura County entered into a contract with Channel Islands Roofing, Inc. of Oxnard, California, for Bid 13-13R, Relocatable Classroom Roof Replacements at Oak Hills Elementary School and Medea Creek Middle School on certain real property hereinbefore described: that said building and improvements were actually completed on September 17, 2013: that the address of said Oak Park Unified School District is 5801 E. Conifer Street, Oak Park, CA 91377, Ventura County, California.

OAK PARK UNIFIED SCHOOL DISTRICT
By Anthony W. Knight, Ed.D., Superintendent, Secretary to
the Oak Park Unified School District Board of Trustees

Anthony W. Knight, being first duly sworn, deposes and says: that he is secretary of the Board of Trustees of the Oak Park Unified School District, a school district of Ventura County, California: that he therefore verifies the foregoing Notice of Completion on behalf of said Oak Park Unified School District: that the Oak Park Unified School District of Ventura County, California is owner of the property described in the foregoing notice: that he has read the foregoing notice and knows the contents thereof: that he has personal knowledge of the facts therein stated: that the same are true.

STATE OF CALIFORNIA
COUNTY OF VENTURA

Anthony W. Knight, Ed.D., Superintendent
Oak Park Unified School District

On _____ before me, Linda Sheridan, Notary Public, personally appeared Anthony W. Knight, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (SEAL)

Oak Park Unified School District
5801 East Conifer Street
Oak Park, CA 91377
Attn: Martin Klauss, Assistant Superintendent Business Services

September 3, 2013

Subject: Measure "R" Staff Support Services
Oak Park Unified School District
Oak Park, CA

Re: 13-13R Roof Replacement on Relocatable Classrooms at Medea Creek Middle School
and Oak Hills Elementary School
Recommendation to Request Board approval for issuance of Notice of Completion

Dear Mr. Klauss,

Please accept this letter as recommendation to request Board approval for issuance of the Notice of Completions for work related to OPUSD Project 13-13R Roof Replacement on Relocatable Classrooms at Medea Creek Middle School and Oak Hills Elementary School. All contract installation requirements have been satisfied by Channel Island Roofing, Inc. The final contract amount is as follows;

<i>Master Plan Construction Estimate</i>	
Construction Costs	\$ 86,610.00
Contingency on Master Plan Estimate (19.36%)	\$ 16,681.00
Total Master Plan Construction Estimate	\$ 102,841.00
Channel Islands Roofing, Inc Base Agreement	\$ 70,310.00
Change Order # 13-13R-1 (FINAL)	\$ 4,508.00
Total Construction Cost to Date	\$ 74,818.00
Balance on Master Plan Construction Estimate	\$ 28,023.00

Should you have any questions, please contact me at any time.

Respectfully,



Dennis Kuykendall
Senior Project Manager
Balfour Beatty Construction, Inc

cc. Julie Suarez, OPUSD
Keith Henderson, Balfour Beatty Construction
File

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: SEPTEMBER 17, 2013

**SUBJECT: C.1.m. APPROVE NOTICE OF COMPLETION, PROJECT 13-19R,
CONCRETE WALKWAY REPAIRS AT OAK PARK HIGH SCHOOL
CONSENT**

ISSUE: Shall the Board approve the Notice of Completion for Project 13-19R, Concrete Walkway Repairs at Oak Park High School, contracted with Hughes General Engineering, Inc.?

BACKGROUND: On April 9, 2013, the Board of Education authorized the award of a contract for Project 13-19R, Concrete Walkway Repairs at Oak Park High School, to Hughes General Engineering, Inc.

The work under this contract is now complete, and the District’s staff and construction manager Balfour Beatty have inspected the finished project and are satisfied that it has been completed in compliance with contract specifications. It is recommended that the Board approve a Notice of Completion accepting the finished project.

ALTERNATIVES:

1. Approve the Notice of Completion for Project 13-19R, Concrete Walkway Repairs at Oak Park High School, contracted with Hughes General Engineering, Inc.
2. Do not approve the Notice of Completion.

RECOMMENDATION: Alternative No. 1

Respectfully submitted: Anthony W. Knight, Ed.D., Superintendent

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Notice of Completion

Notice is hereby given that the Oak Park Unified School District, a school district in Ventura County, is the owner in fee of the following described and real property, to-wit:

Description: Oak Park High School, 899 N. Kanan Road, Oak Park, CA 91377

That on or about April 9, 2013 the said Oak Park Unified School District of Ventura County entered into a contract with Hughes General Engineering, Inc. of Camarillo, California, for Bid 13-19R, Concrete Walkway Repairs at Oak Park High School on certain real property hereinbefore described: that said building and improvements were actually completed on September 17, 2013: that the address of said Oak Park Unified School District is 5801 E. Conifer Street, Oak Park, CA 91377, Ventura County, California.

OAK PARK UNIFIED SCHOOL DISTRICT
By Anthony W. Knight, Ed.D., Superintendent, Secretary to
the Oak Park Unified School District Board of Trustees

Anthony W. Knight, being first duly sworn, deposes and says: that he is secretary of the Board of Trustees of the Oak Park Unified School District, a school district of Ventura County, California: that he therefore verifies the foregoing Notice of Completion on behalf of said Oak Park Unified School District: that the Oak Park Unified School District of Ventura County, California is owner of the property described in the foregoing notice: that he has read the foregoing notice and knows the contents thereof: that he has personal knowledge of the facts therein stated: that the same are true.

STATE OF CALIFORNIA
COUNTY OF VENTURA

Anthony W. Knight, Ed.D., Superintendent
Oak Park Unified School District

On _____ before me, Linda Sheridan, Notary Public, personally appeared Anthony W. Knight, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (SEAL)

Oak Park Unified School District
5801 East Conifer Street
Oak Park, CA 91377
Attn: Martin Klauss, Assistant Superintendent Business Services

September 3, 2013

Subject: Measure "R" Staff Support Services
Oak Park Unified School District
Oak Park, CA

Re: Project 13-19R Site Concrete Repairs at Oak Park High School Recommendation to
Request Board approval for issuance of Notice of Completion

Dear Mr. Klauss,

Please accept this letter as recommendation to request Board approval for issuance of the Notice of Completions for work related to OPUSD Project 13-19R Site Concrete Repairs at Oak Park High School. All contract installation requirements have been satisfied by Hughes General Contracting, Inc.. The final contract amount is as follows;

Master Plan Construction Estimate

Construction Costs	\$ 93,000.00
Contingency on Master Plan Estimate (19.36%)	\$ 18,005.00
Total Master Plan Construction Estimate	\$ 111,005.00

Hughes General Engineering, Inc Base Agreement	\$ 87,497.00
Current Change Order # 13-19R-1 (FINAL)	\$ 14,988.00
Total Construction Cost	\$ 102,485.00

Balance on Master Plan Construction Estimate	\$ 8,520.00
---	--------------------

Should you have any questions, please contact me at any time.

Respectfully,



Dennis Kuykendall
Senior Project Manager
Balfour Beatty Construction, Inc

cc. Julie Suarez, OPUSD
Keith Henderson, Balfour Beatty Construction
File

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: SEPTEMBER 17, 2013

**SUBJECT: C.1.n. APPROVE NOTICE OF COMPLETION, PROJECT 13-20R, GYM
FOYER ROOF REPLACEMENT AT OAK PARK HIGH SCHOOL**

CONSENT

ISSUE: Shall the Board approve the Notice of Completion for Project 13-20R, Gym Foyer Roof Replacement at Oak Park High School, contracted with Best Contracting Services, Inc.?

BACKGROUND: On May 21, 2013, the Board of Education authorized the award of a contract for Project 13-20R, Gym Foyer Roof Replacement at Oak Park High School, to Best Contracting Services, Inc.

The work under this contract is now complete, and the District’s staff and construction manager Balfour Beatty have inspected the finished project and are satisfied that it has been completed in compliance with contract specifications. It is recommended that the Board approve a Notice of Completion accepting the finished project.

ALTERNATIVES:

1. Approve the Notice of Completion for Project 13-20R, Gym Foyer Roof Replacement at Oak Park High School, contracted with Best Contracting Services, Inc.
2. Do not approve the Notice of Completion.

RECOMMENDATION: Alternative No. 1

Respectfully submitted: Anthony W. Knight, Ed.D., Superintendent

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Notice of Completion

Notice is hereby given that the Oak Park Unified School District, a school district in Ventura County, is the owner in fee of the following described and real property, to-wit:

Description: Oak Park High School, 899 N. Kanan Road, Oak Park, CA 91377

That on or about May 21, 2013 the said Oak Park Unified School District of Ventura County entered into a contract with Best Contracting Services, Inc. of Gardena, California, for Bid 13-20R, Gym Foyer Roof Replacement at Oak Park High School on certain real property hereinbefore described: that said building and improvements were actually completed on September 17, 2013; that the address of said Oak Park Unified School District is 5801 E. Conifer Street, Oak Park, CA 91377, Ventura County, California.

OAK PARK UNIFIED SCHOOL DISTRICT
By Anthony W. Knight, Ed.D., Superintendent, Secretary to
the Oak Park Unified School District Board of Trustees

Anthony W. Knight, being first duly sworn, deposes and says: that he is secretary of the Board of Trustees of the Oak Park Unified School District, a school district of Ventura County, California: that he therefore verifies the foregoing Notice of Completion on behalf of said Oak Park Unified School District: that the Oak Park Unified School District of Ventura County, California is owner of the property described in the foregoing notice: that he has read the foregoing notice and knows the contents thereof: that he has personal knowledge of the facts therein stated: that the same are true.

STATE OF CALIFORNIA
COUNTY OF VENTURA

Anthony W. Knight, Ed.D., Superintendent
Oak Park Unified School District

On _____ before me, Linda Sheridan, Notary Public, personally appeared Anthony W. Knight, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (SEAL)

Oak Park Unified School District
5801 East Conifer Street
Oak Park, CA 91377
Attn: Martin Klauss, Assistant Superintendent Business Services

September 3, 2013

Subject: Measure "R" Staff Support Services
Oak Park Unified School District
Oak Park, CA

Re: 13-20R Gymnasium Foyer Roof Replacement at Oak Park High School
Recommendation to Request Board approval for issuance of Notice of Completion

Dear Mr. Klauss,

Please accept this letter as recommendation to request Board approval for issuance of the Notice of Completions for work related to OPUSD Project 13 -20R Gymnasium Foyer Roof Replacement at Oak Park High School. All contract installation requirements have been satisfied by Best Contracting, Inc. The final contract amount is as follows;

<i>Master Plan Construction Estimate</i>	
Construction Costs	\$ 30,000.00
Contingency on Master Plan Estimate (19.36%)	\$ 5,808.00
Total Master Plan Construction Estimate	\$ 35,808.00
Best Contracting, Inc Base Agreement	\$ 47,152.00
Change Order N/A	\$ 0.00
Total Construction Cost to Date	\$ 47,152.00
Balance on Master Plan Construction Estimate	\$ < 11,344.00>

Should you have any questions, please contact me at any time.

Respectfully,



Dennis Kuykendall
Senior Project Manager
Balfour Beatty Construction, Inc

cc. Julie Suarez, OPUSD
Keith Henderson, Balfour Beatty Construction
File

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: SEPTEMBER 17, 2013

SUBJECT: C.1.o. APPROVE NOTICE OF COMPLETION, PROJECT 13-17R DOOR REPLACEMENTS AT MEDEA CREEK MIDDLE SCHOOL

CONSENT

ISSUE: Shall the Board approve the Notice of Completion for Project 13-17R Door Replacements at Medea Creek Middle School, contracted with Jim Martin Construction, Inc.?

BACKGROUND: On June 18, 2013, the Board of Education authorized the award of a contract for Project 13-17R Door Replacements at Medea Creek Middle School, to Jim Martin Construction, Inc.

The work under this contract is now complete, and the District’s staff and construction manager Balfour Beatty have inspected the finished project and are satisfied that it has been completed in compliance with contract specifications. It is recommended that the Board approve a Notice of Completion accepting the finished project.

ALTERNATIVES:

1. Approve the Notice of Completion for Project 13-17R Door Replacements at Medea Creek Middle School, contracted with Jim Martin Construction, Inc.
2. Do not approve the Notice of Completion.

RECOMMENDATION: Alternative No. 1

Respectfully submitted: Anthony W. Knight, Ed.D., Superintendent

Prepared by: Martin Klaus, Assistant Superintendent, Business and Administrative Services

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Notice of Completion

Notice is hereby given that the Oak Park Unified School District, a school district in Ventura County, is the owner in fee of the following described and real property, to-wit:

Description: Medea Creek Middle School, 1002 Doubletree Road, Oak Park, CA 91377

That on or about June 18, 2013 the said Oak Park Unified School District of Ventura County entered into a contract with Jim Martin Construction, Inc. of Oxnard, California, for Bid 13-17R Door Replacements at Medea Creek Middle School on certain real property hereinbefore described: that said building and improvements were actually completed on September 17, 2013: that the address of said Oak Park Unified School District is 5801 E. Conifer Street, Oak Park, CA 91377, Ventura County, California.

OAK PARK UNIFIED SCHOOL DISTRICT
By Anthony W. Knight, Ed.D., Superintendent, Secretary to
the Oak Park Unified School District Board of Trustees

Anthony W. Knight, being first duly sworn, deposes and says: that he is secretary of the Board of Trustees of the Oak Park Unified School District, a school district of Ventura County, California: that he therefore verifies the foregoing Notice of Completion on behalf of said Oak Park Unified School District: that the Oak Park Unified School District of Ventura County, California is owner of the property described in the foregoing notice: that he has read the foregoing notice and knows the contents thereof: that he has personal knowledge of the facts therein stated: that the same are true.

STATE OF CALIFORNIA
COUNTY OF VENTURA

Anthony W. Knight, Ed.D., Superintendent
Oak Park Unified School District

On _____ before me, Linda Sheridan, Notary Public, personally appeared Anthony W. Knight, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (SEAL)

Oak Park Unified School District
5801 East Conifer Street
Oak Park, CA 91377
Attn: Martin Klauss, Assistant Superintendent Business Services

September 3, 2013

Subject: Measure "R" Staff Support Services
Oak Park Unified School District
Oak Park, CA

Re: Project 13-17R Door Replacement at Medea Creek Middle School
Recommendation to Request Board approval for issuance of Notice of Completion

Dear Mr. Klauss,

Please accept this letter as recommendation to request Board approval for issuance of the Notice of Completions for work related to OPUSD Project 13-17R Door Replacement at Medea Creek Middle School. All contract installation requirements have been satisfied by Jim Martin Construction, Inc. The final contract amount is as follows;

Master Plan Construction Estimate

Construction Costs Combine for 2013 (\$31,500) and 2014 (\$63,000)	\$ 94,500.00
Contingency on Master Plan Estimate (19.36%)	\$ 18,295.00
Total Master Plan Construction Estimate	\$ 112,795.00

Jim Martin Construction, Inc Base Agreement	\$ 96,000.00
Change Order N/A	\$ 0.00
Total Construction Cost	\$ 96,000.00

Balance on Master Plan Construction Estimate	\$ 16,795.00
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Should you have any questions, please contact me at any time.

Respectfully,



Dennis Kuykendall
Senior Project Manager
Balfour Beatty Construction, Inc

cc. Julie Suarez, OPUSD
Keith Henderson, Balfour Beatty Construction
File

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: SEPTEMBER 17, 2013

SUBJECT: C.2.a. APPROVE BOARD RESPONSE TO THE OAK PARK CITIZENS' OVERSIGHT COMMITTEE ANNUAL REPORT

ACTION/

ISSUE: Shall the Board of Education review, comment, and as appropriate, approve a prepared draft response to the Oak Park Citizens' Oversight Committee 2012-13 Annual Report?

BACKGROUND: At its meeting on June 18, 2013, the Board requested that staff prepare a draft response to the 2012-13 annual reports of the Oak Park Citizens' Oversight Committee for Board consideration, comment, and input. The draft document was still being prepared as this agenda was going to press, and will be provided to the Board prior to this evening's meeting.

- ALTERNATIVES:**
1. Provide staff with the Board's comments and direction for revisions to the initial draft response, to be returned to the Board for its approval at its next meeting.
 2. Approve the initial draft as the Board response to the Oak Park Citizens' Oversight Committee 2012-13 Annual Report.

RECOMMENDATION: Alternative No. 1

Respectfully submitted: Anthony W. Knight, Ed.D., Superintendent

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: SEPTEMBER 17, 2013

SUBJECT: C.2.b. APPROVE REVISIONS TO THE TECHNOLOGY AND EQUIPMENT PLAN FOR MEASURE C6 GENERAL OBLIGATION BOND

ACTION

ISSUE: Shall the Board approve revisions to the February 2013 technology and equipment plan for the Measure C6 General Obligation bond?

BACKGROUND: District staff and the District Technology Committee are working together on a proposed revision to the technology and equipment plan for the Measure C6 General Obligation bond approved by the Board at its February 2013 meeting. The updated plan will reflect initiatives in the District's 2013-16 Technology Plan, approved by the Board on June 17, 2013, and identify the schedule, and types of equipment and technology to be purchased, as well as the projected duration of C6 funds under the proposed plan.

The Technology Committee is expected to finalize its recommendation for the plan at its meeting on September 16, 2013, which will in turn be forwarded to the Board in advance of this evening's meeting

- ALTERNATIVES:**
1. Approve the revisions to the February 2013 technology and equipment plan for the Measure C6 General Obligation bond, as recommended by the District staff and the Technology Committee.
 2. Approve the plan with modifications as identified by the Board.
 3. Do not approve the revised technology and equipment plan.

RECOMMENDATION: Alternative No. 1.

Respectfully submitted: Anthony W. Knight, Ed.D., Superintendent

Prepared by: Enoch Kwok, Director, Educational Technology and Information Services
 Martin Klauss, Assistant Superintendent, Business and Administrative Services

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: SEPTEMBER 17, 2013

SUBJECT: C.2.c. APPROVE CHANGE ORDER 1, PROJECT 13-01R, BUILDING 200 MODERNIZATION AT BROOKSIDE ELEMENTARY SCHOOL

ACTION

ISSUE: Shall the Board approve Change Order 1, Project 13-01R, Building 200 Modernization at Brookside Elementary School?

BACKGROUND: On April 18, 2013 the Board awarded a contract for Project 13-01R, Building 200 Modernization at Brookside Elementary School, to SBS Corporation, Inc. During the course of the project, District staff and construction manager Balfour Beatty have recommended changes to the project's scope for conditions unforeseen at the time the contract was awarded. Details of proposed changes in the scope and cost to the original contract for this project are specified in the attached document for Change Order 1.

The total amount of Change Order 1 is \$16,742.00, which will increase the contract from \$672,203.00 to \$688,945.00. The total Master Plan budget for this project, including contingency, is \$1,138,964.00. It is recommended by Balfour Beatty and District staff that the Board approve Change Order 1.

ALTERNATIVES:

1. Approve Change Order 1 to the contract with SBS Corporation, Inc. for Project 13-01R, Building 200 Modernization at Brookside Elementary School.
2. Do not approve Change Order 1.

RECOMMENDATION: Alternative No. 1

Respectfully submitted: Anthony W. Knight, Ed.D., Superintendent

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Balfour Beatty Construction



Oak Park Unified School District
5801 East Conifer Street
Oak Park, CA 91377

September 4, 2013

Attn; Martin Klauss, Assistant Superintendent Business Services

Subject: Measure "R" Staff Support Services
Oak Park Unified School District
Oak Park, CA

Re: Project 13-01R Building 200 Modernization at Brookside Elementary School
Recommendation to Approve Change Order # 13-01R-1 to SBS Corporation

Dear Mr. Klauss,

Please accept this letter as recommendation to request Board approval for Change Order # 13-01R-1 to SBS Corporation for added scope items at the above Project. Additional work to the Project is as follows;

Item 1.1 Provide power to the outlets that lost power during demolition operations, per RFI #11. This was a field modification due to existing conditions. Work performed on T&M, verified by the CM and the IOR.

Reason; The existing circuit went through a wall that was removed per plan and this caused all the outlets on that circuit to lose power. Cost to furnish and install this work is \$1,656.00.

Item 1.2 Supply and install wedge anchors in lieu of shot pins to anchor the bottom plates of the five new walls throughout the building, per RFI #19. This was an unforeseen condition. Work performed on T&M, verified by the CM and the IOR.

Reason; The shot pins were not providing proper anchorage to the bottom plate and in some cases spawling the existing concrete. Cost to furnish and install this unforeseen condition is \$769.00.

Item 1.3 Furnish and install a new home run circuit to the existing outlet in Classroom B04 and perform the related cut and patch of drywall, per RFI #27R1. This was a field modification due to existing conditions. Work performed on T&M, verified by the CM and the IOR.

Reason; The East exterior outlet had to be shifted in order for the new Library window to be installed in its previous location, which caused a break in the circuit. Cost to furnish and install this work is \$1,203.00.

- Item 1.4 Install furring wall in Northwest corner of Girls Restroom, per RFI #31. This was an unforeseen condition. Work performed on T&M, verified by the CM and the IOR.
- Reason; The existing structural column is in conflict with the required new plumbing for the bottle filler, so this plumbing chase had to be created, which allowed enough space to run the new piping. Cost to perform this unforeseen work is \$411.00.
- Item 1.5 Install furring wall in Northeast corner of Library, per RFI #34. This was a field modification due to existing conditions. Work performed on T&M, verified by the CM and the IOR.
- Reason; There was insufficient space to install the new panel in the existing 2x4 framed wall in the electrical room, so the wall had to be furred. Cost to perform this work is \$524.00.
- Item 1.6 Convert Janitor's Closet into Janitor's Office, per CCD Category A #03. This was a District request. Work was performed on an agreed to lump sum basis.
- Reason; The janitor's office in Bldg. 100, which is scheduled for construction in 2014, will be eliminated in the design, creating a need for a janitor's office. This was a District request. Cost to perform this work is \$3,800.00.
- Item 1.7 Remove, reverse, and reinstall the existing hollow metal frames at the Boys and Girls Restrooms in order to accept the new doors, per RFI #72. This was a field modification due to existing conditions. Work performed on T&M, verified by the CM and the IOR.
- Reason; The new hollow metal doors would not fit on the strike side due to existing conditions, so the frames had to be reversed. Cost to perform this work is \$1,758.00.
- Item 1.8 Reroute the feeder circuit to the new panel on the West wall of the Electrical room and cleanup existing above ceiling wires that are no longer functional, per RFI #23. This was a field modification due to existing conditions. Work performed on T&M, verified by the CM and the IOR.
- Reason; The feeder circuit to the new panel could not be installed utilizing the existing infrastructure because the location of the panel moved, so the feeder circuit had to be installed from overhead. Cost to perform this work is \$1,433.00.
- Item 1.9 During demolition it was discovered that at each corner of where the five new permanent walls were to be installed replacing the partition walls, an existing steel column was in place. The contractor had to demo the plaster around the steel columns in order to create a flush surface for the new wood studs to attach to, per RFI #21. This was an unforeseen condition. Work performed on T&M, verified by the CM and the IOR.
- Reason; This was an unforeseen condition that was discovered during demolition. In order to install the new walls the contractor had to connect the new walls to the existing steel columns using wood to steel screws. Cost to perform this unforeseen work is \$914.00.
- Item 1.10 Labor and materials to patch and insulate the existing mechanical openings, per RFI #62. This was a value added modification due to existing conditions. Work performed on T&M, verified by the CM and the IOR.
- Reason; Minimize the noise between classrooms that could have passed through the open holes. The cost to perform this work is \$2,058.00.

Item 1.11 Demolish old HVAC ductwork openings in the existing walls and re-frame new openings for the new ductwork throughout the building. This was a field modification due to existing conditions. Work performed on T&M, verified by the CM and the IOR.

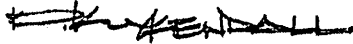
Reason; The existing openings were not to code and did not provide sufficient space to run the new ductwork through them, so new openings had to be framed. Cost to perform this additional work is \$2216.00.

Project Cost Update:

<i>Master Plan Estimate</i>	
Construction Costs	\$ 954,000.00
Contingency on Master Plan Estimate (19.36%)	\$ 184,694.00
Total Master Plan Estimate	\$ 1,138,694.00
SBS Corporation Base Agreement	\$ 672,203.00
Current Change Order # 13-01R-1	\$ 16,742.00
Total Construction Cost to Date	\$ 688,945.00
<i>Balance on Original Master Plan Estimate</i>	<i>\$ 449,749.00</i>

Should you have any questions, please contact me at any time.

Respectfully,



Dennis Kuykendall
Senior Project Manager, Balfour Beatty Construction

cc. Julie Suarez, OPUSD
Keith Henderson, Balfour Beatty
File

**Oak Park Unified School District
5801 E. Conifer Street
Oak Park, Ca 91377**

CHANGE ORDER 13-01R-1
9-4-13

PROJECT NO: 13-01R CHANGE ORDER NO: 1
 PROJECT NAME: Building 200 Modernization at Brookside Elementary School
 CONTRACTOR: SBS CORPORATION
 SCOPE OF WORK: SEE ATTACHED

COST:

Original Contract Amount	\$ 672,203.00
Previous Approved Change Orders	
This Change Order	\$ 16,742.00
Adjusted Contract Amount	\$ 688,945.00

TIME:

Original Contract Completion Date	August 15, 2013
Previous Approved Completion Extension Days	0
Completion Days Extension this Change Order	0
Adjusted Contract Completion Date	August 15, 2013

IT IS AGREED BY THE CONTRACTOR THAT THE ADJUSTED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK PERFORMED ON THE PROJECT INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD AS IT RELATES SPECIFICALLY TO ITEMS 1.1 THRU 1.11 OF THE ATTACHED LISTING. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THE WORK SPECIFIC TO ITEMS 1.1 THRU 1.11 OF THE ATTACHED LISTING, AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

OAK PARK UNIFIED SCHOOL DISTRICT

CONTRACTOR: SBS CORPORATION

By _____

By _____

Date _____

Date _____

District Architect; KPI Architects

District PM/CM; Balfour Beatty Construction

By _____

By _____

Date _____

Date _____

Change Order to Contract
OPUSD Bid 13-01R

Bid No 13-01R

9/4/2013

Building 200 Modernization at Brookside Elementary School
(REBID)

SBS CORPORATION

Original Contract

\$ 672,203.00

Item No.	GC No.	Description	Reason	Cost
1.1	COR#13	Provide power to the outlets that lost power during demolition operations, per RFI #11. This work was performed on T&M and it was verified by the CM and the IOR.	The existing circuit went through a wall that was removed per plan and this caused all the outlets on that circuit to lose power.	\$ 1,656
1.2	COR#06	Supply and install wedge anchors in lieu of shot pins to anchor the bottom plates of the five new walls throughout the building, per RFI #19. This work was performed on T&M and it was verified by the CM and the IOR.	The shot pins were not providing proper anchorage to the bottom plate and in some cases spawling the existing concrete.	\$ 769
1.3	COR#12	Furnish and install a new home run circuit to the existing outlet in Classroom B04 and perform the related cut and patch of drywall, per RFI #27R1. This work was performed on T&M and it was verified by the CM and the IOR.	The East exterior outlet had to be shifted in order for the new Library window to be installed in its previous location, which caused a break in the circuit.	\$ 1,203
1.4	COR#09	Install furring wall in Northwest corner of Girls Restroom, per RFI #31. This work was performed on T&M and it was verified by the CM and the IOR.	The existing structural column is in conflict with the required new plumbing for the bottle filler, so this plumbing chase had to be created.	\$ 411
1.5	COR#10	Install furring wall in Northeast corner of Library, per RFI #34. This work was performed on T&M and it was verified by the CM and the IOR.	There was insufficient space to install the new panel in the existing 2x4 framed wall in the electrical room, so the wall had to be furred.	\$ 524
1.6	COR#04R1	Convert Janitor's Closet into Janitor's Office, per CCD Category A #03. This work was performed based on a lump sum agreement.	The janitor's office in Bldg. 100, which is scheduled for construction in 2014, will be eliminated in the design, creating a need for a janitor's office. This was a District request.	\$ 3,800
1.7	COR#17	Remove, reverse, and reinstall the existing hollow metal frames at the Boys and Girls Restrooms in order to accept the new doors, per RFI #72. This work was performed on T&M and it was verified by the CM and the IOR.	The new hollow metal doors would not fit on the strike side due to existing conditions, so the frames had to be reversed.	\$ 1,758
1.8	COR#14R1	Reroute the feeder circuit to the new panel on the West wall of the Electrical room and cleanup existing above ceiling wires that are no longer functional, per RFI #23. This work was performed on T&M and it was verified by the CM and the IOR.	The feeder circuit to the new panel could not be installed utilizing the existing infrastructure because the location of the panel moved, so the feeder circuit had to be installed from overhead.	\$ 1,433
1.9	COR#08R1	During demolition it was discovered that at each corner of where the five new permanent walls were to be installed replacing the partition walls, an existing steel column was in place. The contractor had to demo the plaster around the steel columns in order to create a flush surface for the new wood studs to attach to, per RFI #21. This work was performed on T&M and it was verified by the CM and the IOR.	This was an unforeseen condition that was discovered during demolition. In order to install the new walls the contractor had to connect the new walls to the existing steel columns using wood to steel screws.	\$ 914
1.10.	COR#15	Labor and materials to patch and insulate the existing mechanical openings, per RFI #62. This work was performed on T&M and it was verified by the CM and the IOR.	Minimize the noise between classrooms that could have passed through the open holes.	\$ 2,058
1.11	COR#18	Demolish old HVAC ductwork openings in the existing walls and re-frame new openings for the new ductwork throughout the building.	The existing openings were not to code and did not provide sufficient space to run the new ductwork through them, so new openings had to be framed.	\$ 2,216

Total Change Order # 1

\$ 16,742

Previous CO

\$ -

Original Contract

\$ 672,203

Revised Contract

\$ 688,945

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: SEPTEMBER 17, 2013
SUBJECT: C.2.d. APPROVE CHANGE ORDER 2, PROJECT 13-11R, DOMESTIC WATER UPGRADE AT BROOKSIDE ELEMENTARY SCHOOL

ACTION

ISSUE: Shall the Board approve Change Order 2, Project 13-11R, Domestic Water Upgrade at Brookside Elementary School?

BACKGROUND: On March 12, 2013, the Board awarded a contract for Project 13-11R, Domestic Water Upgrade at Brookside Elementary School, to M/M Mechanical, Inc. During the course of the project, District staff and construction manager Balfour Beatty have recommended changes to the project's scope for conditions unforeseen at the time the contract was awarded. Details of proposed changes in the scope and cost to the original contract for this project are specified in the attached document for Change Order 2.

The total amount of Change Order 2 is \$4,516.00, which will increase the contract from \$75,017.00 to \$79,533.00. The total Master Plan budget for this project, including contingency, is \$59,680.00. It is recommended by Barnhart and District staff that the Board approve Change Order 2.

ALTERNATIVES:

1. Approve Change Order 2 to the contract with M/M Mechanical, Inc., for Project 13-11R, Domestic Water Upgrade at Brookside Elementary School.
2. Do not approve Change Order 2.

RECOMMENDATION: Alternative No. 1

Respectfully submitted: Anthony W. Knight, Ed.D., Superintendent

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Oak Park Unified School District
5801 East Conifer Street
Oak Park, CA 91377

September 3, 2013

Attn; Martin Klauss, Assistant Superintendent Business Services

Subject: Measure "R" Staff Support Services
Oak Park Unified School District
Oak Park, CA

Re: Project 13-11R Domestic Water Service Upgrade at Brookside Elementary School
Recommendation to Approve Change Order # 13-11R-2 to MM Mechanical, Inc.

Dear Mr. Klauss,

Please accept this letter as recommendation to request Board approval for Change Order #13-11R-2 to MM Mechanical, Inc. for added scope items at the above Project. Additional work to the Project is as follows;

Item 2.1 **Extend domestic water service to relocatable classrooms 211, 212, 311 and 312**
Reason; The original as-built plans did not indicate water service to the relocatable classrooms and it was unknown that each unit contained sinks. In order to maintain a complete water service system connected to the upgraded service and water meter, it was agreed to extend the new main service to pick up the feed to each classroom unit. Cost for this additional scope of work is \$4,516.00.

Project Cost Update;

Master Plan Construction Estimate

Construction Costs	\$ 50,000.00
Contingency on Master Plan Estimate (19.36%)	\$ 9,680.00
Total Master Plan Construction Estimate	\$ 59,680.00

MM Mechanical, Inc Base Agreement	\$ 65,887.00
Previous Change Order # 13-11R-1	\$ 9,130.00
Current Change Order # 13-11R-2	\$ 4,516.00
Total Construction Cost to Date	\$ 79,533.00

Balance on Master Plan Construction Estimate \$ <19,853.00>

Respectfully,



Dennis Kuykendall
Senior Project Manager, Balfour Beatty Construction

cc. Julie Suarez, OPUSD
Keith Henderson, Balfour Beatty, File

**Oak Park Unified School District
5801 E. Conifer Street
Oak Park, Ca 91377**

CHANGE ORDER 13-11R-2
9-3-13

PROJECT NO: 13-11R CHANGE ORDER NO: 2
 PROJECT NAME: Domestic Water Service Upgrade at Brookside Elementary School
 CONTRACTOR: MM Mechanical, Inc
 SCOPE OF WORK: SEE ATTACHED

COST:

Original Contract Amount	\$ 65,887.00
Previous Approved Change Orders	\$ 9,130.00
This Change Order	\$ 4,516.00
Adjusted Contract Amount	\$ 79,533.00

TIME:

Original Contract Completion Date	July 26, 2013
Previous Approved Completion Extension Days	0
Completion Days Extension this Change Order	0
Adjusted Contract Completion Date	July 26, 2013

THIS IS A FINAL PROJECT CHANGE ORDER. IT IS AGREED BY THE CONTRACTOR THAT THE ADJUSTED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK PERFORMED ON THE PROJECT INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD AS IT RELATES SPECIFICALLY TO ITEM 2.1 OF THE ATTACHED LISTING. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THE WORK SPECIFIC TO ITEM 2.1 OF THE ATTACHED LISTING, AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

OAK PARK UNIFIED SCHOOL DISTRICT
By _____

CONTRACTOR: MM Mechanical, Inc
By _____

Date _____

Date _____

District Architect; N/A

District PM/CM; Balfour Beatty Construction

By _____

By _____

Date _____

Date _____

Bid No 13-11R

9/3/2013

Domestic Water Service Repairs at Brookside Elementary School

MM Mechanical, Inc.

Original Contract

\$ 65,887.00

Item No.	GC No.	Description	Reason	Cost
2.1	MM 8-1-13	Extend the new domestic water system to Relocatable/Modular Classroom Buildings 211, 212, 311 & 312 at Brookside Elementary School that were not identified as part of the new domestic water mainline installation work	The original as-built plans did not indicate water service to the relocatable classrooms and it was unknown that each unit contained sinks. In order to maintain a complete water service system connected to the upgraded service and water meter, it was agreed to extend the new main service to pick up the feed to each classroom unit.	\$ 4,516.00
			TOTAL CO # 13-11R -2	\$ 4,516

Original Contract	\$ 65,887
Previous CO # 13-11R -1	\$ 9,130
Total Change Order # 13-11R -2	\$ 4,516
Revised Contract	\$ 79,533

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: SEPTEMBER 17, 2013

SUBJECT: C.2.e. APPROVE NOTICE OF COMPLETION, PROJECT 13-11R, DOMESTIC WATER SERVICE UPGRADE AT BROOKSIDE ELEMENTARY SCHOOL

ACTION

ISSUE: Shall the Board approve the Notice of Completion for Project 13-11R, Domestic Water Service Upgrade at Brookside Elementary School, contracted with M/M Mechanical, Inc.?

BACKGROUND: On March 12, 2013, the Board of Education authorized the award of a contract for Project 13-11R, Domestic Water Service Upgrade at Brookside Elementary School, to M/M Mechanical, Inc.

The work under this contract is now complete, and the District's staff and construction manager Balfour Beatty have inspected the finished project and are satisfied that it has been completed in compliance with contract specifications. It is recommended that the Board approve a Notice of Completion accepting the finished project.

- ALTERNATIVES:**
1. Approve the Notice of Completion for Project 13-11R, Domestic Water Service Upgrade at Brookside Elementary School, contracted with M/M Mechanical, Inc.
 2. Do not approve the Notice of Completion.

RECOMMENDATION: Alternative No. 1

Respectfully submitted: Anthony W. Knight, Ed.D., Superintendent

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Notice of Completion

Notice is hereby given that the Oak Park Unified School District, a school district in Ventura County, is the owner in fee of the following described and real property, to-wit:

Description: Brookside Elementary School, 165 N. Satinwood Avenue, Oak Park, CA 91377

That on or about March 12, 2013 the said Oak Park Unified School District of Ventura County entered into a contract with M/M Mechanical, Inc. of Carpinteria, California, for Bid 13-11R, Domestic Water Service Upgrade at Brookside Elementary School on certain real property hereinbefore described: that said building and improvements were actually completed on September 17, 2013; that the address of said Oak Park Unified School District is 5801 E. Conifer Street, Oak Park, CA 91377, Ventura County, California.

OAK PARK UNIFIED SCHOOL DISTRICT
By Anthony W. Knight, Ed.D., Superintendent, Secretary to the
Oak Park Unified School District Board of Trustees

Anthony W. Knight, being first duly sworn, deposes and says: that he is secretary of the Board of Trustees of the Oak Park Unified School District, a school district of Ventura County, California: that he therefore verifies the foregoing Notice of Completion on behalf of said Oak Park Unified School District: that the Oak Park Unified School District of Ventura County, California is owner of the property described in the foregoing notice: that he has read the foregoing notice and knows the contents thereof: that he has personal knowledge of the facts therein stated: that the same are true.

Anthony W. Knight, Ed.D., Superintendent
Oak Park Unified School District

STATE OF CALIFORNIA
COUNTY OF VENTURA

On _____ before me, Linda Sheridan, Notary Public, personally appeared Anthony W. Knight, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (SEAL)

Oak Park Unified School District
5801 East Conifer Street
Oak Park, CA 91377
Attn: Martin Klauss, Assistant Superintendent Business Services

September 3, 2013

Subject: Measure "R" Staff Support Services
Oak Park Unified School District
Oak Park, CA

Re: Project 13-11R Domestic Water Service Upgrade at Brookside Elementary School
Recommendation to Request Board approval for issuance of Notice of Completion

Dear Mr. Klauss,

Please accept this letter as recommendation to request Board approval for issuance of the Notice of Completions for work related to OPUSD Project 13-11R Domestic Water Service Upgrade at Brookside Elementary School. All contract installation requirements have been satisfied by MM Mechanical, Inc. The final contract amount is as follows;

Master Plan Construction Estimate

Construction Costs	\$ 50,000.00
Contingency on Master Plan Estimate (19.36%)	\$ 9,680.00
Total Master Plan Construction Estimate	\$ 59,680.00

MM Mechanical, Inc Base Agreement	\$ 65,887.00
Change Order # 13-11R-1	\$ 9,130.00
Change Order # 13-11R-2	\$ 4,516.00
Total Construction Cost to Date	\$ 79,533.00

Balance on Master Plan Construction Estimate \$ <19,853.00>

Should you have any questions, please contact me at any time.

Respectfully,



Dennis Kuykendall
Senior Project Manager
Balfour Beatty Construction, Inc

cc. Julie Suarez, OPUSD
Keith Henderson, Balfour Beatty Construction
File

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 20, 2013
SUBJECT: C.2.f. APPROVE CONSULTANT AGREEMENT FOR IMPLEMENTATION OF CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT PROCEDURES

ACTION

ISSUE: Shall the Board of Education approve a consultant agreement with SchoolWorks, Inc. to assist the District with implementation of California Uniform Public Construction Cost Accounting Act (CUPCCAA) procedures?

BACKGROUND: CUPCCAA is the name give to Sections 22000 of the Public Contract Code. It provides simplified procedures for contracting for public works projects for less than \$175,000. CUPCCAA provides two major advantages: 1) for projects of \$45,000 or less (rather than the current \$15,000 for districts not using CUPCCAA) a district may issue a purchase order rather than going out to bid. It is not precluded, however, from obtaining quotes or formal bids if it desires to do so; 2) for projects more than \$45,000 but less than \$175,000, the district may solicit bids from a list of contractors that it maintains, and it requires one advertisement instead of two. Use of CUPCCAA is voluntary; about 25 percent of school district and county offices use the program. Utilizing the program requires a one-time application process and notification to the State Controller's Office. There are no ongoing fees, its use is not mandatory, and a district can opt out of the program at any time.

SchoolWorks, Inc. has provided the attached proposal to assist the District in implementation of CUPCCAA procedures. The one-time fee of \$1,000 includes all paperwork requirements and assistance in the program's implementation. It is anticipated implementation of CUPCCAA procedures will save significant staff time, reduce advertising costs, and improve timeliness of project completion, without sacrificing competitive pricing.

ALTERNATIVES:

1. Approve a consultant agreement with SchoolWorks, Inc. for CUPCCAA implementation, in the amount of \$1,000.
2. Do not approve a consultant agreement with SchoolWorks, Inc.

RECOMMENDATION: Alternative No. 1

Respectfully submitted: Anthony W. Knight, Ed.D., Superintendent

Prepared by: Martin Klaus, Assistant Superintendent, Business and Administrative Services

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____



6815 Fair Oaks Blvd., Suite 3
Carmichael, CA 95608
916.733.0402 - 916.733.0404 Fax

OAK PARK UNIFIED SCHOOL DISTRICT

5801 East Conifer Street
Oak Park, CA 91377

2013 CONTRACT

Implementation of California Uniform Public Construction Cost Accounting Procedures

SchoolWorks, Inc. (Consultant) will contract to perform for the Oak Park Unified School District (Client) tasks enumerated below for the prices indicated. School districts are authorized to enter into this agreement by Government Code 53060.

I. CONSULTING SERVICES

A. Services to be performed:

- I. Consultant shall produce all necessary documentation and services (as listed below) for Client to implement the California Uniform Public Construction Cost Accounting Procedures pursuant to Public Contract Code Sections 22000 et seq.
 - (a) Suggested appropriate board policy and administrative regulation
 - (b) Suggested resolution for the governing board to enact the program and notify the State
 - (c) The document required to notify the State of the District's participation in the program (Note that the District simply notifies the State. This is not an application and does not require State approval.)
 - (d) The list of trade publications that must be notified and a suggested letter to be used in that notification – the publications vary by county, but the minimum number to be notified is three, while the maximum required is four. The Consultant will make such notifications, if desired.



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OAK PARK UNIFIED SCHOOL DISTRICT

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2013 CONTRACT

Implementation of California Uniform Public Construction Cost Accounting Procedures

- (e) A suggested application and checklist to be sent to contractors interested in being placed on the district's approved list
- (f) Annual notification to trade publications soliciting participation in the District's program at no charge for three years – Beginning with the fourth year, the required notification will be performed for an annual charge of \$100.

- 2. Consultant, at the Client's request, shall also attend meetings of the District's Board of Trustees to explain the program's procedures and address any questions or concerns of the Board. Charges are listed below.

II. TERMS:

- A. Basic services and attendant documentation will be provided for \$1,000.
- B. Basic services include annual notification to trade journals for a period of three years and attendance at one Board meeting, if requested by the District.

III. APPROVAL OF SERVICES

- A. Requests for services and approval thereof may be made by the District's Superintendent, Chief Business Official, or authorized designee.



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5801 East Conifer Street
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2013 CONTRACT

Implementation of California Uniform Public Construction Cost Accounting Procedures

IV. PAYMENT SCHEDULE

- A. An invoice will be delivered following the completion of all work. The total amount is due within forty-five (45) days of the date of the invoice.
- B. Payments received after the due date will be charged a monthly late fee equal to three percent (3%) of the total amount past due.

V. CANCELLATION

- A. Either Consultant or Client may cancel this agreement with ten (10) days notice.
- B. Payment shall be made for work done prior to cancellation notice.

Authorized Signature

Ken Reynolds, President
SchoolWorks, Inc.

Title

Dated

IMPLEMENTING THE CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT (CUPCCAA)

CUPCCAA is the name given to Sections 22000 of the Public Contract Code. It provides simplified procedures for contracting for public works projects for less than \$175,000. Use of CUPCCAA is voluntary; about 25 percent of school district and county offices, as well as nearly half of community college districts, use the program. Taking advantage of the program requires a one-time application process and notification to the State Controller's Office. There are no ongoing fees, its use is not mandatory, and a district can opt out of the program at any time.

SchoolWorks provides suggested language for all paperwork requirements:

1. Board Resolution
2. Additions to District Bidding Policy
3. Additions to District Administrative Regulation
4. Advertising copy to send to Plan Rooms
5. Advertising copy to send to vendors who contact the Plan Rooms (Plan Rooms are just a means of advertising. They have nothing to do with vendor approval, nor do they have anything to do with the District's approval process or list maintenance.)
6. A Checklist/Application to be completed by vendors who wish to be on the District's list of vendors.

There are two major advantages to using CUPCCAA:

1. For projects of \$45,000 or less (rather than \$15,000 for districts not using CUPCCAA) a district may use a purchase order, rather than going out to bid. It is not precluded from using a formal bid if it desires to do so.
2. For projects more than \$45,000 but less than \$175,000, the district may solicit bids from a list of contractors that it maintains (more about that below), and it requires one advertisement instead of two.

Below is a list of the steps/timeline for implementing CUPCCAA.

1. The Board adopts the enabling resolution and states the date of implementation of the accounting and bidding procedures.
2. The Board adopts the modifications to its Policies and Regulations. This can be done at the same meeting that the Resolution is adopted. The CSBA model policy and regulation 3311 can be modified to include CUPCCAA and SchoolWorks has those modifications prepared. For districts not using the CSBA model, SchoolWorks will prepare a suggested policy and regulation.
3. Immediately following the adoption of the resolution, the Superintendent sends a copy of the Resolution and a certification of the Board action to the Office of the State Controller. (The certification form is a part of the Resolution.) There's no reason that this couldn't be done as soon as the document is ready. This is a notification act; the District is not asking for approval. The date for implementation is up to the District, but a date about two to three weeks after notification to the State is suggested in order to give time for the advertisements (see below) to be placed and for the District to notify the vendors that it knows it might want to use. Vendors may be added at any time.

4. The first required advertising can begin the following day. (The regulations also require advertising each November, but SchoolWorks will take care of that for the next three years, if the District would like us to do so. (If/when the District is ready to take that over, someone from SchoolWorks will come and show how it is done. It's really simple.)
5. Implement the procedures listed in the "Procedure for Establishment and Maintenance . . ." section the CUPCCAA Policies and Procedures Manual that will be provided by SchoolWorks along with the other documents.
 - a. Notify the State of the passage of the resolution (see item 2 above).
 - b. Notify SchoolWorks that the Resolution has been passed, and the required publications will be contacted.
 - i. The required publications are contractors' plan rooms. Two of them are required, and the district must choose at least two more from a list provided by the Controller's office. The District may make any additional advertisements it wants to.
 - c. Contact all of the vendors the District has successfully used recently, plus any others that the District would like to have on its list. The list is maintained (by the District) for any trades it desires. Typical lists include roofing, paving, painting, and the like. Vendors can be added at any time, either from a direct contact from them, or the District may notify vendors of its participation in the program and solicit them to add their name to the list. (If there are vendors that the District wants to exclude, the process is given in the Manual.) PCC section 22034 (below) explains the process.
 - d. Notify Annette Tarin at VCOE that you're initiating CUPCCAA. She's the person who sees all contracts, and she'll ask you for any materials she needs. (Since at least 10 districts in Ventura County already use CUPCCAA, Annette is very familiar with the process.)

22034. Each public agency that elects to become subject to the uniform construction accounting procedures set forth in Article 2(commencing with Section 22010) shall enact an informal bidding ordinance to govern the selection of contractors to perform public projects pursuant to subdivision (b) of Section 22032. The ordinance shall include all of the following:

- (a) The public agency shall maintain a list of qualified contractors, identified according to categories of work. . .

Comments:

- In my opinion, the biggest advantage of this procedure is the ability of the District to use purchase orders up to \$45,000. That uses the same procedure that the District uses now, just with a higher limit. The citations are shown below:

22032. (a) Public projects of forty-five thousand dollars (\$45,000) or less may be performed by the employees of a public agency by force account, by negotiated contract, or by purchase order.

(b) Public projects of one hundred seventy-five thousand dollars (\$175,000) or less may be let to contract by informal procedures as set forth in this article.

(c) Public projects of more than one hundred seventy-five thousand dollars (\$175,000) shall, except as otherwise provided in this article, be let to contract by formal bidding procedure.

22034. (f) (f) If all bids received are in excess of one hundred seventy-five thousand dollars (\$175,000), the governing body of the public agency may, by adoption of a resolution by a four-fifths vote, award the contract, at one hundred eighty-seven thousand five hundred dollars (\$187,500) or less, to the lowest

responsible bidder, if it determines the cost estimate of the public agency was reasonable.

- The District may decide to use the informal bidding procedures for projects between \$45,000 and \$175,000. The District may advertise only to the vendors on its list, if desired. It may also advertise more broadly if it so desires, or it can do both.
- Projects of more than \$175,000 require the same procedures currently used for any public works contract. The only additional requirement is to notify the four required publications 30 days prior to the opening of the contract. This can be done simply with an email. The District is not precluded from using a formal bid whenever it wishes to do so.
- Other advantages to the District include the savings associated with not having to advertise in local papers for jobs that fall within CUPCAA guidelines, and a savings of time associated with bidding jobs (between \$45,000 and \$175,000) only once instead of twice.

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: SEPTEMBER 17, 2013
SUBJECT: C.2.g. APPROVE UNAUDITED ACTUAL REVENUES AND EXPENDITURES FOR FISCAL YEAR 2012-13

ACTION

ISSUE: Shall the Board review and accept the unaudited actuals of revenue and expenditures for fiscal year 2012-13?

BACKGROUND: Education Code sections 42127 and 42103 set the timelines and procedures for adoption of school district budgets. With implementation of the July 1, budget adoption, prior year total expenditures and income are not available. Therefore, once the books are closed and prior to forwarding the information to the County and the State Department of Education, the prior year actuals must be presented to the District Board of Education.

On June 18, 2013 the Board of Education reviewed and adopted the budget for fiscal year 2013-14. Included in the budget document were estimated year-end balances for each fund for fiscal year 2012-13. The District's 2012-13 books were officially closed on August 28, 2013, and fiscal year revenues, expenditures, and year-end balances have been finalized. A copy of the 2012-13 Unaudited Actuals Report will be provided to the Board under separate cover and will be available for public review at the District's Support Services Center. Upon its acceptance and approval by the Board, the Unaudited Actuals will also be posted on the District's website.

ALTERNATIVES:

1. Accept the unaudited actual revenues, expenditures, and fund balances for fiscal year 2012-13 as presented.
2. Do not accept the 2012-13 year end actuals.

RECOMMENDATION: Alternative No. 1

Respectfully submitted: Anthony W. Knight, Ed.D., Superintendent

Prepared by: Barbara Dickerson, Director, Fiscal Services
 Martin Klauss, Assistant Superintendent, Business and Administrative Services

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: SEPTEMBER 17, 2013
SUBJECT: C.2.h. 2013-14 BUDGET UPDATE

ACTION/INFORMATION/

ISSUE: Shall the Board of Education receive updated and current information pertaining to the District’s 2013-14 budget?

BACKGROUND: At this evening’s meeting, Business and Administrative Services will provide the most current information pertaining to the 2013-14 operating budget, particularly as it is impacted by the newly enacted Local Control Funding Formula (LCFF) and one-time Common Core State Standards (CCSS) implementation funding. In addition to the new funding model and related regulations, the discussion will focus on updated student enrollment and personnel staffing, as well as revised projections of 2013-14 revenues, expenses, and reserves.

RECOMMENDATION: None – for information and discussion only.

Respectfully submitted: Anthony W. Knight, Ed.D., Superintendent

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services
 Barbara Dickerson, Director, Fiscal Services

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: SEPTEMBER 17, 2013

**SUBJECT: C.3.a PUBLIC HEARING AND APPROVAL OF RESOLUTION #13-18
REGARDING SUFFICIENCY OF TEXTBOOKS AND
INSTRUCTIONAL MATERIALS FOR 2013-2014**

Public Hearing/Action

ISSUE: Shall the Board of Education approve Resolution #13-18 assuring sufficient core textbooks and instructional materials for students in 2013-2014?

BACKGROUND: Education Code 60119 requires that districts and the governing Board, in order to receive textbook and instructional materials funding from the state, shall hold a public hearing regarding the sufficiency of core textbooks and instructional materials in the district.

During the 2013-2014 school year, the district has followed the state curriculum framework guidelines and complied with all associated recommendations. The District also purchased additional textbooks to accommodate growth or replacement needs for increased enrollment.

Textbook selection has become a key component of districtwide curriculum committee work including thoughtful scrutiny related to academic standards and rigorous criteria. The District Curriculum Office and Curriculum Council reviews the three-to-five year curriculum plan and implementation process including textbook adoptions to ensure quality, coherence, and access. District and site funds augment state textbook funds to supplement core needs. A list of adopted textbooks will be provided to the Board under separate cover.

It has been determined that in 2013-2014, as in years past, the Oak Park Unified School District provided sufficient core textbooks and instructional materials necessary for appropriate grade level instruction. This determination meets specific requirements of Education Code 60119.

- ALTERNATIVES:**
1. Approve Resolution #13-18 as presented enabling the district to access state funding for textbooks and instructional materials for 2013-2014.
 2. Do not approve Resolution #13-18 as presented enabling the district to access state funding for textbooks and instructional materials for 2013-2014.

RECOMMENDATION: Alternative #1

Respectfully Submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:				
VOTE	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
vonSchneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT

**RESOLUTION #13-18
REGARDING SUFFICIENCY OF INSTRUCTIONAL MATERIALS**

WHEREAS, the Board of Education of the Oak Park Unified School District, in order to comply with the requirements of Education Code 60119, held a public hearing on September 17, 2013 at 6:00 p.m., which is on or before the eighth week of school and which did not take place during or immediately following school hours; and

WHEREAS, the governing Board of Education provided at least ten (10) days notice of the public hearing posted in at least three public places within the district that stated the time, place and purpose of the hearing; and

WHEREAS, the governing Board of Education encouraged participation by parents, teachers, members of the community and bargaining unit leaders in the public hearing; and

WHEREAS, the information provided at the public hearing and to the Board of Education at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students including English learners, in the Oak Park Unified School District; and

WHEREAS, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home; and

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects (a list of adopted textbooks and instructional materials is attached): Mathematics, Science, History-Social Science and English/Language Arts, including the English language development component of an adopted program.

WHEREAS, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

WHEREAS, laboratory science equipment was available for science laboratory classes offered in grade 9-12 inclusive;

NOW, THEREFORE, BE IT RESOLVED that for the 2013-2014 school year, the Oak Park Unified School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED and ADOPTED this 17th day of September, 2013.

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

Allen Rosen, President, Board of Education

Anthony W. Knight, Ed.D., Superintendent

School Site:

OPUSD Text Books for Grades K - 5

2013 - 2014

Order Form

Class/Course	Book Title	ISBN #	Publisher	Grade
English/Language Arts	Practice Book Student Edition, Level K	9780618161591	Houghton Mifflin Harcourt	0
English/Language Arts	2010 Vocabulary Readers, Below Level (6 copies, 30 titles), Level K	9780547178325	Houghton Mifflin Harcourt	0
English/Language Arts	2010 Vocabulary Readers, Above Level (6 copies, 30 titles), Level K	9780547178301	Houghton Mifflin Harcourt	0
English/Language Arts	Decodable Readers (6 copies, 36 titles)	9780547074825	Houghton Mifflin Harcourt	0
Health	CA Harcourt Health & Fitness Learning System Grade K	0153411430	Harcourt	0
Health	CA Harcourt Health & Fitness Grade K Activity Book	978-0-15-339066-1	Harcourt	0
History/Social Science	CA Big Book Reflections Homework & Practice Book Grade K	9780153414664	Harcourt Publishers	0
History/Social Science	CA Big Book Reflections Kindergarten Program	0-15-344135-6	Harcourt Publishers	0
History/Social Science	CA Big Book Reflections Kindergarten Program		Harcourt Publishers	0
Mathematics	Mathematics Student Edition, Level K (Consumable)	0-618-08174-7	Houghton Mifflin	0
Mathematics	Math Practice Book Grade K	0-618-10479-8	Houghton Mifflin	0
Science	Kit Foss CA Animals 2X2	1-59242-974-2	Foss - Delta	0
Science	Kit Foss CA Trees	1-59242-975-0	Foss - Delta	0
Science	Kit Foss CA Wood and Paper	1-59242-976-9	Foss - Delta	0
English/Language Arts	Student Anthology, Here We Go, Level 1.1	9780618151585	Houghton Mifflin Harcourt	1
English/Language Arts	Student Anthology, Let's Be Friends 1.2	9780618151608	Houghton Mifflin Harcourt	1
English/Language Arts	Student Anthology, Surprises, Level 1.3	9780618157136	Houghton Mifflin Harcourt	1
English/Language Arts	Student Anthology, Treasures, Level 1.4	9780618157143	Houghton Mifflin Harcourt	1
English/Language Arts	Student Anthology, Wonders, Level 1.5	9780618157150	Houghton Mifflin Harcourt	1
English/Language Arts	Practice Book Student Edition, Level 1.1-1.2	9780547195414	Houghton Mifflin Harcourt	1
English/Language Arts	Practice Book Student Edition, Level 1.3-1.5	9780547195360	Houghton Mifflin Harcourt	1
Health	CA Harcourt Health & Fitness Learning System Grade 1	0153414227	Harcourt	1
Health	CA Harcourt Health & Fitness Grade 1	015-337524-8	Harcourt	1
Health	CA Harcourt Health & Fitness Grade 1 Activity Book	9780153390678	Harcourt	1
History/Social Science	CA A Child's View Homework & Practice Grade 1	0-15-341467-7	Harcourt Publishers	1
History/Social Science	CA A Child's View Soft Big Book Collection Grade 1	0-15-338498-0	Harcourt Publishers	1
History/Social Science	CA A Child's View Grade 1	0-15-338498-0	Harcourt Publishers	1
Mathematics	Mathematics Grade 1 (Consumable)	0-618-08175-5	Houghton Mifflin	1
Mathematics	Math Practice Workbook - Consumable, Level 1	0-618-10480-1	Houghton Mifflin	1
Science	Kit Foss-Ca Plants and Animals - Cr07	1-59242-978-5	Foss - Delta	1
Science	Kit Foss-Ca Air and Weather - Cr07	1-59242-979-3	Foss - Delta	1
Science	Kit Foss-Ca Solids and Liquids Cr07	1-59242-977-7	Foss - Delta	1
English/Language Arts	Student Anthology, Adventures, Level 2.1	9780618157167	Houghton Mifflin Harcourt	2
English/Language Arts	Student Anthology, Delights, Level 2.2	9780618157174	Houghton Mifflin Harcourt	2
English/Language Arts	Practice Book Student Edition, Level 2.1	9780547195353	Houghton Mifflin Harcourt	2
English/Language Arts	Practice Book Student Edition, Level 2.2	9780547195315	Houghton Mifflin Harcourt	2
Health	CA Harcourt Health & Fitness Learning System Grade 2	0153414235	Harcourt	2
Health	CA Harcourt Health & Fitness Grade 2	0153375256	Harcourt	2
Health	CA Harcourt Health & Fitness Grade 2 Activity Book	9780153390685	Harcourt	2
History/Social Science	CA People We Know Homework & Practice Grade 2	9780153414688	Harcourt Publishers	2
History/Social Science	CA People We Know Grade 2	0-15-338499-9	Harcourt Publishers	2
Mathematics	Mathematics Student Edition Grade 2 (Consumable)	0-618-08176-3	Houghton Mifflin	2
Mathematics	Math Practice Workbook - Consumable, Level 2	0-618-10481-x	Houghton Mifflin	2
Science	Kit Foss-Ca Insects and Plants - Cr07	1-59242-981-5	Foss - Delta	2
Science	Kit Foss-Ca Pebbles, Sand, and Silt - Cr07	1-59242-982-3	Foss - Delta	2
Science	Kit Foss-Ca Balance and Motion - Cr07	1-59242-980-7	Foss - Delta	2
English/Language Arts	Student Anthology, Rewards, Level 3.1	9780618157181	Houghton Mifflin Harcourt	3
English/Language Arts	Student Anthology, Horizons, Level 3.2	9780618157198	Houghton Mifflin Harcourt	3
English/Language Arts	Practice Book Student Edition, Level 3.1	9780547195452	Houghton Mifflin Harcourt	3
English/Language Arts	Practice Book Student Edition, Level 3.2	9780547195483	Houghton Mifflin Harcourt	3
English/Language Arts	Novel Unit Magazine, Level 3	9780547073743	Houghton Mifflin Harcourt	3
English/Language Arts	Novel Unit Book 1 (On-Level): Jake Drake	9780547073675	Houghton Mifflin Harcourt	3
English/Language Arts	Novel Unit Book 2 (Below-Level): Donovan's Word Jar	9780547073798	Houghton Mifflin Harcourt	3
English/Language Arts	Novel Unit Book 3 (Above-Level): Capoeira	9780547073835	Houghton Mifflin Harcourt	3
Health	Health 2004 Grade 3 Health California Pupils Edition	978-0-02-280602-6	Macmillan/McGraw-Hill	3
Health	CA Health & Wellness Grade 3	None	Macmillan/McGraw-Hill	3
Health	CA Health & Wellness Grade 3	0022806024	Macmillan/McGraw-Hill	3
History/Social Science	CA Our Communities Homework & Practice Grade 3	0-15-341478-2	Harcourt Publishers	3
History/Social Science	CA Our Communities Grade 3	0-15-338501-4	Harcourt Publishers	3

School Site:

OPUSD Text Books for Grades K - 5

2013 - 2014

Order Form

Class/Course	Book Title	ISBN #	Publisher	Grade
Mathematics	Mathematics Grade 3	0-618-08177-1	Houghton Mifflin	3
Mathematics	Math Practice Workbook - Consumable, Level 3	0-618-10482-8	Houghton Mifflin	3
Mathematics	Math Reteach Workbook - Consumable, Level 3	0-618-10489-5	Houghton Mifflin	3
Science	Kit Foss-Ca Structures of Life - Cr07	1-59242-986-6	Foss - Delta	3
Science	Kit Foss-Ca Sun, Moon, and Stars - Cr07	1-59242-985-8	Foss - Delta	3
Science	Kit Foss-Ca Matter and Energy - Cr07	1-59242-993-9	Foss - Delta	3
English/Language Arts	Student Anthology, Traditions, Level 4	9780618157204	Houghton Mifflin Harcourt	4
English/Language Arts	Practice Book Student Edition, Level 4	9780547195292	Houghton Mifflin Harcourt	4
English/Language Arts	Novel Unit Magazine, Level 4	9780547073781	Houghton Mifflin Harcourt	4
English/Language Arts	Novel Unit Book 1 (On-Level): Phineas L MacGuire	9780547073873	Houghton Mifflin Harcourt	4
English/Language Arts	Novel Unit Book 2 (Below-Level): Justin and the Best Biscuits in the World	9780547073903	Houghton Mifflin Harcourt	4
English/Language Arts	Novel Unit Book 3 (Above-Level): Sea Turtles	9780547073910	Houghton Mifflin Harcourt	4
Health	Health 2004 Grade 5 Health California Pupils Edition	978-0-02-280604-0	Macmillan/McGraw-Hill	4
Health	CA Health & Wellness Grade 4	None	Macmillan/McGraw-Hill	4
Health	CA Health & Wellness Grade 4	0022806032	Macmillan/McGraw-Hill	4
History/Social Science	CA A Changing State Homework & Practice Grade 4	0-15-341479-0	Harcourt Publishers	4
History/Social Science	CA A Changing State Grade 4	0-15-338502-2	Harcourt Publishers	4
Mathematics	Math2002 Grade 4 McGraw Hill Mathematics Daily Homework California Edition	978-0-02-100415-7	McGraw-Hill	4
Mathematics	McGraw-Hill Mathematics Grade 4	0-02-100615-6	McGraw-Hill	4
Mathematics	McGraw-Hill Daily Homework Practice	0-02-100415-3 /4	McGraw-Hill	4
Science	Kit Foss-Ca Environments - Cr07	1-59242-988-2	Foss - Delta	4
Science	Kit Foss-Ca Solid Earth - Cr07	1-59242-989-0	Foss - Delta	4
Science	Kit Foss-Ca Magnetism and Electricity - Cr07	1-59242-987-4	Foss - Delta	4
English/Language Arts	Student Anthology, Expeditions, Level 5	9780618157211	Houghton Mifflin Harcourt	5
English/Language Arts	Practice Book Student Edition, Level 5	9780547195438	Houghton Mifflin Harcourt	5
English/Language Arts	Novel Unit Magazine, Level 5	9780547073842	Houghton Mifflin Harcourt	5
English/Language Arts	Novel Unit Book 1 (On-Level): Frindle	9780547073958	Houghton Mifflin Harcourt	5
English/Language Arts	Novel Unit Book 2 (Below-Level): Skunk Scout	9780547073972	Houghton Mifflin Harcourt	5
English/Language Arts	Novel Unit Book 3 (Above-Level): Mysteries of the Mummy Kids	9780547073996	Houghton Mifflin Harcourt	5
Health	CA Health & Wellness Grade 5	None	Macmillan/McGraw-Hill	5
Health	CA Health & Wellness Grade 5	0022806040	Macmillan/McGraw-Hill	5
History/Social Science	CA The US Making a New Nation Homework & Practice Grade 5	0-15-341480-4	Harcourt Publishers	5
History/Social Science	CA The United States: Making a New Nation Grade 5	0-15-338503-0	Harcourt Publishers	5
Mathematics	Math2002 Grade 5 McGraw Hill Mathematics California Pupils Edition	978-0-02-100616-8	McGraw-Hill	5
Mathematics	McGraw-Hill Mathematics Grade 5	0-02-100616-4	McGraw-Hill	5
Mathematics	McGraw-Hill Daily Homework Practice	0-02-100416-1 /5	McGraw-Hill	5
Science	Kit Foss-Ca Living Systems - Cr07	1-59242-992-0	Foss - Delta	5
Science	Kit Foss-Ca Water Planet - Cr07	1-59242-994-7	Foss - Delta	5
Science	Kit Foss-Ca Mixtures and Solutions - Cr07	1-59242-991-2	Foss - Delta	5
Science	Order for FOSS Re-Fill Packages Dean Taylor sending link			
Science	http://deltaeducation.com/science/ca/index.shtml		http://deltaeducation.com/science/	
Science	Click that to go to the CA part of the website. Then you go to the Parts List (on left), which takes you to where you can order individual parts or the entire refill package (near the bottom of each module parts list). Consumables are marked with a red * (ignore the blue triangles). You can either order right off the web or you can download the pdf file if you want to put together a PO.			

School Site:

OPUSD Text Books for Grades 6 - 8 2013 - 2014 Order Form

Class/Course	Book Title	ISBN #	Publisher	Copyright Date	Grade
English/Language Arts	(Literature) <i>Timeless Voices, Timeless Themes Copper Level</i>	0-13-054802-2	Prentice Hall	2002	6
English/Language Arts	(Literature) <i>Timeless Voices, Timeless Themes Bronze Level</i>	0-13-054803-0	Prentice Hall	2002	7
English/Language Arts	(Literature) <i>Timeless Voices, Timeless Themes Silver Level</i>	0-13-054804-9	Prentice Hall	2002	8
English/Language Arts	Writing & Grammar Communication in Action Copper Level	0-13-037341-9	Prentice Hall	2002	6
English/Language Arts	Writing & Grammar Communication in Action Bronze Level	0-13-037313-3	Prentice Hall	2002	7
English/Language Arts	Writing & Grammar Communication in Action Silver Level	0-13-037343-5	Prentice Hall	2002	8
Health	Teen Health	0-02-651837-6	Glencoe	2003	7
History/Social Science	World History Ancient Civilizations CA	0-618-53124-6	McDougal Littell	2006	6
History/Social Science	World History Medieval & Early Modern Times	0-618-53294-3	McDougal Littell	2006	7
History/Social Science	Creating American: Beginnings through World War I CA	0-618-55949-3	McDougal Littell	2006	8
History/Social Science	World History Ancient Civilizations CA	DO NOT USE	McDougal Littell	2006	6
History/Social Science	World History Medieval & Early Modern Times	DO NOT USE	McDougal Littell	2006	7
History/Social Science	Creating American: Beginnings through World War I CA	DO NOT USE	McDougal Littell	2006	8
Mathematics	Mathematics Concepts, Skills, & Problem Solving Wk Book	9780078788734	Glencoe	2008	6
Mathematics	Mathematics Concepts, Skills, & Problem Solving Skill Wk Book	9780078788758	Glencoe	2008	6
Mathematics	Mathematics Concepts, Skills, & Problem Solving	0078778484	Glencoe	2008	6
Mathematics	Mathematics Concepts, Skills, & Problem Solving Wk Book	9780078788864	Glencoe	2008	7
Mathematics	Mathematics Concepts, Skills, & Problem Solving Practice	9780078795336	Glencoe	2008	7
Mathematics	Mathematics Concepts, Skills, & Problem Solving	0078778506	Glencoe	2008	7
Mathematics	Algebra 1-CPM Algebra Connections Practice Book	9781603280020	CPM	2008	8
Mathematics	Algebra 1-CPM Algebra Connections	9781603280006	CPM	2008	8
Mathematics	Foundations for Algebra, Year 1, Hardcover Text - 1 Volume	978-1-931287-03-6	CPM	2008	8
Mathematics	Geometry Concepts, Skills, & Problem Solving Skills Practice Book	9780078773464	Glencoe	2008	8
Mathematics	Geometry Concepts, Skills, & Problem Solving Practice Book	9780078773471	Glencoe	2008	8
Mathematics	Geometry Concepts, Skills, & Problem Solving	0078778549	Glencoe	2008	8
Science	Focus on Earth Science Work Book	0-13-203438-7	Prentice Hall	2008	6
Science	Focus on Life Science Work Book	0-13-203441-7	Prentice Hall	2008	7
Science	Focus on Physical Science Work Book	0-13-203445-x	Prentice Hall	2008	8
Science	Focus on Earth Science	0-13-201274-X	Prentice Hall	2008	6
Science	Focus on Life Science	0-13-201272-3	Prentice Hall	2008	7
Science	Focus on Physical Science	0-13-201270-7	Prentice Hall	2008	8
Science	Focus on Earth Science	0-13-203438-7	Prentice Hall	2008	6
Science	Focus on Life Science Work Book	0-13-203441-7	Prentice Hall	2008	7
Science	Focus on Physical Science	0-13-203445-X	Prentice Hall	2008	8

**OPUSD 2013 - 2014 Textbook Order Form
Grades 9 - 12 (OPHS)
Board Approved Materials**

Class/Course	Grade	Course/Textbooks	ISBN #
	Grade	ENGLISH/LANGUAGE ARTS	
English/Language Arts	9	English I – Gold Prentice Hall 1989c	0-13-698556-4
English/Language Arts	10	English II & II H– Platinum Prentice Hall 1989c	0-13-698580-7
English/Language Arts	11	English III & III H – American Experience Prentice Hall 1989c	0-13-698614-5
English/Language Arts	12	English IV – World Masterpieces Prentice Hall 1991c	0-13-691692-9
English/Language Arts	12	English IV AP – Literature, Structure, Sound & Sense Harcourt Brace 1993 c	0-15-551070-3
English/Language Arts	12	English IV AP – Literature Intro to Reading & Writing Pearson Education 2001 c	0-13-018401-2
English/Language Arts	10,11,12,	Journalism – Scholastic Journalism C, Dow Tate Sherry & Taylor	0-8183-2751-5
English/Language Arts	9	9Th Grade Core & Extended Readers	
English/Language Arts	9	The Outsiders - S.E. Hinton (Laurel Leaf) Dell Pub	0-440-96769-4
English/Language Arts	9	Of Mice and Men - Steinbeck (Bantam)	0-553-27824-X
English/Language Arts	9	To Kill a Mockingbird - H. Lee (Warner edition)	
English/Language Arts	9	The Tragedy of Romeo and Juliet (New Folger edition)	0-671-72285-9
English/Language Arts	9	Fahrenheit 451	
English/Language Arts	9	The Dandelion Wine	
English/Language Arts	10	10th Grade Core & Extended Readers	
English/Language Arts	10	Lord of the Flies - Golding (Perigee edition)	0-399-50148-7
English/Language Arts	10	Julius Caesar	
English/Language Arts	10	Twelve Angry Men	
English/Language Arts	10	The Catcher in the Rye - Salinger (Little Brown & Co.)	
English/Language Arts	10	Gulliver's Travels (H) - Swift (Signet edition – Penguin pub.)	
English/Language Arts	10	Points of View: An Anthology of SS –(H) (Moffett, ed.) Permabound	978-0451628725
English/Language Arts	10	MacBeth (H) Shakespeare (New Folger ed.) 9780743477109	0-671-72275-1
English/Language Arts	10	A Tale of Two Cities (AP Euro/Honors English core)	
English/Language Arts	10	All Quiet on the Western Front (Euro AP/Honors English core)	
English/Language Arts	10	Frankenstein (Euro AP/Honors English core)	
English/Language Arts	10	Points of View 1995 Short Story Collection	
English/Language Arts	10	Points of View -978-0451628725	978-0-451-62872-5
English/Language Arts	10	A Separate Peace	
English/Language Arts	10	Animal Farm - Orwell	
English/Language Arts	10	The Pearl - Buck	
English/Language Arts	10	House on Mango Street	
English/Language Arts	10	Night – Weisel	
English/Language Arts	10	Hiroshima - Hersey (Vintage edition)	0-619-72103-7
English/Language Arts	10	Things Fall Apart	
English/Language Arts	10	The Bible	
English/Language Arts		11th Grade Core & Extended Readers	
English/Language Arts	11	The Adventures of Huckleberry Finn - Twain (Permabound classics)	
English/Language Arts	11	Ethan Frome - Wharton	
English/Language Arts	11	The Great Gatsby - Fitzgerald (Collier)	0-02-019960-0
English/Language Arts	11	Their Eyes Were Watching God - Hurston (Perennial)	0-06-091650-8
English/Language Arts	11	The Crucible - Miller (Penguin Books)	0 14 048.138 9
English/Language Arts	11	The Scarlet Letter (Honors & AP)	
English/Language Arts	11	Walden- Thoreau (Honors & AP)	
English/Language Arts	11	Billy Budd – Melville (Honors)	
English/Language Arts	11	Moby Dick - Melville(AP)	
English/Language Arts	11	Hitchhikers Guide to the Galaxy	
English/Language Arts	11	The Old Man and the Sea - Hemmingway	
English/Language Arts	11	A Lesson Before Dying	
English/Language Arts	11	Joy Luck Club	
English/Language Arts	11	Slaughter House Five	
English/Language Arts	11	Our Town	
English/Language Arts	11	The Grapes of Wrath – Steinbeck	
English/Language Arts	11	Death of a Salesman (11th Gr. AP) Miller (Penguin)	0-14-11-8097-8
English/Language Arts	11	The Red Badge of Courage - Crane (11th Grade) (Permabound classics)	
English/Language Arts	11	The Tempest	
English/Language Arts	11	Desire Under the Elms	
English/Language Arts	11	Spoon River Anthology by Edgar Lee Master	
English/Language Arts		12th Grade Core & Extended Readers	
English/Language Arts	12	Hamlet Shakespeare (Farnham, ed.) (Penguin)	0-14-0714.057
English/Language Arts	12	Heart of Darkness - Conrad	

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Grades 9 - 12 (OPHS)
Board Approved Materials**

Class/Course	Grade	Course/Textbooks	ISBN #
English/Language Arts	12	Siddhartha	
English/Language Arts	12	The Sun Also Rises - Hemmingway	
English/Language Arts	12	The Sound and the Fury(Honors)	
English/Language Arts	12	The Return of the Native – Hardy (AP)	
English/Language Arts	12	A Portrait of the Artist as a Young Man (AP)	
English/Language Arts	12	Girl, Interrupted Random House, Inc c1994	0679746048
English/Language Arts	12	The Iceman Cometh Yale University Press c 2006	0300117434
English/Language Arts	12	Who's Afraid of Virginia Woolf? Penguin Group 2006c	0451218590
English/Language Arts	12	Streetcar Named Desire New Directions Publishing Corp 2004c	0811216020
English/Language Arts	12	Mythology Back Bay Books 1998c	0316341517
English/Language Arts	12	The Call of the Wild Sterling Publishing Comp Inc. 2004c	1402714556
English/Language Arts	12	Othello Spark Publishing 2003c cloth (1586638521 Trade Paper)	141140050X
English/Language Arts	12	The Tragedy of Prince Hamlet	
English/Language Arts	12	Breakfast of Champions	
English/Language Arts	12	A Streetcar Named Desire	
English/Language Arts	12	Candide (12th Grade)	
English/Language Arts	12	Frankenstein (12th Grade & 10th Grade Honors Eng./Euro AP)	
English/Language Arts	12	Brave New World	
English/Language Arts	12	Things Fall Apart	
English/Language Arts	12	The Maltese Falcon	
English/Language Arts	12	One Flew Over the Cuckoo's Nest	
English/Language Arts	12	Catch-22	
English/Language Arts	12	The Stranger	
English/Language Arts	12	Metamorphosis	
English/Language Arts	12	The Importance of Being Earnest	
English/Language Arts	12	Fried Green Tomatoes @ the Whistler Stop Café	
English/Language Arts	12	The Lath of Heaven	
English/Language Arts	12	The Taming of the Shrew	
English/Language Arts	12	The Prince	
English/Language Arts	12	A Prayer for Owen Meany	
English/Language Arts	12	Mythology by Edith Hamilton	
English/Language Arts	12	Hitchhikers Guide to the Galaxy	
English/Language Arts	12	The Island of Dr. Moreau	
English/Language Arts	12	The War of the Worlds	
English/Language Arts	12	Twenty Thousand Leagues Under the Sea	
English/Language Arts	12	The Time Machine	
English/Language Arts	12	The Invisible Man	
English/Language Arts	12	The First Men in the Moon	
English/Language Arts	12	Around the World in Eighty Days	
English/Language Arts	12	Journey to the Center of the Earth	
English/Language Arts	12	Rosencrantz and Guildenstern are Dead	
English/Language Arts	12	Pride and Prejudice	
English/Language Arts	12	Sophie's World	
English/Language Arts	12	Crime and Punishment	
English/Language Arts	12	Sound and the Fury	
English/Language Arts	12	The Curious Incident of the Dog in the Night-time	
English/Language Arts	12	The Soloist	
English/Language Arts	12	Sun also Rises	
English/Language Arts	12	Great Expectations	
English/Language Arts	eaders not us	Tooth and Nail	
English/Language Arts	eaders not us	The Heart is a Lonely Hunter	
English/Language Arts	eaders not us	King Lear	
English/Language Arts	eaders not us	Two Years Before the Mast (R.H. Dana)	
English/Language Arts	eaders not us	The Tempest Shakespeare	
		FOREIGN LANGUAGE	
Foreign Language		Spanish I – En Espanol! McDougal Littell 2000	0395910811
Foreign Language		Spanish II – En Espanol! McDougal Littell 2000	0395910838
Foreign Language		Spanish III – En Espanol! McDougal Littell 2000	0395910854
Foreign Language		Spanish IV – Abriendo Paso Lectura 1995c (Class Set)	0-8384-4943-3
Foreign Language		Spanish IV – Abriendo Paso Gramatica 1995c	0-8384-4944-1
Foreign Language		Spanish IV – La Gitanilla Product #7367-1	
Foreign Language		Spanish IV – La Gitanilla Cassette Product #7264-8	

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Class/Course	Grade	Course/Textbooks	ISBN #
Foreign Language		Spanish IV – Graded Spanish Reader	0-669-04381-8
Foreign Language		Spanish IV – Literatura Moderna Hisanica 1988c	
Foreign Language		Spanish IV – Don Quijote De La Mancha Product #7170-5	
Foreign Language		Spanish IV – Cassette Product #7071-7	
Foreign Language		Spanish IV – Cassette Gil Blas De Santillana Product #7104-7	
Foreign Language		Spanish IV – Cassette Lazarillo DeCormes Product #7303-1	
Foreign Language		Spanish IV – Das Novelas Picarescas Product #7303-1	
Foreign Language		Spanish IV - En Contacto – 1992c	
Foreign Language		Spanish - AP - Temas	978-1-61857-751-1
Foreign Language		Spanish - AP - Temas	978-1-61857-225-7
Foreign Language		Spanish I- EnEspañol 2004 McDougal Littell CA Level 1	9780618304301
Foreign Language		Spanish I - EnEspañol 2004 McDougal Littell CA Level 1 Mas Practica Workbook	9780618304585
Foreign Language			
Foreign Language		French I – French Bleu I McDougal Littell 2001	0-18-03504-4
Foreign Language		French II – French Blanc II McDougal Littell 2001	0-618-03505-2
Foreign Language		French III – French Rouge III McDougal Littell 2001	0-618-03506-0
Foreign Language		French IV – Connaissance et Reactions 1995c	0-8384-4950-6
Foreign Language		French IV – Le Petit Prince	
Foreign Language		French IV – Carmen	
Foreign Language		French IV- Contes et Legendes de France 1995	
Foreign Language		French IV - Tresor Du Temps 2005 ISBN# 0078606551	0078606551
Foreign Language		French IV – Reves	
Foreign Language		French IV – Le Comte de Monte-Cristo	
Foreign Language		French IV – en bonne forme (Van Hooff) 7th ed. 2001c Houghton Mifflin	0-618-01242-7
Foreign Language		French IV – Une Fois Pour Toutes - Longman Publishing	0-8013-0827-5
Foreign Language		Chinese I - Ni-Hao Level 1 Traditional Senseio 2002c	0887273637
Foreign Language		Chinese I - I love Learning Chinese - Vol 1 Peking University Press	978-7-301-08002-3
Foreign Language		Chinese II - Integrated Chinese Level 1 Part 1 2nd Edition, Simplified Version	9780887275333
Foreign Language		Chinese II - I Love Learning Chinese - Vol 2 - Peking University Press	978-7-301-42277-8
Foreign Language		Chinese II - I Love Learning Chinese - Vol 3 - Peking University Press - 978-7-301-14391-9	978-7-301-14391-9
Foreign Language		Chinese III - Integrated Chinese Level 1 Part 2 Simplified Version	9780887275326
Foreign Language		Chinese III - Integrated Chinese Level 1 Part 2 Workbook	9780887274787
Foreign Language		Chinese III - Integrated Chinese Level 1 Part 2 Audio CD Character Workbook	
Foreign Language		American Sign Language I - Master ASL - Level 1	1-881133-20-6
Foreign Language		American Sign Language II Dawnsign Press Signing Naturally 1	1-58121-131-7
Foreign Language		American Sign Language II Dawnsign Press Signing Naturally 2	9781581211313
Foreign Language		American Sign Language II Dawnsign Press Signing Naturally 2 TE & Video wkbk	978581211290
Foreign Language		American Sign Language Mastering ASL Level 1 ISBN: 1-881133-20-6.	1-881133-20-6
History/Social Science		HISTORY/SOCIAL SCIENCE	
History/Social Science		Geography – World Geography Glencoe/McGraw Hill 2005c	0-07-860699-3
History/Social Science		U.S. History – America: Pathways to the Present-Survey Edition Prentice Hall 2006 c	0-13-133510-3
History/Social Science		World History Connections to Today Modern Era 2005c Prentice Hall	0-13-128334-0
History/Social Science		U.S. History AP – The American Pageant-13th Edition 2006c McDougal Littell/Houghton Mifflin	0-618-642234
History/Social Science		U.S. History AP– American Issues Random House 1988c Charles Dollari, editor	0-676-35607-9
History/Social Science		U.S. History AP – Historical Viewpoints Vol 1 6th Ed. Harper Collins 1991 c	0-06-042280-7
History/Social Science		U.S. History AP – Historical Viewpoints Vol II 6th Ed. Harper Collins 1991 c	0-06-042281-5
History/Social Science		U.S. History AP – A Short History of the American Nation 6th Edition Harper Collins 1991	0-06-500742-5
History/Social Science		U.S. History AP – A Short History of the American Nation 6th Edition Harper Collins 1991	0065007417
History/Social Science		European History AP – The Western Experience 9th Edition Glencoe/McGraw Hill 2005c	978-0-07-338553-2
History/Social Science		European History AP – Study Guide/Map Supplement for the Western Experience (Vol II) McGraw Hill 2005	0-07-325083-X
History/Social Science		European History AP – The Western Tradition Wilson	0-669-39443-2
History/Social Science		Economics CP – Economics, Principles & Practices Glencoe/ McGraw Hill 2005c	0-07-860693-4
History/Social Science		Economics AP – Economics Principles, Problems and Policies 13th Edition McGraw-Hill 1996c	0-07-046814-1
History/Social Science		American Government – Magruder's American Government Prentice Hall 2006c	0-13-133579-0
History/Social Science		Government AP – American Government (Wilson) 10th Edition McDougal Littell/Houghton Mifflin 2006c	0-618-56244-3
History/Social Science		Government AP – American Government Readings and Cases 14th Edition Woll 2002c	0-321-07999-X
History/Social Science		Psychology CP – Understanding Psychology 2003c Kasschav Glenco	0-07-8285712
History/Social Science		Psychology AP– Meyers Psychology 8Th Edition Worth Publishers 2004	0716728303
History/Social Science		Sociology - Sociology and You Glencoe/McGraw-Hill 2003c	0-07-828576-3
History/Social Science		Sociology - American Pop Music Crossroads of the Multicultural Roots Prentice Hall	0-131-93073-7
Mathematics		MATHEMATICS	
Mathematics		Algebra 1 – Algebra 1 Concepts Skills & Problem Solving 2008c Glencoe	0078778522
Mathematics		Algebra 2 – Algebra 2 Concepts, Skills & Problem Solving 2008 c Glencoe	0078778565
Mathematics		Geometry – Geometry Concepts Skills & Problem Solving 2008 c Glencoe	0078778549

**OPUSD 2013 - 2014 Textbook Order Form
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Class/Course	Grade	Course/Textbooks	ISBN #
Mathematics	old	Geometry – Geometry Concepts Skills & Applications 2005 c Glencoe	0078618215
Mathematics		Algebra 2 w/Trig – Precalculus with Limits: A Graphing Approach 4th ed. – McDougal Littell 2005c	0-618-39480-X
Mathematics		Math Analysis – Advanced Mathematical Concepts Glencoe C 2006 Holiday	9780078682278
Mathematics	These are the s	Calculus – Early Transcendentals 8th Ed Peoples Education Anton	9780471482383
Mathematics		Calculus – Early Transcendentals 8th Ed Peoples Education Anton	9780470119624
Mathematics		Finite Math – Finite Mathematics: An Applied Approach 9th ed. Sullivan/Mizrahi 2004c	0-471-32899-5
Mathematics		Statistics CP - Understanding Basic Statistics Houghton Mifflin 1997c	0618004602
Mathematics		Statistics AP - Understanding Basic Statistics 3rd ed. Houghton Mifflin 2004	0-618-33359-2
Mathematics		Accounting I – Century 21 Accounting General Journal Cengage Learning 2009c	0538447567
Mathematics		Accounting II – Century 21 Accounting General Journal Cengage Learning 2009c	0538447567
Mathematics		Financial Math - Business Math, 17th Edition - Cengage Learning	538448733
Computers		COMPUTERS	
Computers		Computer Literacy – Technology for Productivity and Decision Making South-Western 1996c	0-538-64986-0
Computers		Computer Literacy - A+ Certification McGraw Hill 2000	0-07-212268-8
Computers		Computer Literacy – Computer Concepts: Systems, Applications and Design, 3rd Edition South-Western 1998c	0-538-67607-8
Computers		Computer Programming – Introduction to Computer Science Using C++ South-Western 1998c	0-538-67600-0
Computers		Computer Programming - Introduction to Computer Science Using JAVA Glencoe	0078225930
Computers		AP Computer Science - Fundamentals of JAVA: AP Computer Science Essentials 4th Edition Cengage Learning	9780538744928
Driver Education		DRIVER EDUCATION	
Driver Education		Driver Education – Sportsmanlike Driving McGraw Hill 1987c	0-001338-1
Music		MUSIC	
Science		SCIENCE	
Science		Global Science - 9Th Grade Earth Science; Holt Rinehart Winston 2007c (0-03-092207-0)	0-03-092207-0
Science		Global Science Honors - Zumdahl Introductory Chemistry: A Foundation, 5th Ed; McDougal Littell 2004c	0-618-30499-1
Science		Biology CP - Biology 2007; Glencoe McGraw Hill 2007c	0078695104
Science		Biology Honors - Inquiry Into Life Mader 12th edition Glencoe McGraw Hill 2008c	0073309338
Science		Biology AP - Biology Mader 9th Edition; Glencoe McGraw Hill 2007c	0073258393
Science		Chemistry CP - Zumdahl Introductory Chemistry: A Foundation, 5th Ed; McDougal Littell 2004c	0-618-30499-1
Science		Chemistry Honors - Chemistry: Matter and Change; McGraw-Hill 2007c	0078772370
Science		Chemistry AP - The Central Science 10th Edition; Pearson Prentice Hall 2006c	0131937197
Science		Physics AP - Physics Principles with applications 6th edition; Pearson Prentice Hall (Giancoli) 2005c	0131846612
Science		Physics CP - Physics Principles with applications 6th edition; Pearson Prentice Hall (Giancoli) 2005c	0131846612
Science		Physics Honors - Physics Principles with applications 6th edition; Pearson Prentice Hall (Giancoli) 2005c	0131846612
Science		Environment AP - Living in the Environment; Thomson Brooks Cole 2007c	0495015989
Anatmy		Human Anatomy and Physiology	978-0-8053-9569-3
Health		HEALTH	
Health		Health - Health: Making Life Choices National Textbook Co	0-538-42985-2
Electives		Athletic Training - Arnheims Principles of Athletic Training 12th ed. McGraw Hill	0073138908

Teacher Resources Needed School Year 2012-2013

Mathematics	Algebra I – Concept, Skills and Problem Solving (Teacher's Ed)	9780078738241
Mathematics	Resource Kit (Teacher's Edition and other Resources) (CD Resources)	9780078786136
Mathematics	(Exam View)	9780078786099
Mathematics	(Interactive Classroom)	9780078786167
Mathematics	Algebra II - Concept, Skills and Problem Solving - Teachers (Teacher's Ed)	9780078738326
Mathematics	Algebra II - Concept, Skills and Problem Solving - Teacher (Exam View)	9780078786334
Mathematics	Algebra II - Concept, Skills and Problem Solving - Teacher (Interactive Classroom)	9780078786341
Mathematics	Algebra II - Concept, Skills and Problem Solving - Teacher (CD Resources)	9780078786372
Mathematics	Advanced Mathematical Concepts Teachers (Teacher's Ed)	9780078682285
Mathematics	Advanced Mathematical Concept (Exam View)	9780078667176
Mathematics	Advanced Mathematical Concept (Interactive Chalkboard)	9780078699979
Foreign Language	Spanish IV - Asi se Dice	9780078805004
Computers	AP Computer Science - Fundamentals of JAVA: AP Computer Science Resource CD-ROM Cengage Learning	538744936
Mathematics	Financial Math Hansens Business Math Teachers Resources	0538448741
Mathematics	Financial Math Hansens Business Math Teachers Resources Wraparound Edition	0538448857
Mathematics	Financial Math Hansens Business Math Teachers Resources Exam View	0538448830

OPIS Book Orders - School Year 2013-2014

Class/Course	Book Title	ISBN #	Publisher	Copyright Date	Grade
English/Language Arts	Practice Book Student Edition, Level K	9780618161591	Houghton Mifflin Harcourt	2010	0
English/Language Arts	2010 Vocabulary Readers, Below Level (6 copies, 30 titles), Le	9780547178325	Houghton Mifflin Harcourt	2010	0
English/Language Arts	2010 Vocabulary Readers, Above Level (6 copies, 30 titles), Le	9780547178301	Houghton Mifflin Harcourt	2010	0
English/Language Arts	Decodable Readers (6 copies, 36 titles)	9780547074825	Houghton Mifflin Harcourt	2010	0
English/Language Arts	HM (Reading) <i>A Legacy of Literacy</i>	978-0618-179-59	Houghton Mifflin	2002	0
English/Language Arts	Reading Practice Book Student Edition, Level K	978-0618-179-59	Houghton Mifflin	2002	0
English/Language Arts	Harcourt Brace - Rhythm and Rhyme 0-15-306413-7 1997	0-15-306413-7	Harcourt Brace	1997	0
English/Language Arts	Scott Foresman Reading 1.1 Practice Book	0-328-04042-8	Scott Foresman		0
English/Language Arts	Scott Foresman Reading Practice Book 0-328-04041-X	0-328-04041-x	Scott Foresman		0
English/Language Arts	Zaner-Blouser - Handwriting	978-0-7367-6833	Zaner-Blouser		0
English/Language Arts	Student Anthology, Here We Go, Level 1.1	9780618151585	Houghton Mifflin Harcourt	2010	1
English/Language Arts	Student Anthology, Let's Be Friends 1.2	9780618151608	Houghton Mifflin Harcourt	2010	1
English/Language Arts	Student Anthology, Surprises, Level 1.3	9780618157136	Houghton Mifflin Harcourt	2010	1
English/Language Arts	Student Anthology, Treasures, Level 1.4	9780618157143	Houghton Mifflin Harcourt	2010	1
English/Language Arts	Student Anthology, Wonders, Level 1.5	9780618157150	Houghton Mifflin Harcourt	2010	1
English/Language Arts	Practice Book Student Edition, Level 1.1-1.2	9780547195414	Houghton Mifflin Harcourt	2010	1
English/Language Arts	Practice Book Student Edition, Level 1.3-1.5	9780547195360	Houghton Mifflin Harcourt	2010	1
English/Language Arts	HM (Reading) <i>A Legacy of Literacy</i>	978-0618-179-60	Houghton Mifflin	2002	1
English/Language Arts	LA Practice Book Student Edition, Levels 1.1-1.2	978-0618-151-62	Houghton Mifflin	2002	1
English/Language Arts	LA Practice Book Student Edition, Levels 1.3-1.5	978-0618-161-65	Houghton Mifflin	2002	1
English/Language Arts	Student Anthology, Let's Be Friends, Level 1.2 (CA Edition)	978-0618-179-60	Houghton Mifflin	2002	1
English/Language Arts	Harcourt Brace - All Smiles		Harcourt Brace		1
English/Language Arts	Harcourt Brace - Big Dreams		Harcourt Brace		1
English/Language Arts	Harcourt Brace - Full Sails		Harcourt Brace		1
English/Language Arts	Harcourt Brace - Phonics Practice Book	0-15-309025-1	Harcourt Brace		1
English/Language Arts	Harcourt Brace - Picture Perfect		Harcourt Brace		1
English/Language Arts	Harcourt Brace - Warm Friends 1997	0-15-306396-3	Harcourt Brace	1997	1
English/Language Arts	Houghton Mifflin - Reading - Here We Go! 1.1				1
English/Language Arts	Scott Foresman - Favorite Things Old and New 1.4		Scott Foresman		1
English/Language Arts	Scott Foresman - Favorite Things Old and New 1.4 Practice Book	0-328-04045-2	Scott Foresman		1
English/Language Arts	Scott Foresman - Let's Learn Together 1.3	0-328-04044-4	Scott Foresman		1
English/Language Arts	Scott Foresman - Let's Learn Together 1.3 Practice Book	0-328-04044-4	Scott Foresman		1
English/Language Arts	Scott Foresman - Surprise Me 1.6		Scott Foresman		1
English/Language Arts	Scott Foresman - Surprise Me 1.6 Practice Book	0-328-04047-9	Scott Foresman		1
English/Language Arts	Scott Foresman - Take A Closer Look 1.2		Scott Foresman		1
English/Language Arts	Scott Foresman - Take A Closer Look 1.2 Practice Book	0-328-04043-6	Scott Foresman		1
English/Language Arts	Scott Foresman - Take Me There 1.5	0-328-04046-0	Scott Foresman		1
English/Language Arts	Scott Foresman - Take Me There 1.5 Practice Book	0-328-04046-0	Scott Foresman		1
English/Language Arts	Silver Burdett - World of Language		Silver Burdett		1
English/Language Arts	Silver Burdett - World of Language Practice Book		Silver Burdett		1
English/Language Arts	Zaner-Blouser - Handwriting	0-7367-1210-0	Zaner-Blouser		1
English/Language Arts	Zaner-Blouser - Spelling Connections		Zaner-Blouser		1
English/Language Arts	My Read, Write, and Listen Book 1.1	0-328-04042-8	Scott Foresman		1
English/Language Arts	Student Anthology, Adventures, Level 2.1	9780618157167	Houghton Mifflin Harcourt	2010	2
English/Language Arts	Student Anthology, Delights, Level 2.2	9780618157174	Houghton Mifflin Harcourt	2010	2
English/Language Arts	Practice Book Student Edition, Level 2.1	9780547195353	Houghton Mifflin Harcourt	2010	2
English/Language Arts	Practice Book Student Edition, Level 2.2	9780547195315	Houghton Mifflin Harcourt	2010	2
English/Language Arts	HM (Reading) <i>A Legacy of Literacy</i>	978-0618-179-61	Houghton Mifflin	2002	2
English/Language Arts	LA Practice Book Student Edition, Level 2.1	978-0618-161-64	Houghton Mifflin	2002	2
English/Language Arts	LA Practice Book Student Edition, Level 2.2	978-0618-161-67	Houghton Mifflin	2002	2
English/Language Arts	Scott Foresman - My Time to Shine 2.2	0-328-04049-5	Scott Foresman		2
English/Language Arts	Scott Foresman - My Time to Shine 2.2 Practice Book	0-328-04049-5	Scott Foresman		2
English/Language Arts	Scott Foresman - New Beginnings 2.1	0-328-04048-7	Scott Foresman		2
English/Language Arts	Scott Foresman - New Beginnings 2.1 Practice Book	0-328-04048-7	Scott Foresman		2
English/Language Arts	Zaner-Blouser - Handwriting	0-7367-1211-9	Zaner-Blouser		2
English/Language Arts	Zaner-Blouser - Spelling Connections	0-7367-2060-X	Zaner-Blouser		2
English/Language Arts	Student Anthology, Rewards, Level 3.1	9780618157181	Houghton Mifflin Harcourt	2010	3
English/Language Arts	Student Anthology, Horizons, Level 3.2	9780618157198	Houghton Mifflin Harcourt	2010	3
English/Language Arts	Practice Book Student Edition, Level 3.1	9780547195452	Houghton Mifflin Harcourt	2010	3
English/Language Arts	Practice Book Student Edition, Level 3.2	9780547195483	Houghton Mifflin Harcourt	2010	3
English/Language Arts	Novel Unit Magazine, Level 3	9780547073743	Houghton Mifflin Harcourt	2010	3
English/Language Arts	Novel Unit Book 1 (On-Level): Jake Drake	9780547073675	Houghton Mifflin Harcourt	2010	3
English/Language Arts	Novel Unit Book 2 (Below-Level): Donovan's Word Jar	9780547073798	Houghton Mifflin Harcourt	2010	3
English/Language Arts	Novel Unit Book 3 (Above-Level): Capocira	9780547073835	Houghton Mifflin Harcourt	2010	3
English/Language Arts	HM (Reading) <i>A Legacy of Literacy</i>	978-0618-179-62	Houghton Mifflin	2002	3
English/Language Arts	LA Practice Book Student Edition, Level 3.1	978-0618-064-64	Houghton Mifflin	2002	3
English/Language Arts	LA Practice Book Student Edition, Level 3.2	978-0618-064-65	Houghton Mifflin	2002	3
English/Language Arts	LA Reteach Work Book Student Edition, Level 3	978-0618-055-65	Houghton Mifflin	2002	3
English/Language Arts	De Nealian Cursive from A-Z Capitals practice	0673592359	Zaner-Blouser		3
English/Language Arts	De Nealian Cursive from A-Z Lowercase cursive practice	0673592367	Zaner-Blouser		3
English/Language Arts	Scott Foresman Reading - Imagine That! 3.1 Practice Book	0-328-04050-9	Scott Foresman		3
English/Language Arts	Scott Foresman Reading - Imagine That! 3.1		Scott Foresman		3
English/Language Arts	Scott Foresman Reading - Picture This! 3.2		Scott Foresman		3
English/Language Arts	Scott Foresman Reading - Picture This! 3.2 Practice Book	0-328-04051-7	Scott Foresman		3
English/Language Arts	Silver Burdett - World of Language		Silver Burdett		3
English/Language Arts	Silver Burdett - World of Language Spelling Connections		Silver Burdett		3
English/Language Arts	Zaner-Blouser - Handwriting	0-7367-1213-5	Zaner-Blouser		3

OPIS Book Orders - School Year 2013-2014

English/Language Arts	Zaner-Blouser – Spelling Connections	0-7367-2061-8	Zaner-Blouser		3
English/Language Arts	Zaner-Blouser – Spelling Connections	0-7367-2061-8	Zaner-Blouser		3
English/Language Arts	Student Anthology, Traditions, Level 4	9780618157204	Houghton Mifflin Harcourt	2010	4
English/Language Arts	Practice Book Student Edition, Level 4	9780547195292	Houghton Mifflin Harcourt	2010	4
English/Language Arts	Novel Unit Magazine, Level 4	9780547073781	Houghton Mifflin Harcourt	2010	4
English/Language Arts	Novel Unit Book 1 (On-Level): Phineas L MacGuire	9780547073873	Houghton Mifflin Harcourt	2010	4
English/Language Arts	Novel Unit Book 2 (Below-Level): Justin and the Best Biscuits	9780547073903	Houghton Mifflin Harcourt	2010	4
English/Language Arts	Novel Unit Book 3 (Above-Level): Sea Turtles	9780547073910	Houghton Mifflin Harcourt	2010	4
English/Language Arts	HM (Reading) Traditions <i>A Legacy of Literacy</i>	978-0618-179-63	Houghton Mifflin	2002	4
English/Language Arts	LA Practice Book Student Edition, Level 4	978-0618-064-66	Houghton Mifflin	2002	4
English/Language Arts	Harcourt Brace – Coast to Coast		Harcourt Brace		4
English/Language Arts	Harcourt Brace – Rare Finds		Harcourt Brace		4
English/Language Arts	Silver Burdett – World of Language		Silver Burdett		4
English/Language Arts	Silver Burdett – World of Language Practice Book	0-382-25203-9	Silver Burdett		4
English/Language Arts	Silver Burdett – World of Language Spelling Connections		Silver Burdett		4
English/Language Arts	Zaner-Blouser – Handwriting	0-7367-1214-3	Zaner-Blouser		4
English/Language Arts	Zaner-Blouser – Spell It Write		Zaner-Blouser		4
English/Language Arts	Zaner-Blouser – Spelling Connections	0-7367-0040-0	Zaner-Blouser		4
English/Language Arts	Student Anthology, Expeditions, Level 5	9780618157211	Houghton Mifflin Harcourt	2010	5
English/Language Arts	Practice Book Student Edition, Level 5	9780547195438	Houghton Mifflin Harcourt	2010	5
English/Language Arts	Novel Unit Magazine, Level 5	9780547073842	Houghton Mifflin Harcourt	2010	5
English/Language Arts	Novel Unit Book 1 (On-Level): Frindle	9780547073958	Houghton Mifflin Harcourt	2010	5
English/Language Arts	Novel Unit Book 2 (Below-Level): Skunk Scout	9780547073972	Houghton Mifflin Harcourt	2010	5
English/Language Arts	Novel Unit Book 3 (Above-Level): Mysteries of the Mummy Ki	9780547073996	Houghton Mifflin Harcourt	2010	5
English/Language Arts	HM (Reading) <i>A Legacy of Literacy</i>	978-0618-179-64	Houghton Mifflin	2002	5
English/Language Arts	LA Practice Book Student Edition, Level 5	978-0618-064-67	Houghton Mifflin	2002	5
English/Language Arts	Scott Foresman – Reading – Fantastic Voyage		Scott Foresman		5
English/Language Arts	Silver Burdett – World of Language		Silver Burdett		5
English/Language Arts	Silver Burdett – World of Language Practice Book		Silver Burdett		5
English/Language Arts	Zaner-Blouser – Spell It Write		Zaner-Blouser		5
English/Language Arts	Zaner-Blouser – Spelling Connections	0-7367-0058-7	Zaner-Blouser		5
English/Language Arts	Read 180 Stage B	0-439-67078-0	Scholastic	2005	6
English/Language Arts	(Literature) <i>Timeless Voices, Timeless Themes Copper Level</i>	0-13-054802-2	Prentice Hall	2002	6
English/Language Arts	(Literature) <i>Timeless Voices, Timeless Themes Copper Level</i>	0-13-054802-2	Prentice Hall	2002	6
English/Language Arts	Selection Support: Skills Development Workbook Copper Level	0-13-054822-7	Prentice Hall	2002	6
English/Language Arts	Writing & Grammar Communication in Action Copper Level	0-13-037341-9	Prentice Hall	2002	6
English/Language Arts	Writing & Grammar Communication in Action Copper Level	0-13-037341-9	Prentice Hall	2002	6
English/Language Arts	Zaner-Blouser – Spelling Connections	0-7367-2064-2	Zaner-Blouser		6
English/Language Arts	(Literature) <i>Timeless Voices, Timeless Themes Bronze Level</i>	0-13-054803-0	Prentice Hall	2002	7
English/Language Arts	(Literature) <i>Timeless Voices, Timeless Themes Bronze Level</i>	0-13-054803-0	Prentice Hall	2002	7
English/Language Arts	Selection Support: Skills Development Workbook Bronze Level	0-13-054823-5	Prentice Hall	2002	7
English/Language Arts	Writing & Grammar Communication in Action Bronze Level	0-13-037313-3	Prentice Hall	2002	7
English/Language Arts	Writing & Grammar Communication in Action Bronze Level	0-13-037313-3	Prentice Hall	2002	7
English/Language Arts	Zaner-Blouser – Spelling Connections		Zaner-Blouser		7
English/Language Arts	(Literature) <i>Timeless Voices, Timeless Themes Silver Level</i>	0-13-054804-9	Prentice Hall	2002	8
English/Language Arts	(Literature) <i>Timeless Voices, Timeless Themes Silver Level</i>	0-13-054804-9	Prentice Hall	2002	8
English/Language Arts	Selection Support: Skills Development Workbook Silver Level	0-13-054824-3	Prentice Hall	2002	8
English/Language Arts	Writing & Grammar Communication in Action Silver Level	0-13-037343-5	Prentice Hall	2002	8
English/Language Arts	Writing & Grammar Communication in Action Silver Level	0-13-037343-5	Prentice Hall	2002	8
English/Language Arts	Zaner-Blouser – Spelling Connections		Zaner-Blouser		8
English/Language Arts	Oak Meadow		Oak Meadow		0-5
English/Language Arts	Wanda C. Phillips – Easy Grammar Workbook 34				3 & 4
Health	CA Harcourt Health & Fitness Learning System Grade K	0153411430	Harcourt	2006	0
Health	CA Harcourt Health & Fitness Grade 1	015-337524-8	Harcourt	2006	1
Health	CA Harcourt Health & Fitness Learning System Grade 1	0153414227	Harcourt	2006	1
Health	CA Harcourt Health & Fitness Grade 2	0153375256	Harcourt	2006	2
Health	CA Harcourt Health & Fitness Learning System Grade 2	0153414235	Harcourt	2006	2
Health	CA Health & Wellness Grade 3		Macmillan/McGraw-Hill	2006	3
Health	CA Health & Wellness Grade 3	002-2806024	Macmillan/McGraw-Hill	2006	3
Health	Ca Health & Wellness Grade 3 Teachers Edition	002-2804188	MacMillan/McGraw-Hill		3
Health	CA Health & Wellness Grade 4		Macmillan/McGraw-Hill	2006	4
Health	CA Health & Wellness Grade 4	002-2806032	Macmillan/McGraw-Hill	2006	4
Health	Ca Health & Wellness Grade 4 Teachers Edition	002-2804196	MacMillan/McGraw-Hill		4
Health	Ca Health & Wellness Grade 4 Teachers Edition	002-2804218	MacMillan/McGraw-Hill		4
Health	Your Body Book Pupil Edition 4-6	002-2814841	MacMillan/McGraw-Hill		4
Health	Your Body Book Teachers Guide 4-6	002-2814930	MacMillan/McGraw-Hill		4
Health	Ca Health & Wellness Grade 5	002-2806040	MacMillan/McGraw-Hill		5
Health	CA Health & Wellness Grade 5		Macmillan/McGraw-Hill	2006	5
Health	CA Health & Wellness Grade 5	002-2806040	Macmillan/McGraw-Hill	2006	5
Health	Your Body Book Teachers Guide 4-6	002-2814930	MacMillan/McGraw-Hill		5
Health	Teen Health	0-02-651837-6	Glencoe	2003	7
History/Social Science	CA Big Book Reflections Homework & Practice Book Grade K	9780153414664	Harcourt Publishers	2007	0
History/Social Science	CA Big Book Reflections Kindergarten Program	0-15-344135-6	Harcourt Publishers	2007	0
History/Social Science	CA Big Book Reflections Kindergarten Program		Harcourt Publishers	2007	0
History/Social Science	Harcourt – My World and Me				0
History/Social Science	CA A Child's View Grade 1	0-15-338498-0	Harcourt Publishers	2005	1
History/Social Science	CA A Child's View Grade 1	0-15-338498-0	Harcourt Publishers	2007	1
History/Social Science	CA A Child's View Homework & Practice Grade 1	0-15-341467-7	Harcourt Publishers	2007	1
History/Social Science	CA A Child's View Soft Big Book Collection Grade 1	0-15-338498-0	Harcourt Publishers	2005	1

OPIS Book Orders - School Year 2013-2014

History/Social Science	CA A Child's View Soft Big Book Collection Grade 1	0-15-338498-0	Harcourt Publishers	2007	1
History/Social Science	Scott Foresman - All Together				1
History/Social Science	Scott Foresman - All Together Workbook	0-328-08174-4			1
History/Social Science	CA People We Know Grade 2	0-15-338499-9	Harcourt Publishers	2007	2
History/Social Science	CA People We Know Homework & Practice Grade 2	9780153414688	Harcourt Publishers	2007	2
History/Social Science	Harcourt People We Know Workbook	0-328-08174-4	Harcourt	2007	2
History/Social Science	Scott Foresman - People and Places				2
History/Social Science	Scott Foresman - People and Places Workbook	0-328-08175-2			2
History/Social Science	CA Our Communities Homework & Practice Grade 3	0-15-341478-2	Harcourt Publishers	2007	3
History/Social Science	CA Our Communities Grade 3	0-15-338501-4	Harcourt Publishers	2007	3
History/Social Science	Harcourt Brace - Communities				3
History/Social Science	Harcourt Brace - Communities Activity Book	0-15-310306-X			3
History/Social Science	CA A Changing State Grade 4	0-15-338502-2	Harcourt Publishers	2007	4
History/Social Science	CA A Changing State Grade 4 Practice Book		Harcourt Publishers	2007	4
History/Social Science	CA A Changing State Homework & Practice Grade 4	0-15-341479-0	Harcourt Publishers	2007	4
History/Social Science	Harcourt Brace - California				4
History/Social Science	Harcourt Brace - California Activity Book	0-15-310307-8			4
History/Social Science	CA The United States: Making a New Nation Grade 5	0-15-338503-0	Harcourt Publishers	2007	5
History/Social Science	CA The US Making a New Nation Homework & Practice Grade 5	0-15-341480-4	Harcourt Publishers	2007	5
History/Social Science	Harcourt Brace - Early United States				5
History/Social Science	Harcourt Brace - Early United States Activity Book				5
History/Social Science	Teachers Edition Grade 6 # 201905	201905	McGougal, Littell		6
History/Social Science	Teachers Resource Grade 6 TRP# 210341	220341	McGougal, Littell		6
History/Social Science	World History Ancient Civilizations CA	0-618-53124-6	McDougal Littell	2006	6
History/Social Science	World History Ancient Civilizations CA	DO NOT USE	McDougal Littell	2006	6
History/Social Science	Teachers Edition Grade 7 # 201944	201944	McGougal, Littell		7
History/Social Science	Teachers Resource Grade 7 TRP# 210342	210342	McGougal, Littell		7
History/Social Science	World History Medieval & Early Modern Times	0-618-53294-3	McDougal Littell	2006	7
History/Social Science	World History Medieval & Early Modern Times	DO NOT USE	McDougal Littell	2006	7
History/Social Science	World History Medieval and Early Modern Times	0-618-53294-3	McGougal, Littell		7
History/Social Science	Creating America Beginnings Through World War I Ca	0-618-55949-3	McGougal, Littell		8
History/Social Science	Creating American: Beginnings through World War I CA	0-618-55949-3	McDougal Littell	2006	8
History/Social Science	Creating American: Beginnings through World War I CA	DO NOT USE	McDougal Littell	2006	8
History/Social Science	Teachers Edition Grade 8 # 201207	210207	McGougal, Littell		8
History/Social Science	Teachers Resource Grade 8 TRP# 210343	210343	McGougal, Littell		8
History/Social Science	Oak Meadow				0-5
Mathematics	Houghton Mifflin Mathematic Practice Masters				0
Mathematics	Houghton Mifflin Mathematics				0
Mathematics	Houghton Mifflin Mathematics Assessment Guide				0
Mathematics	Houghton Mifflin Mathematics Practice Workbooks				0
Mathematics	Math Practice Book Grade K	0-618-10479-8	Houghton Mifflin	2001	0
Mathematics	Mathematics Student Edition, Level K (Consumable)	0-618-08174-7	Houghton Mifflin	2002	0
Mathematics	Saxon Math				0
Mathematics	Houghton Mifflin Mathematics				1
Mathematics	Houghton Mifflin Mathematics				1
Mathematics	Houghton Mifflin Mathematics Workbooks				1
Mathematics	Math Practice Workbook - Consumable, Level 1	0-618-10480-1	Houghton Mifflin	2002	1
Mathematics	Mathematics Grade 1 (Consumable)	0-618-08175-5	Houghton Mifflin	2002	1
Mathematics	Saxon Math				1
Mathematics	Houghton Mifflin Mathematics				2
Mathematics	Houghton Mifflin Mathematics Practice Workbook				2
Mathematics	Math Coach				2
Mathematics	Math Practice Workbook - Consumable, Level 2	0-618-10481-x	Houghton Mifflin	2002	2
Mathematics	Mathematics Student Edition Grade 2 (Consumable)	0-618-08176-3	Houghton Mifflin	2002	2
Mathematics	Saxon Math				2
Mathematics	Houghton Mifflin Mathematics				3
Mathematics	Houghton Mifflin Mathematics Practice Workbook				3
Mathematics	Math Practice Workbook - Consumable, Level 3	0-618-10482-8	Houghton Mifflin	2002	3
Mathematics	Math Reteach Workbook - Consumable, Level 3	0-618-10489-5	Houghton Mifflin	2002	3
Mathematics	Mathematics Grade 3	0-618-08177-1	Houghton Mifflin	2002	3
Mathematics	Teaching Textbooks Math 3		Teaching Textbooks	2012	3
Mathematics	Math 54 - Saxon	1-56577-033-1			4
Mathematics	Math 54 - Saxon Homeschool Packet	1-56577-067-6			4
Mathematics	McGraw-Hill Daily Homework Practice	0-02-100415-3	McGraw-Hill	2002	4
Mathematics	McGraw-Hill Mathematics Grade 4	0-02-100615-6	McGraw-Hill	2002	4
Mathematics	Teaching Textbooks Math 4		Teaching Textbooks	2012	4
Mathematics	Math 65 - Saxon	1-56577-036-6			5
Mathematics	Math 65 - Saxon Homeschool Packet	1-56577-069-2			5
Mathematics	McGraw-Hill Daily Homework Practice	0-02-100416-1	McGraw-Hill	2002	5
Mathematics	McGraw-Hill Mathematics Grade 5	0-02-100616-4	McGraw-Hill	2002	5
Mathematics	Teaching Textbooks Math 5		Teaching Textbooks	2012	5
Mathematics	Math 76 - Saxon	1-56577-153-2			6
Mathematics	Math 76 - Saxon Homeschool Packet	1-56577-156-7			6
Mathematics	Mathematics Concepts, Skills, & Problem Solving	0078778484	Glencoe	2008	6
Mathematics	Mathematics Concepts, Skills, & Problem Solving Skill Wk Book	9780078788758	Glencoe	2008	6
Mathematics	Mathematics Concepts, Skills, & Problem Solving Wk Book	9780078788734	Glencoe	2008	6
Mathematics	Teaching Textbooks Math 6		Teaching Textbooks	2012	6
Mathematics	Math 87 - Saxon	1-939798-54-9	Saxon		7

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Mathematics	Math 87 – Saxon Homeschool Packet	1-59141-168-8	Saxon		7
Mathematics	Mathematics Concepts, Skills, & Problem Solving	0078778506	Glencoe	2008	7
Mathematics	Mathematics Concepts, Skills, & Problem Solving Practice	9780078795336	Glencoe	2008	7
Mathematics	Mathematics Concepts, Skills, & Problem Solving Wk Book	9780078788864	Glencoe	2008	7
Mathematics	Teaching Textbooks Math 7		Teaching Textbooks	2012	7
Mathematics	Algebra 1-CPM Algebra Connections	9781603280006	CPM	2008	8
Mathematics	Algebra 1-CPM Algebra Connections Practice Book	9781603280020	CPM	2008	8
Mathematics	Foundations for Algebra, Year 1, Hardcover Text - 1 Volume	978-1-931287-03	CPM		8
Mathematics	Geometry Concepts, Skills, & Problem Solving	0078778549	Glencoe	2008	8
Mathematics	Geometry Concepts, Skills, & Problem Solving	0078778549	Glencoe	2008	8
Mathematics	Geometry Concepts, Skills, & Problem Solving Practice Book	9780078773471	Glencoe	2008	8
Mathematics	Geometry Concepts, Skills, & Problem Solving Skills Practice B	9780078773464	Glencoe	2008	8
Mathematics	Algebra Readiness - (Pilot) Mind Institute	9781933787626	MIND Research	2007	7, 8
Mathematics	Teaching Textbooks Pre-Algebra Version 2.0	http://teachingtex	Teaching Textbooks	2012	
Mathematics	Teaching Textbooks Algebra 1 Version 2.0	http://teachingtex	Teaching Textbooks	2012	
Mathematics	Teaching Textbooks Algebra 2 Version 2.0	http://teachingtex	Teaching Textbooks	2012	
Mathematics	Teaching Textbooks Geometry	http://teachingtex	Teaching Textbooks	2012	
Mathematics	Teaching Textbooks Pre-Calculus	http://teachingtex	Teaching Textbooks	2012	
Oak Meadows	6 th Grade Teacher's Manual		Oak Meadows		6
Oak Meadows	Ancient Civ. Lessons 1-18		Oak Meadows		6
Oak Meadows	Ancient Civ. Lessons 19-36		Oak Meadows		6
Oak Meadows	Earth Science		Oak Meadows		6
Oak Meadows	English 6		Oak Meadows		6
Oak Meadows	Math 6		Oak Meadows		6
Oak Meadows	7 th Grade Teacher's Manual		Oak Meadows		7
Oak Meadows	Basic Life Science		Oak Meadows		7
Oak Meadows	English 7		Oak Meadows		7
Oak Meadows	Math 7		Oak Meadows		7
Oak Meadows	World History Lessons 1-18		Oak Meadows		7
Oak Meadows	World History Lessons 19-36		Oak Meadows		7
Oak Meadows	8 th Grade Teacher's Manual		Oak Meadows		8
Oak Meadows	Civics		Oak Meadows		8
Oak Meadows	English 8		Oak Meadows		8
Oak Meadows	Math 8		Oak Meadows		8
Oak Meadows	Physical Science		Oak Meadows		8
Science	Harcourt Science 2000	01-15-317665-2	Harcourt	2000	0
Science	Harcourt Science 2000 Activity Book	01-15-317665-2	Harcourt		0
Science	Scott Foresman Science	0-328-03420-7	Scott Foresman	2003	0
Science	http://deltaeducation.com/science/ca/index.shtml		Foss - Delta	2008	0
Science	Kit Foss CA Animals 2X2	1-59242-974-2	Foss - Delta	2008	0
Science	Kit Foss CA Trees	1-59242-975-0	Foss - Delta	2008	0
Science	Kit Foss CA Wood and Paper	1-59242-976-9	Foss - Delta	2008	0
Science	Harcourt Science -		Harcourt		1
Science	Harcourt Science – Assessment Book		Harcourt		1
Science	Harcourt Science – Workbooks	0-15-317672-5	Harcourt		1
Science	Scott Foresman Science -		Scott Foresman		1
Science	Kit Foss-Ca Plants and Animals - Cr07	1-59242-978-5	Foss - Delta	2008	1
Science	Kit Foss-Ca Air and Weather - Cr07	1-59242-979-3	Foss - Delta	2008	1
Science	Kit Foss-Ca Solids and Liquids Cr07	1-59242-977-7	Foss - Delta	2008	1
Science	Harcourt Science		Harcourt		2
Science	Harcourt Science Workbook	0-15-317674-1	Harcourt		2
Science	Scott Foresman Science		Scott Foresman		2
Science	Kit Foss-Ca Insects and Plants - Cr07	1-59242-981-5	Foss - Delta	2008	2
Science	Kit Foss-Ca Pebbles, Sand, and Silt - Cr07	1-59242-982-3	Foss - Delta	2008	2
Science	Kit Foss-Ca Balance and Motion - Cr07	1-59242-980-7	Foss - Delta	2008	2
Science	Harcourt Science		Harcourt		3
Science	Harcourt Science Assessment Guide		Harcourt		3
Science	Harcourt Science Workbook	0-15-317675-X	Harcourt		3
Science	Kit Foss-Ca Structures of Life - Cr07	1-59242-986-6	Foss - Delta	2008	3
Science	Kit Foss-Ca Sun, Moon, and Stars - Cr07	1-59242-985-8	Foss - Delta	2008	3
Science	Kit Foss-Ca Matter and Energy - Cr07	1-59242-993-9	Foss - Delta	2008	3
Science	Harcourt Science 2000		Harcourt	2000	4
Science	Harcourt Science Workbook	0-15-317677-6	Harcourt		4
Science	Scott Foresman Science		Scott Foresman		4
Science	Kit Foss-Ca Environments - Cr07	1-59242-988-2	Foss - Delta	2008	4
Science	Kit Foss-Ca Solid Earth - Cr07	1-59242-989-0	Foss - Delta	2008	4
Science	Kit Foss-Ca Magnetism and Electricity - Cr07	1-59242-987-4	Foss - Delta	2008	4
Science	Harcourt Science		Harcourt		5
Science	Harcourt Science Workbook	0-15-317678-4	Harcourt		5
Science	Oak Meadow		Oak Meadow		5
Science	Scott Foresman Science		Scott Foresman		5
Science	Kit Foss-Ca Living Systems - Cr07	1-59242-992-0	Foss - Delta	2008	5
Science	Kit Foss-Ca Water Planet - Cr07	1-59242-994-7	Foss - Delta	2008	5
Science	Kit Foss-Ca Mixtures and Solutions - Cr07	1-59242-991-2	Foss - Delta	2008	5
Science	Concepts and Challenges - Earth Science 2003c Lab Manual	0130238473	AGS Globe Fearon	2003	6
Science	Concepts and Challenges - Earth Science 2003c Student Text	0130238155	AGS Globe Fearon	2003	6
Science	Concepts and Challenges - Earth Science 2003c Teacher Ed.	0130238449	AGS Globe Fearon	2003	6
Science	Focus on Earth Science	0-13-201274-X	Prentice Hall	2008	6

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Science	Focus on Earth Science Reading and Note taking Guide Level A	0-13-203438-7	Prentice Hall	2008	6
Science	Focus on Earth Science - Prentice Hall	0-13-044347-6		2008	6
Science	Focus on Earth Science - Prentice Hall TE	0-13-044349-2		2008	6
Science	Focus on Earth Science Work Book	0-13-203438-7	Prentice Hall	2008	6
Science	Concepts and Challenges - Life Science 2003c - Lab Manual	0130238503	AGS Globe Fearon	2003	7
Science	Concepts and Challenges - Life Science 2003c - Student Text	0130238570	AGS Globe Fearon	2003	7
Science	Concepts and Challenges - Life Science 2003c - Teacher Ed.	0130238589	AGS Globe Fearon	2003	7
Science	Focus on Life Science	0-13-203478-6	Prentice Hall	2008	7
Science	Focus on Life Science - Prentice Hall	0-13-201272-3	Prentice Hall	2008	7
Science	Focus on Life Science Work Book	0-13-203441-7	Prentice Hall	2008	7
Science	Concepts and Challenges - Physical Science 2003c - Lab Manual	0130238554	AGS Globe Fearon	2003	8
Science	Concepts and Challenges - Physical Science 2003c - Student Text	0130238406	AGS Globe Fearon	2003	8
Science	Concepts and Challenges - Physical Science 2003c - Teacher Ed.	0130238511	AGS Globe Fearon	2003	8
Science	Focus on Physical Science	0-13-201270-7	Prentice Hall	2008	8
Science	Focus on Physical Science - Prentice Hall TE	0-13-044351-4		2008	8
Science	Focus on Physical Science Work Book	0-13-203445-x	Prentice Hall	2008	8
Science	Growing, Growing Strong				1-3
Subject	Course/Textbooks	ISBN #	Publisher	Copy Year	Grade
CAHSEE	Meeting the California Challenge English - Student Text	0130239461	AGS Globe Fearon		9,10,11,12
CAHSEE	Meeting the California Challenge Math - Student Text	0130239437	AGS Globe Fearon		9,10,11,12
Computer Applications	Microcomputer Applications - Student Text	053871767X	South-Western	1998	9,10,11,12
Computer Keyboarding	Step-by-Step Computer Keyboarding - Student Text	0812019555	Barron's	1995	9,10,11,12
Elective	Everything Creative Writing Book	1580626475	Adams Media Corp.	2002	9,10,11,12
Elective	The Little Red Writing Book: 20 Powerful Principles of Structure	1582973369	F&W Publications	2004	9,10,11,12
Elective	Introduction to Business 6th Edition - Student Text	0078618770	Glencoe, McGraw Hill	2006	9,10,11,12
Elective	Introduction to Business 6th Edition - Teachers Edition	0078673321	Glencoe, McGraw Hill		9,10,11,12
Elective	Introduction to Business 6th Edition - Activity Workbook	007867333X	Glencoe, McGraw Hill		9,10,11,12
Elective	Introduction to Business 6th Edition - Teachers Resource Binder	0078673364			9,10,11,12
Elective	Introduction to Business 6th Edition - Teachers Edition for Activity	0078673372			9,10,11,12
Elective	Marketing Essentials 4th Edition - Student Edition	0078612578	Glencoe, McGraw Hill	2006	9,10,11,12
Elective	Marketing Essentials 4th Edition - Teachers Edition	0078689147			9,10,11,12
Elective	Marketing Essentials 4th Edition - Activity Workbook	0078689155			9,10,11,12
Elective	Marketing Essentials 4th Edition - Teachers Edition for Activity	0078689163			9,10,11,12
Elective	Marketing Essentials 4th Edition - Teachers Resources	0078687993			9,10,11,12
Elective	Socratic Circles: Fostering Critical and Creative Thinking in Middle School	1571103945	Stenhouse Publishers	2005	9,10,11,12
Elective	Sociology: A Down-to-Earth Approach - Student Text	0205473059	Allyn & Bacon, Inc.	2005	9,10,11,12
English/Language Arts	The Outsiders	0-14-240733-X	Speak/Penguin	1995	7
English/Language Arts	Summer of the Monkeys	0-553-29818-6	Bantam	1992	7
English/Language Arts	Call of the Wild	0-671-70494-X	Pocket Books	2001	8
English/Language Arts	The Giver	978-0-440-23768-8	Laurel Leaf	2002	8
English/Language Arts	Anne Frank The Diary of a Young Girl	0-671-69009-4	Pocket Books Classics		8
English/Language Arts	The Slave Dancer	0-440-96132-7	Laurel Leaf Newbery		8
English/Language Arts	The Hobbit	0-345-33968-1	Ballantine		8
English/Language Arts	The Adventures of Tom Sawyer	0-451-52653-8	Signet Classic		8
English/Language Arts	Johnny Tremain	0-440-44250-8	Yearling Newbury		8
English/Language Arts	Adventures in Reading - Student Text	0153350423	Harcourt, Brace, Jovanovich	1995	9
English/Language Arts	A Wizard of Earthsea	0553262505	Bantam Books	2004	9
English/Language Arts	Animal Farm	0451526341	Signet Books	1996	9
English/Language Arts	Our Town	0060512636	Harper Perennial	2003	9
English/Language Arts	To Kill a Mockingbird	0446310786	Warner Books	1988	9
English/Language Arts	The Least You should Know about English, Form B, 8th Ed. - Student Text	0-8384-0771-4	Thomson, Wadsworth	2004	9
English/Language Arts	English Workshop - Third Course - Student Text	0030971764	Holt, Rinehart and Winston	1995	9
English/Language Arts	English Workshop - Third Course - Teachers Edition	003097190X	Holt, Rinehart and Winston	1995	9
English/Language Arts	Daybook of Critical Reading and Writing - Workbook	0669464317	Great Source	1998	9
English/Language Arts	Writers Inc. - Student Text	0669471860	Write Source	2001	9
English/Language Arts	Introduction to Literature & Composition Syllabus		Oak Meadow		9
English/Language Arts	Basic English 3rd Edition - Student Text	0130233137	AGS Globe Fearon	2000	9
English/Language Arts	Basic English 3rd Edition - Teachers Edition	0130233153	AGS Globe Fearon		9
English/Language Arts	Basic English 3rd Edition - Workbook	0130233145	AGS Globe Fearon		9
English/Language Arts	Wordly Wise 3000 Book 6 - Student Workbook	0838824366	Educators Publishing Service	2001	9
English/Language Arts	Wordly Wise 3000 Book 6 - Teachers Edition	0838824463			9
English/Language Arts	Wordly Wise 3000 Book 6 - Test Book	083888136X			9
English/Language Arts	Writer's Inc. Skills Book 9 - Student Workbook	0669471887	Write Source	2001	9
English/Language Arts	Writer's Inc. Skills Book 9 - Teachers Edition	06694718??			9
English/Language Arts	Wordly Wise 3000 Book 9 - Student Workbook	0838824390	Educators Publishing Service	2001	9
English/Language Arts	Wordly Wise 3000 Book 9 - Teachers Edition	0838824498	Educators Publishing Service		9
English/Language Arts	Wordly Wise 3000 Book 9 - Test Book	0838881394	Educators Publishing Service		9
English/Language Arts	Elements of Literature - Fourth Course - Student Text	0030741971	Holt, Rinehart and Winston	1993	10
English/Language Arts	A Separate Peace	0743253973	Scribner Classics	2003	10
English/Language Arts	Adventures of Huckleberry Finn	159308000X	Barnes & Noble Classics	2003	10
English/Language Arts	Anthem	0451191137	Signet Books	1996	10
English/Language Arts	Lord of the Flies	978-0-399-50148-8	Penguin		10
English/Language Arts	The Catcher in the Rye	0-316-76948-7	Little, Brown Books		10
English/Language Arts	Elements of Writing - Fourth Course - Student Text	0030471478	Holt, Rinehart and Winston	1993	10
English/Language Arts	Elements of Writing - Fourth Course - Teachers Edition	0030508789	Holt, Rinehart and Winston		10
English/Language Arts	Daybook of Critical Reading and Writing - Workbook	0669464325	Great Source	1998	10
English/Language Arts	Introduction to Literature & Composition Syllabus	SKU # 09010	Oak Meadow		9
English/Language Arts	Literature & Composition II Syllabus	SKU# 10010	Oak Meadow		10

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English/Language Arts	The Least You should Know about English, Form B, 9th Ed. - St	B002LCHZAB	Thomson/Wadsworth	2007	9
English/Language Arts	Oak Meadow American Literature Syllabus	SKU# 11010	Oak Meadow		11
English/Language Arts	Oak Meadow World Literature Syllabus	SKU # 12010	Oak Meadow		12
English/Language Arts	English Composition - Student Text	0130238023	AGS Globe Fearon	2002	10
English/Language Arts	English Composition - Teachers Edition	0130238031			10
English/Language Arts	English Composition - Workbook	0130238066			10
English/Language Arts	Wordly Wise 3000 Book 7 - Student Workbook	0838824374	Educators Publishing Service	2001	10
English/Language Arts	Wordly Wise 3000 Book 7 - Teachers Edition	0838824471			10
English/Language Arts	Wordly Wise 3000 Book 7 - Test Book	0838881378			10
English/Language Arts	Writer's Inc. Skills Book 10 - Student Workbook	0669471909	Write Source	2001	10
English/Language Arts	Writer's Inc. Skills Book 10 - Teachers Edition	0669471925			10
English/Language Arts	The United States in Literature - Classic Edition - Student Text	0673293815	Scott, Foresman	1991	11
English/Language Arts	The Red Badge of Courage	0486434222	Evergreen Classics	2004	11
English/Language Arts	To Be A Slave	0142403865	Puffin Modern Classics	2005	11
English/Language Arts	The Great Gatsby	0743273567	Scribner Classics	2004	11
English/Language Arts	Daybook of Critical Reading and Writing - Workbook	0669464317	Great Source	1998	11
English/Language Arts	American Literature Syllabus		Oak Meadow		11
English/Language Arts	Practical English - Student Text	0130236063	AGS Globe Fearon	2001	11
English/Language Arts	Practical English - Teachers Edition	0130237167			11
English/Language Arts	Practical English - Workbook	0130236004			11
English/Language Arts	Wordly Wise 3000 Book 8 - Student Workbook	0838824382	Educators Publishing Service	2001	11
English/Language Arts	Wordly Wise 3000 Book 8 - Teachers Edition	083882448X	Educators Publishing Service		11
English/Language Arts	Wordly Wise 3000 Book 8 - Test Book	0838881386	Educators Publishing Service		11
English/Language Arts	Writer's Inc. Skills Book 11 - Student Workbook	0669471933	Write Source	2001	11
English/Language Arts	Writer's Inc. Skills Book 11 - Teachers Edition	0669471941	Write Source		11
English/Language Arts	England in Literature - Classic Edition - Student Text	067329384X	Scott, Foresman	1991	12
English/Language Arts	The Metamorphosis	0553213695	Bantam Classics	1972	12
English/Language Arts	The Ramayana	0143039679	Penguin Classics	2006	12
English/Language Arts	The Kreutzer Sonata	0812968239	Modern Library Classics	2003	12
English/Language Arts	A Doll's House	1420922432		2005	12
English/Language Arts	Don Quixote, Part 1	1593080468	Barnes & Noble Classics	2004	12
English/Language Arts	Daybook of Critical Reading and Writing - Workbook	066946435X	Great Source	1999	12
English/Language Arts	Write for College - Student Text	0669444022	Write Source	1997	12
English/Language Arts	English at School and on the Job - Student Text	0130232629	AGS Globe Fearon	2001	12
English/Language Arts	Writer's Inc. Skills Book 12 - Student Workbook	066947195X	Write Source	2001	12
English/Language Arts	Writer's Inc. Skills Book 12 - Teachers Edition	0669471968	Write Source		12
English/Language Arts	English at School and on the Job - Teachers Resource Manual	0130232637	AGS Globe Fearon		9, 10, 11, 12
English/Language Arts	English at School and on the Job - Student Text	0130232629	AGS Globe Fearon	2001	9, 10, 11, 12
English/Language Arts	English at School and on the Job - Teachers Resource Manual	0130232637	AGS Globe Fearon		9, 10, 11, 12
Foreign Language	Rosetta Stone - Level 1 - Student Study Guide, Workbook, Curr	Package	Fairfield Language Technolog	2002	9, 10, 11, 12
Foreign Language	Power-Glide French	1582042012	Power Glide	1999	9, 10, 11, 12
Foreign Language	Larousse Concise Dictionary	2035420024	Larousse, Kingfisher, Chambe	2001	9, 10, 11, 12
Foreign Language	Rosetta Stone - Level 1 - Student Study Guide, Workbook, Curr	Package	Fairfield Language Technolog	2002	9, 10, 11, 12
Foreign Language	Rosetta Stone - Level 2 - Student Study Guide, Workbook, Curr	Package	Fairfield Language Technolog	2002	9, 10, 11, 12
Foreign Language	Rosetta Stone - Level 2 - Student Study Guide, Workbook, Curr	Package	Fairfield Language Technolog	2002	9, 10, 11, 12
Foreign Language	Oxford Latin Course - Part 1 - Student Text	0195212037	Oxford	2002	9, 10, 11, 12
Foreign Language	Oxford Latin Course - Part 1 - Teachers Book 1	0195215508			9, 10, 11, 12
Foreign Language	Oxford Latin Course - Part 1 - CD 1	0198405618			9, 10, 11, 12
Foreign Language	Latin for Americans - First Book - Student Text	0026409127	Glencoe	1997	9, 10, 11, 12
Foreign Language	Wheelock's Latin 6th Edition - Student Text	0060956410	Harper Collins	2000	9, 10, 11, 12
Foreign Language	Wheelock's Latin 3rd Edition - Student Workbook	0060956429			9, 10, 11, 12
Foreign Language	Cambridge Latin Course - Unit 2 4th Edition - Student Text	0521004306	Cambridge University Press	2006	9, 10, 11, 12
Foreign Language	Cambridge Latin Course - Unit 2 4th Edition - Omnibus Workb	0521787416			9, 10, 11, 12
Foreign Language	Cambridge Latin Course - Unit 2 - CD 1	0521005078			9, 10, 11, 12
Foreign Language	Oxford Latin Course - Part 3 - Student Text	019521207X	Oxford	2002	9, 10, 11, 12
Foreign Language	Oxford Latin Course - Part 3 - Teachers Book 1	0199122326			9, 10, 11, 12
Foreign Language	Oxford Latin Course - Part 3 - CD 2	0198405626			9, 10, 11, 12
Foreign Language	Rosetta Stone - Level 1 - Student Study Guide, Workbook, Curr	Package	Fairfield Language Technolog	2002	9, 10, 11, 12
Foreign Language	Power-Glide Spanish	1582042012	Power Glide	2001	9, 10, 11, 12
Foreign Language	Webster's New World Spanish Dictionary	0139536477	Simon & Schuster	1992	9, 10, 11, 12
Foreign Language	Rosetta Stone - Level 1 - Student Study Guide, Workbook, Curr	Package	Fairfield Language Technolog	2002	9, 10, 11, 12
Foreign Language	Rosetta Stone - Level 2 - Student Study Guide, Workbook, Curr	Package	Fairfield Language Technolog	2002	9, 10, 11, 12
Foreign Language	Rosetta Stone - Level 2 - Student Study Guide, Workbook, Curr	Package	Fairfield Language Technolog	2002	9, 10, 11, 12
Health/Life Skills	Health - Making Life Choices 2nd Edition - Student Text	0538429852	Glencoe	2000	9
Health/Life Skills	Health - Making Life Choices 2nd Edition - Teachers Edition	0538423846	Glencoe		9
Health/Life Skills	Health - Making Life Choices 2nd Edition - Teachers Resources	0538430044	Glencoe		9
Health/Life Skills	Essentials of Human Anatomy & Physiology 4th Edition - Studc	0805341773	Addison-Wesley Publishing C	1994	9
Health/Life Skills	Diet & Nutrition - A Holistic Approach	0893890480	The Himalayan Institute Press	1994	9
Health/Life Skills	Sugar Blues	0446343129	Warner Books	1993	9
Health/Life Skills	Married and Single Life 6th Edition - Student Text	0026430002	Glencoe	1997	12
Health/Life Skills	Skills for Independent Living - Student Text	0130238236	AGS Globe Fearon	2002	12
Health/Life Skills	Skills for Independent Living - Workbook	0130238252	AGS Globe Fearon	2002	
High School Science	Biology Visualizing Life - Student Text	003016723X	Holt Rinehart Winston	1998	10,11,12
High School Science	Biology Visualizing Life - Teachers Edition	0030167248			
High School Science	The Tracker	0425101339	Berkley Books	1979	
High School Science	Chemistry 4th Edition - Student Text	0201861607	Addison-Wesley	1995	11,12
High School Science	Chemistry 4th Edition - Teachers Edition	0201861615			
High School Science	Conceptual Chemistry 2nd Edition - Student Text	0321236440	Pearson Benjamin Cummings	2004	

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High School Science	Conceptual Chemistry 2nd Edition - Lab Manual	0805332383				
High School Science	Conceptual Physics - Student Text	0130542547	Prentice Hall	2002	10,11,12	
High School Science	Conceptual Physics - Concept-Development Practice Book	0130542598	Prentice Hall		10,11,12	
High School Science	Conceptual Physics - Problem-Solving Exercises in Physics	013054275X	Prentice Hall		10,11,12	
High School Science	Physics An Incremental Development - Student Text	1565770056	Saxon Publishers	1993	10,11,12	
High School Science	Physics An Incremental Development - Homeschool Packet	1565770846			10,11,12	
High School Science	Biology - Cycles of Life - Student Text	0785439722	AGS Globe Fearon	2006	10,11,12	
High School Science	Biology - Cycles of Life - Teacher Ed.	0785439730			10,11,12	
High School Science	Biology - Cycles of Life - Workbook	0785439749			10,11,12	
High School Science	Biology - Cycles of Life - Lab Manual	078543979X			10,11,12	
High School Science	Success in Science Basic Biology - Student Text/Workbook	0835911942	Globe Fearon	1996	10,11,12	
High School Science	Success in Science Basic Biology - Teacher's resource Manual	0835911969			10,11,12	
High School Science	Chemistry - Student Text	0785440453	AGS Globe Fearon	2007	10,11,12	
High School Science	Chemistry - Teacher Ed.	0785440461			10,11,12	
High School Science	Chemistry - Workbook	078544047X			10,11,12	
High School Science	Chemistry - Lab Manual	0785440534			10,11,12	
High School Science	Success in Science Basic Chemistry - Student Text/Workbook	0835911950	Globe Fearon	1996	10,11,12	
High School Science	Success in Science Basic Chemistry - Teacher's resource Manual	0835911972			10,11,12	
High School Science	Physical Science - Student Text	0785436243	AGS Globe Fearon	2007	10,11,12	
High School Science	Physical Science - Teacher Answer Key	0785436278	AGS Globe Fearon		10,11,12	
High School Science	Physical Science - Workbook	078543626X	AGS Globe Fearon		10,11,12	
High School Science	Physical Science - Teacher Text	0785436251			10,11,12	
High School Science	Environmental Science Ecology and Human Impact 2nd Edition	0201468883	Addison Wesley	1996	9,10,11,12	
High School Science	A Sand County Almanac	0345345053	Ballantine Books	1970		
High School Science	Let the Mountains Talk, Let the Rivers Run	0062520334	Harper Collins	1995		
High School Science	Modern Earth Science - Student Text	0030565332	Holt, Rinehart, Winston	2002	9	
High School Science	Modern Earth Science - Teachers Edition	0030565340	Holt, Rinehart, Winston	2002	9	
High School Science	Modern Earth Science - Teachers Resources	H565367	Holt, Rinehart, Winston	2002	9	
High School Science	Earth Science	785436359	Ags Globe		9	
High School Science	Earth Science Teacher Edition	785436367	Ags Globe		9	
High School Science	Earth Science Workbook Student Edition	785436375	Ags Globe		9	
High School Science	Astronomy A Beginner's Guide to the Universe - Student Text	0131007270	Pearson/Prentice Hall	2004	9,10,11,12	
High School Science	Astronomy Today 4th Edition - Student Text	0130943347	Prentice Hall	2002		
High School Science	Coming of Age in the Milky Way	0385263260	Anchor Books	1989		
High School Science	Global Science - 9Th Grade Global Science	0030931525	Holt Rinehart Winston	2007	9	
High School Science	Biology CP - Biology 2007	0-07-875713-4	Glencoe McGraw Hill	2007	10	
High School Science	Chemistry CP - Zumdahl Introductory Chemistry: A Foundation	0618343423	McDougal Littell	2004	11,12	
High School Science	Physics CP - Physics Principles with applications 6th edition	0131846612	Pearson Prentice Hall (Glencoe)	2005	11,12	
History/Social Science	Economics Principles & Practices - Student Text	0078606934	Glencoe	2005	12	
History/Social Science	Economics Principles & Practices - Teachers Edition	0078606942			12	
History/Social Science	Economics Principles & Practices - Teachers Resources	0078606950			12	
History/Social Science	Economics Today and Tomorrow - Student Text	0078606969	Glencoe, McGraw Hill	2005	12	
History/Social Science	Economics Today and Tomorrow - Teachers Edition	0078606977			12	
History/Social Science	Economics Today and Tomorrow - Teachers Resources	0078606985			12	
History/Social Science	Government in America - Student Text	0395734525	McDougal Littell/Houghton M	1996	12	
History/Social Science	The Federalist Papers	0553213407	Bantam Classics	1982	12	
History/Social Science	Mazruder's American Government - Student Text	0131335790	Prentice Hall	2006	12	
History/Social Science	Mazruder's American Government - Teachers Edition	0131335804			12	
History/Social Science	Mazruder's American Government - Teachers Resources	0132514176			12	
History/Social Science	The Americans - Student Text	0395740282	McDougal Littell/Houghton M	1996	11	
History/Social Science	The Americans - Teachers Edition	0395740290			11	
History/Social Science	The Education of Little Tree	0826328091	University of New Mexico Pr	2001	11	
History/Social Science	America Pathways to the Present - Student Text	0131335103	Prentice Hall	2007	11	
History/Social Science	America Pathways to the Present - Teachers Edition	0131335146	Prentice Hall		11	
History/Social Science	America Pathways to the Present - Teachers Resources	0131335715	Prentice Hall		11	
History/Social Science	A History of the United States - Student Text	0130536245	Prentice Hall	2002	11	
History/Social Science	A History of the United States - Teachers Edition	0130536245	Prentice Hall		11	
History/Social Science	A History of the United States - Teachers Resources	0130536245	Prentice Hall		11	
History/Social Science	World Geography - Student Text	0078606993	Glencoe	2005	9,10,11,12	
History/Social Science	World Geography - Teachers Edition	0078607000	Glencoe		9,10,11,12	
History/Social Science	World Geography - Teachers Resources	0078607019	Glencoe		9,10,11,12	
History/Social Science	History of the World - Student Text	0395461308	Houghton Mifflin	1990	10	
History/Social Science	World History - Connections to Today - Student Text	0131283340	Prentice Hall	2005	10	
History/Social Science	World History - Connections to Today - Teachers Edition	0131817620	Prentice Hall		10	
History/Social Science	World History - Connections to Today - Teachers Resources	0131817639	Prentice Hall		10	
History/Social Science	Pacemaker Economics - Student Text	0130236136	AGS Globe Fearon	2001	12	
History/Social Science	Pacemaker Economics - Teachers Edition	0130236241	AGS Globe Fearon		12	
History/Social Science	Pacemaker Economics - Workbook	0130236160	AGS Globe Fearon		12	
History/Social Science	Pacemaker Economics - Workbook Answer Key	0130236128	AGS Globe Fearon		12	
History/Social Science	Skills for Consumer Success 4th Edition - Student Text/Workbook	053868612X	South-Western	1999	12	
History/Social Science	Pacemaker American Government - Student Text	0130236179	AGS Globe Fearon	2005	12	
History/Social Science	Pacemaker American Government - Teachers Edition	0130236225	AGS Globe Fearon		12	
History/Social Science	Pacemaker American Government - Workbook	0130236187	AGS Globe Fearon		12	
History/Social Science	Pacemaker American Government - Workbook Answer Key	0130236101	AGS Globe Fearon		12	
History/Social Science	Pacemaker US History 4th Edition - Student Text	0130244104	AGS Globe Fearon	2004	11	
History/Social Science	Pacemaker US History 4th Edition - Teachers Edition	013024421X	AGS Globe Fearon		11	
History/Social Science	Pacemaker US History 4th Edition - Workbook	0130244260	AGS Globe Fearon		11	
History/Social Science	Pacemaker US History 4th Edition - Workbook Answer Key	0130244228	AGS Globe Fearon		11	

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History/Social Science	Pacemaker World History - Student Text	0130238287	AGS Globe Fearon	2002	10
History/Social Science	Pacemaker World History - Teachers Edition	0130238295	AGS Globe Fearon		
History/Social Science	Pacemaker World History - Workbook	0130238317	AGS Globe Fearon		
History/Social Science	Pacemaker World History - Workbook Answer Key	0130238333	AGS Globe Fearon		
History/Social Science	Understanding Psychology - TE	0078285720	Glencoe		
History/Social Science	Understanding Psychology - SE	0078285712	Glencoe		
History/Social Science	Understanding Psychology - Resource Kit	0078285739	Glencoe		
Mathematics	Algebra 1/2 - Student Text	1565771494	Saxon Publishers	2001	9,10,11,12
Mathematics	Algebra 1/2 - Solutions Manual	1565771311	Saxon Publishers	2001	9,10,11,12
Mathematics	Algebra 1/2 - Home Study Packet	1591411726	Saxon Publishers	2001	9,10,11,12
Mathematics	Pre Algebra - Student Text	0130236330	AGS Globe Fearon	2001	9,10,11,12
Mathematics	Pre Algebra - Teacher Edition	0130236349	AGS Globe Fearon	2001	9,10,11,12
Mathematics	Pre Algebra - Workbook	0130236357	AGS Globe Fearon	2001	9,10,11,12
Mathematics	Algebra 1 - Student Text	0618107746	Houghton Mifflin for Chalk D	2000	9,10,11,12
Mathematics	Algebra 1 - Solutions Manual	0618107746	Houghton Mifflin for Chalk Dust		9,10,11,12
Mathematics	Algebra 1 - Student Text	1565771346	Saxon Publishers	2003	9,10,11,12
Mathematics	Algebra 1 - Solutions Manual	1565771370			9,10,11,12
Mathematics	Algebra 1 - Home Study Packet	1565771389			9,10,11,12
Mathematics	Algebra 1 - Student Text	0028253272	McGraw Hill	1998	9,10,11,12
Mathematics	Algebra 1 - Teacher Edition	0028253280			9,10,11,12
Mathematics	Elementary Algebra - Student Text	0716710471	Freeman and Company	2001	9,10,11,12
Mathematics	Elementary Algebra - Teacher Edition	0716710757			9,10,11,12
Mathematics	Elementary Algebra - Test Masters	0716710773			9,10,11,12
Mathematics	Algebra 1 - Student Text	0835935000	AGS Globe Fearon	1998	9,10,11,12
Mathematics	Algebra 1 - Teacher Answer Key	0130236446			9,10,11,12
Mathematics	Algebra 1 - Workbook	0835934993			9,10,11,12
Mathematics	Geometry - Student Text	0078618215	McGraw Hill	2005	9,10,11,12
Mathematics	Geometry - Teacher Edition	0131253042			9,10,11,12
Mathematics	Geometry: An Integrated Approach - Student Text	0669316652	Heath	1995	9,10,11,12
Mathematics	Geometry: An Integrated Approach - Solutions Manual	0669316792			9,10,11,12
Mathematics	Geometry - Student Text	0130625604	Prentice Hall	2004	9,10,11,12
Mathematics	Geometry - Teacher Edition	0131253042			9,10,11,12
Mathematics	Geometry - Student Text	0130238376	AGS Globe Fearon	2003	9,10,11,12
Mathematics	Geometry - Teacher Edition	0130238384			9,10,11,12
Mathematics	Geometry - Workbook	0130238414			9,10,11,12
Mathematics	Geometry - Teachers Resource Binder	0130238309			9,10,11,12
Mathematics	Algebra 2 - Student Text	0618107789	Houghton Mifflin for Chalk D	2000	9,10,11,12
Mathematics	Algebra 2 - Solutions Manual	0618107800			9,10,11,12
Mathematics	Algebra 2 - Student Text	093079862X	Saxon Publishers	1997	9,10,11,12
Mathematics	Algebra 2 - Solutions Manual	0939798999			9,10,11,12
Mathematics	Algebra 2 - Home Study Packet	156577079X			9,10,11,12
Mathematics	Algebra 2 - Student Text	0785435433	AGS Globe Fearon	2004	10,11,12
Mathematics	Algebra 2 - Teacher Edition	0785435441			10,11,12
Mathematics	Algebra 2 - Workbook	078543545X			10,11,12
Mathematics	Pre Calculus with Limits - Student Edition	0618660909	Houghton Mifflin	2005	10,11,12
Mathematics	Pre Calculus with Limits - Solutions Manual	0618660925			10,11,12
Mathematics	Advanced Mathematics - Student Edition	1565770390	Saxon Publishers	2003	10,11,12
Mathematics	Advanced Mathematics - Solutions Manual	1565770420			10,11,12
Mathematics	Advanced Mathematics - Home Study Packet	1565771591			10,11,12
Mathematics	Century 21 Accounting First-Year Course 6th Edition - Student	0538630051	South Western	1995	10,11,12
Mathematics	Century 21 Accounting First-Year Course - Working Papers & S	0538629649			10,11,12
Mathematics	Understanding Statistics 6th Edition - Student Text	0395907683	Houghton Mifflin	1999	11,12
Mathematics	Understanding Statistics 6th Edition - Teachers Edition	0395907691			11,12
Mathematics	Trigonometry 5th Edition - Student Text	0618052860	Houghton Mifflin	2001	11,12
Mathematics	Trigonometry 5th Edition - Solutions Guide	0618072799	Houghton Mifflin	2001	11,12
Mathematics	College Trigonometry 3rd Edition - Student Text	0395786452	Houghton Mifflin	1997	11,12
Mathematics	Finite Mathematics 9th Edition - Student Text	0471328955	Wiley	2004	11,12
Mathematics	Finite Mathematics 9th Edition - Solutions Manual	0471333514	Wiley	2004	11,12
Mathematics	Calculus of a Single Variable 7th Edition - Student Text	0395885787	Houghton Mifflin	2002	11,12
Mathematics	Calculus of a Single Variable 7th Edition - Solutions Manual	0618149317	Houghton Mifflin	2002	11,12
Mathematics	Meeting the California Math Challenge - Student Text	0130239437	AGS Globe Fearon	2002	11,12
Mathematics	Meeting the California Math Challenge - Teachers Manual	0130239445			11,12
Mathematics	Consumer Mathematics revised - Student Text	0785429433	AGS Globe Fearon	2003	11,12
Mathematics	Consumer Mathematics revised - Teacher Ed.	0785429441	AGS Globe Fearon		11,12
Mathematics	Consumer Mathematics revised - Workbook	078542945X	AGS Globe Fearon		11,12
Mathematics	Keeping Financial Records for Business 8th Edition - Student T	0538633131	South Western	1995	11,12
Mathematics	Keeping Financial Records for Business 8th Edition - Working	0538633182			11,12
Mathematics	Algebra 1 - Algebra 1 Concepts Skills & Problem Solving	0078778522	Glencoe	2008	
Mathematics	Algebra 2 - Algebra 2 Concepts, Skills & Problem Solving	0078778565	Glencoe	2008	
Mathematics	Geometry - Geometry Concepts Skills & Problem Solving	0078778549	Glencoe	2008	
Mathematics	Algebra 2 w/Trig - Precalculus with Limits: A Graphing Ap	0-618-39480-X	McDougal Littell	2005	
Mathematics	Math Analysis - Advanced Mathematical Concepts	9780078682278	Glencoe	2006	
Mathematics	Calculus - Early Transcendentals 8th Ed	9780470119624	Peoples Education Anton		
Mathematics	Finite Math - Finite Mathematics: An Applied Approach of	0-471-32899-5	Sullivan/Mizrahi		
Mathematics	Statistics CP - Understanding Basic Statistics	0618004602	Houghton Mifflin	1997	
Mathematics	Accounting I - Century 21 Accounting General Journal	0538447567	Cengage Learning	2009	
Physical Education	Foundations of Personal Fitness - Student Text	0314084657	National Textbook Co.	1997	9
Physical Education	Foundations of Personal Fitness - Teachers Edition	0314096221	National Textbook Co.	1997	9

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Physical Education	Fitness for Life	0-7360-6675-6	Human Kinetics	2007	9
Practical Skills	Automotive Excellence Volume 1 - Student Edition	0078600154	Glencoe, McGraw Hill	2004	9, 10, 11, 12
Practical Skills	Automotive Excellence Volume 1 - Instructors Resource Guide	0078600146			9, 10, 11, 12
Practical Skills	Automotive Excellence Volume 1 - Student Resource Package	0078605725			9, 10, 11, 12
Practical Skills	Automotive Excellence Volume 2 - Student Edition	0078600103	Glencoe, McGraw Hill	2004	9, 10, 11, 12
Practical Skills	Automotive Excellence Volume 2 - Instructors Resource Guide	0078600146			9, 10, 11, 12
Practical Skills	Automotive Excellence Volume 2 - Student Resource Package	0078605733			9, 10, 11, 12
Practical Skills	Exploring Careers - Student Edition	0078736897	Glencoe, McGraw Hill	2007	9, 10, 11, 12
Practical Skills	Exploring Careers - Teachers Edition	0078736900			9, 10, 11, 12
Practical Skills	Exploring Careers - Activity Workbook	0078736927			9, 10, 11, 12
Practical Skills	Exploring Careers - Teachers Edition for Activity Workbook	0078736935			9, 10, 11, 12
Practical Skills	The Developing Child - Student Text	0078689686	Glencoe	2006	9, 10, 11, 12
Practical Skills	The Developing Child - Teachers Edition	0078689694	Glencoe		9, 10, 11, 12
Practical Skills	The Developing Child - Workbook	0078689708	Glencoe		9, 10, 11, 12
Practical Skills	The Developing Child - Teaching & Learning Resources	0078689732			9, 10, 11, 12
Practical Skills	Sewing for the Apparel Industry - Student Text	0321062841	Prentice Hall	2001	9, 10, 11, 12
Practical Skills	Sewing for the Apparel Industry - Patterns	0130270741			9, 10, 11, 12
Practical Skills	Patternmaking for Fashion Design - Student Text with DVD	0131948938	Prentice Hall	2006	9, 10, 11, 12
Practical Skills	Horticulture Principles and Practice - Student Text	0130331252	Prentice Hall	2002	9, 10, 11, 12
Practical Skills	Horticulture Principles and Practice - Teachers Edition	01303312??			9, 10, 11, 12
Practical Skills	Parenting: Rewards and Responsibilities - Student Edition	0078690579	Glencoe, McGraw Hill	2007	9, 10, 11, 12
Practical Skills	Parenting: Rewards and Responsibilities - Teachers Edition	0078690587	Glencoe, McGraw Hill		9, 10, 11, 12
Practical Skills	Parenting: Rewards and Responsibilities - Activity Workbook	0078690595	Glencoe, McGraw Hill		9, 10, 11, 12
Practical Skills	Parenting: Rewards and Responsibilities - Teachers Edition for	0078690609	Glencoe, McGraw Hill		9, 10, 11, 12
Practical Skills	Parenting: Rewards and Responsibilities - Teachers Resources	0078690617	Glencoe, McGraw Hill		9, 10, 11, 12
Practical Skills	Career Planning - Student Text	0785440313	AGS Globe Fearon	2006	9, 10, 11, 12
Practical Skills	Career Planning - Teacher Edition	0785440321			9, 10, 11, 12
Visual and Performing Arts	Drawing on the Right Side of the Brain - Student Text	0874774241	Tarcher, Putnam	1999	10,11,12
Visual and Performing Arts	Exploring Art Media - Student Text	978-0-9749808-	Blarney Hill Press	2004	9,10,11,12
Visual and Performing Arts	The Story of Art - Student Text	0714832472	Phaidon Press	2003	9,10,11,12
Visual and Performing Arts	Music : It's Role and Importance in Our Lives - Student Text	0078297567	Glencoe, McGraw Hill	2006	9,10,11,12
Visual and Performing Arts	Music : It's Role and Importance in Our Lives - Teachers Edition	0078297575	Glencoe, McGraw Hill		9,10,11,12
Visual and Performing Arts	Music : It's Role and Importance in Our Lives - Instructor's Guide	0078297583	Glencoe, McGraw Hill		9,10,11,12
Mathematics	Teaching Textbooks Pre-Algebra Version 2.0		Teaching Textbooks	2012	
Mathematics	Teaching Textbooks Algebra 1 Version 2.0		Teaching Textbooks	2012	
Mathematics	Teaching Textbooks Algebra 2 Version 2.0		Teaching Textbooks	2012	
Mathematics	Teaching Textbooks Geometry		Teaching Textbooks	2012	
Mathematics	Teaching Textbooks Pre-Calculus		Teaching Textbooks	2012	
English/Language Arts	Easy Grammar 180 Teaching Lessons Grade 9	978-0-936981-58	Easy Grammar Systems		9
English/Language Arts	Easy Grammar 180 Teaching Lessons Grade 9 Student Book	978-0-936981-59	Easy Grammar Systems		9
English/Language Arts	Easy Grammar 180 Teaching Lessons Grade 9 Test Book	978-0-936981-74	Easy Grammar Systems		9
English/Language Arts	Easy Grammar Plus Teacher Edition	978-0-936981-13	Easy Grammar Systems		8, 9
English/Language Arts	Easy Grammar Plus Student Test Booklet	978-0-936981-53	Easy Grammar Systems		8, 9
English/Language Arts	Easy Grammar Plus Student Workbook	978-0-936981-14	Easy Grammar Systems		8, 9
Elective	Psychology Course Package	SKU# 12105	Oak Meadow		10,11,12
English/Language Arts	PENG 2003 Don Quixote AD	978-0-142437230			

**OAK PARK UNIFIED SCHOOL DISTRICT
2012-2013 TEACHING AND LEARNING
MORAL IMPERATIVES**

We believe:

- Every student can learn, and every student will reach their individual potential, when presented with the right opportunity including intervention strategies for students not progressing towards or meeting standards.
- The learning experience will include time for thoughtful reflection so that students learn to value and take pride in their work and understand the processes by which they learn most effectively.
- Learning opportunities should be as authentic as possible and personally meaningful. Students need to explore, create and discover.
- Every student should be encouraged to become independent learners, thinkers and producers.
- Each student’s natural joy of learning needs to be developed in a safe, stable, balanced and nurturing psychological and social environment so that they will become lifelong learners.
- Every student will meet or exceed state standards, which are a floor not a ceiling, and will not in any way restrict creative, imaginative and/or enriching teaching and learning experiences.
- All students should receive instruction that is differentiated. Learning experiences should emphasize depth, complexity, and novelty.
- All students should participate in programs that foster character development, ethical behavior, social responsibility, leadership skills and community service and exhibit the developed skills in all arenas and modes of interaction, including cyberspace.
- We recognize and celebrate diversity and understand it is our obligation to prepare our students with the appropriate tools and skills to live in a global society.
- Technology is one of the tools to enhance the learning experience and should become an internalized method of learning and expression.
- The infusion of technology in the learning environment should not be to the exclusion of the use of cursive handwriting, reading books, painting, drawing, and constructing with authentic materials.
- All aspects of student wellness are of paramount importance. This includes child nutrition, physical fitness, stress reduction and mental health and well-being.

GOALS	ACTION PLANS/MEASURABLE OUTCOMES
1a. Our emphasis on differentiated instruction shall continue so that all of our students experience a challenging learning environment through depth, complexity, and novelty.	<ul style="list-style-type: none"> • Provide more specialized professional development for teachers and staff. • Embed this emphasis into the teacher goal setting and evaluation process. All instructional staff should have goals related to this. • Provide more opportunities for staff who attain expertise in certain areas to train other staff. • Release teachers to observe each other to hone expertise in this area.

**OAK PARK UNIFIED SCHOOL DISTRICT
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MORAL IMPERATIVES**

<p>1b. Continue articulation in math between MCMS and OPHS and elementary school and MCMS.</p>	<ul style="list-style-type: none"> • Math articulation committee (K-12) will focus this year on transitions from grades 5 to 6 and 8 to 9.
<p>1c. Provide opportunities for students that will guide their future education/career choices, including college and career counseling at our high schools, vocational, technical arts and ROP classes, while increasing the percentage of students attending four year colleges.</p>	<ul style="list-style-type: none"> • Maintain the college/career counseling position at OPHS as a priority despite budget issues if possible. • Implement new independent project program at OPHS, OPIS & OVHS. • Encourage more students to opt for 4-year colleges upon graduation from high school and ensure proper guidance throughout a student's academic career. • Explore a post-graduation tracking program to determine post-secondary school success using the Naviance module. • 9th & 10th grade parent & student College & Career education to create a 4-year plan for students • Continue to expand the use of Naviance • Naviance is being introduced to freshman.
<p>1d. STEM instruction will emphasize experiential learning at all grade levels.</p>	<ul style="list-style-type: none"> • Expand I2I, QuikScience and other programs to involve more students and teachers. • Continue to train newly hired math and science teachers on the use of new advanced SmartBoards. • Continue marine science focus at all levels. • Offer new Environmental Explorers, Computer Programming & Robotics electives @MCMS. • Continue to offer opportunities to participate in robotics, rocketry and solar boat teams and competition. • Offer Introductory & AP Computer Programming @ OPHS.
<p>1e. Continue to define, communicate and more fully implement GATE program.</p>	<ul style="list-style-type: none"> • Update the GATE brochure. • Encourage more professional development for staff and offerings for parents. • Continue to articulate and expand the enrichment opportunities available to students at all of the schools. • Ensure that the three pillars of a quality GATE program are in place at all levels: Differentiation, Acceleration, and Enrichment. • Encourage expanded parent participation on GATE DAC
<p>1f. Intervention programs will be available to students in reading, writing and</p>	<ul style="list-style-type: none"> • Math intervention program currently in place at grade 6 will be

**OAK PARK UNIFIED SCHOOL DISTRICT
2012-2013 TEACHING AND LEARNING
MORAL IMPERATIVES**

<p>mathematics at all levels to ensure that all students are meeting standards in literacy and numeracy.</p>	<p>expanded to grade 7 at MCMS.</p> <ul style="list-style-type: none"> • Explore a software program to better identify students who require intervention and help prescribe the types of intervention needed. • OPHS will continue to reduce the % of students enrolled in lower level math classes and instead provide intervention in the regular math classes. • Implement computer diagnostic assessments across scope & sequence of OPHS Math curriculum. • Create a Math Skills Computer Adaptive Learning Lab to facilitate student acceleration through scope & sequence. • OVHS CASHEE Algebra & Geometry online support. • OPIS is implementing <i>Teaching Texts</i> Math program.
<p>1g. A district-wide plan for environmental awareness will continue to be developed including combined efforts of actions at home, school and in the community.</p>	<ul style="list-style-type: none"> • EEAC will plan events and areas of focus throughout the school year including community field trips. • Recycling programs will be expanded at all levels. • Science enrichment programs will emphasize environmental science. • Energy conservation will be monitored and quantified. • Training for Environmental Education Initiative will begin. • Emphasis on water conservation. • District-wide “No Idling” campaign.
<p>1h. Continue to offer arts programs that will emphasize creativity, skill development, and universal participation in all areas of the visual and performing arts.</p>	<ul style="list-style-type: none"> • Continue restructuring & coordinating the elementary art and music programs. • Add additional digital media classes @ OPHS, as well as additional sections of existing Arts courses. • MCMS will continue to add art integration to the Core classes.
<p>1i. All programs should emphasize wellness and balance.</p>	<ul style="list-style-type: none"> • Child nutrition program will continue to improve food quality and serve more natural food and vegetarian options. • Support new Animal Rights Club at OPHS • Uniformity and balance of the student workload will continue to be reviewed. • Staff will monitor student stress levels and overall balance. • Explore the Stanford University <i>Challenge Success Student Survey</i> for spring semester at OPHS. • Counselors will continue to develop a Crisis Response Tool for

**OAK PARK UNIFIED SCHOOL DISTRICT
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MORAL IMPERATIVES**

	<p>students at risk. Increase professional development in this area of student response.</p> <ul style="list-style-type: none"> • Implement TUPE (Tobacco Use Prevention Education) in Gr.6-12
<p>1j. Our athletic programs will develop leadership, teamwork, and individual athletic potential.</p>	<ul style="list-style-type: none"> • Expand athletic opportunities for students by adding additional sports & levels to programs already in place. • Develop positive leadership skills in athletics. • National Federation of State High School Associations, Fundamentals of Coaching course required for new coaches. • Continue administrative oversight of team sports • More flexibility will be available in terms of P.E. credit for in school and out of school athletics.
<p>1k. Our special education programs will provide the best possible outcomes in terms of meeting the specific needs of each child.</p>	<ul style="list-style-type: none"> • Continue specialized staff development for special education teachers, including increasing the number of teachers who have earned the Autism Authorization. • Offer staff development opportunities for general education teachers in specialized instructional strategies for learners with disabilities. • Expand targeted professional development for instructional aides, to include district-level and county-level trainings. • Increase articulation between sites for transitioning students. • Implement a parent education component that addresses the supports available as students' transition from one site to another. • Provide general education teachers with additional professional development for pre-referral interventions for at-risk students. • Continue district-wide coordination of aide assignments to best serve students. • Structured social skills groups across school sites.
<p>1l. Counseling programs at all levels will be supported in order to meet the social and emotional needs, academic and career counseling of all students, as well as parent education. Anti-bullying strategies will be embedded in the program at each school. Stronger anti-bullying programs at elementary schools and middle school.</p>	<ul style="list-style-type: none"> • Safe School Ambassadors program at MCMS is to be reviewed and either modified or replaced. • Authentic learning opportunities for students to implement to improve school climate @MCMS. • Elementary counselor will present an anti-bullying assembly. This supports an integrated program to address bullying at the

**OAK PARK UNIFIED SCHOOL DISTRICT
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	<ul style="list-style-type: none"> • elementary level. • Courses will continue to be offered for elementary and pre-school parents in child development and other topics and explore options for parents of secondary students. • Elementary counselor will continue ‘recess groups.’ • Maintain counseling positions at all levels despite budget cuts if possible.
1m. We will continue to explore more opportunities for our students to attain proficiency in other languages and continue to evaluate the structure of our modern language programs.	<ul style="list-style-type: none"> • Develop a plan for the continuance of the Chinese (Mandarin) language program as the FLAP grant expires. • Provide more authentic learning experiences in language classes.
1n. Continue to prepare for the implementation of a Digital Citizenship curriculum at all grade levels.	<ul style="list-style-type: none"> • Continue to work with VCOE AUP Task Force to develop a K-12 Digital Citizenship curriculum by the July 2012 deadline. <ul style="list-style-type: none"> ○ Identify how & when it will be adopted, implemented and monitored.
1o. Develop standardized elementary technology curriculum.	<ul style="list-style-type: none"> • Articulate programs at the three elementary schools that center on a single group of outcomes. • Exit skills and outcomes will be identified.
1p. Implement a shift in the emphasis of technology from how you use a specific computer program to how do I solve a problem, how to I answer a question, or how do I make something using technology. Imbed the use of technology in students’ analytical, critical and creative thinking.	<ul style="list-style-type: none"> • Review and define Technology course descriptions, prerequisites & requirements <ul style="list-style-type: none"> ○ Create/adapt curriculum to utilize authentic learning experiences. • Review technology/computer graduation requirements.
1q. Update Technology Plan annually to assure it aligns with curricular goals.	<ul style="list-style-type: none"> • Review and update the Technology Plan annually. • Synthesize/summarize Section 3 “Curriculum” into a condensed document.
1r. The Technology Committee will define 21 st Century Classrooms v2.	<ul style="list-style-type: none"> • Identify long term goals <ul style="list-style-type: none"> ○ Identify Professional Development needs to accomplish these goals. ○ Identify staffing needs to accomplish these goals. ○ Identify equipment/infrastructure needs to accomplish these goals. ○ Identify funding needs to accomplish these goals.

**OAK PARK UNIFIED SCHOOL DISTRICT
2012-2013 TEACHING AND LEARNING
MORAL IMPERATIVES**

1s. Greater emphasis on creating an environment that maximizes the potential of each child, including increased recognition of day to day learning

- Develop a plan this fall (2012) that recognizes students for a variety of achievements at all levels. For example, teachers choose a few students for recognition at a monthly school assembly and achievement.

**OAK PARK UNIFIED SCHOOL DISTRICT
2012-2013 ORGANIZATION AND SHARED LEADERSHIP
MORAL IMPERATIVES**

We Believe:

- That empowering teachers as leaders at the school and district level and continuing to find ways to support this goal will help to meet our strategic objectives.
- The quality of the educational program is directly related to the skills, expertise, commitment, and morale of the teachers, administration, counselors and support staff.
- That the district will work to attract and retain a diverse, talented workforce and continue to provide opportunities for professional development.
- That we must engage students, parents and the community as key participants and full partners in our mission.
- That everyone in the organization is personally responsible for the process of learning and will be held accountable for student success.
- That we will learn from our mistakes and implement continuous improvement.
- That working together with our teachers' and classified associations is essential to ensure positive morale, solve problems jointly, and to model a professional collaborative working relationship.

GOALS	ACTIONS PLANS/MEASURABLE OUTCOMES
2a. Empower teachers as leaders at the school and district levels and we will continue to find ways to enhance teacher leadership throughout the District.	<ul style="list-style-type: none"> • Engage teachers in committees such as math articulation, writing, EEAC, GATE DAC, Curriculum Council, Common Core and more.
2b. Teachers, parents, administrators, and students need to be fully invested in the decision making process.	<ul style="list-style-type: none"> • Continue to honor the School Site Council model. • Support the PTO Council and use it as a working group to assist with decision-making, ideas, innovations, etc.
2c. Principals shall work together, support each other, and share innovations.	<ul style="list-style-type: none"> • Principals will work as a part of the Leadership Team on problem solving and ways to further our moral imperatives, goals, and action plans.
2d. Professional development will be matched to organizational goals and will emphasize choice, relevancy, and district vision. Participants shall be encouraged to share their new learning.	<ul style="list-style-type: none"> • Develop new ways for teachers to share expertise that they have acquired. • Find ways to continue quality professional development even though federal funds for this purpose have been cut.
2e. Continue moving toward a collective bargaining approach that focuses on joint problem solving with employee associations.	<ul style="list-style-type: none"> • Use the negotiations process to focus on solving issues and finding innovations to better the quality of education, enhance employee morale, and make Oak Park a great place to work.
2f. Administrators at the school and district level should be engaged with the students in the learning process.	<ul style="list-style-type: none"> • Encourage administrators to find ways to work with students on a regular basis. Some ideas are through school gardens,

**OAK PARK UNIFIED SCHOOL DISTRICT
2012-2013 ORGANIZATION AND SHARED LEADERSHIP
MORAL IMPERATIVES**

	enrichment activities, club sponsorships, etc.
2g. Develop branding, marketing and advocacy plan.	<ul style="list-style-type: none"> • Continue a quarterly newsletter that is mailed out on a regular basis to the community at large. • Support Our Children’s Future advocacy group.
2h. Continue and expand a community outreach program.	<ul style="list-style-type: none"> • Continue a community outreach committee and finds new ways to engage our community in the schools and ways for our schools to serve the community in areas beyond our core mission of providing a world-class education.
2i. Ensure that the moral imperatives, goals and associated action plan are presented to and understood by all levels of the organization and foster a decision making process whereby all decisions are weighed against the current goals.	<ul style="list-style-type: none"> • Embed these moral imperatives, goals, and action plans into the core work that we do each day.
2j. Explore and implement paperless options throughout the program.	<ul style="list-style-type: none"> • Principals will emphasize the use of digital technologies over paper whenever possible or appropriate. • The Board and Leadership Team will model this process.

**OAK PARK UNIFIED SCHOOL DISTRICT
2012-13 FINANCE, BUDGET AND FACILITIES
MORAL IMPERATIVES**

We Believe:

- The district will maintain a balanced budget that reflects our priorities.
- The district will operate with efficiency, effectiveness, integrity and transparency.
- The budget and the facilities should support our moral imperatives and collaborative approach, and reflect our mission.

GOALS	ACTION PLAN/MEASURABLE OUTCOMES
3a. To provide safe, clean, and high quality facilities that support the instructional program.	<ul style="list-style-type: none"> • Focus on this goal as the Facility Master Plan projects are re-examined (see 3f). • Increase video surveillance and campus lighting. • Enhance the landscape at the schools and ensure that weeds are eradicated, turf and plants are watered and maintained, and the general appearance of the schools is pleasing to the community.
3b. Continue to evaluate and explore options to create greater efficiency and maximize resources.	<ul style="list-style-type: none"> • Continue to look for ways to save energy, water, gas, and paper, especially when looking at Measure R upgrades.
3c. Continue to educate and involve our community in becoming partners in providing financial stability and support for our district.	<ul style="list-style-type: none"> • Work with Friends of Oak Park Schools and the sub-committee Our Children’s Future to build positive affiliations among parents, the community, and the schools.
3d. Ensure employee total compensation is always a priority in the budgeting process, as part of the effort to provide the highest quality education to all students.	<ul style="list-style-type: none"> • Work with employee associations on common goals such as to preserve the length of the school year, maintain reasonable class sizes, and provide quality health benefits to employees as much as possible in the face of extraordinary cuts to public school funding by the state and federal governments.
3e. Maintain fiscal responsibility and transparency throughout the district and to the community at large.	<ul style="list-style-type: none"> • Use our resources fully toward our core mission: To educate our students and maintain our employees without placing the District in financial jeopardy in what has become a catastrophic fiscal environment due to state and federal cuts. • Continue meetings with parents and staff regarding the budget and our financial situation.
3f. Develop a process to present the Measure R and C6 spending plans to show the following: <ul style="list-style-type: none"> • The effect on later year projects when mid-year priorities are changed. • How and where Measure R funds are being used for known and unforeseen maintenance items. 	<ul style="list-style-type: none"> • Involve the Citizens Oversight Committee earlier in the Measure R and C6 planning process for informational purposes

**OAK PARK UNIFIED SCHOOL DISTRICT
2012-13 FINANCE, BUDGET AND FACILITIES
MORAL IMPERATIVES**

3g. Provide an annual updated spending plan and a long-term strategic vision for Measure R and C6.

- Consult with the schools and then revise the Master Plan and provide costing and prioritization of projects based on the available funds.
- Begin an aggressive schedule of construction for the next several years to use bond funds issued in spring of 2011.
- Articulate C6 spending plan that is aligned with the Visionary Outlook.

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: SEPTEMBER 17, 2013
SUBJECT: VIII.1, MONTHLY CASH FLOW REPORT

DISCUSSION

ISSUE: Shall the Board receive and review a status report on District's actual and projected cash flow through August of the 2013-14 school year?

BACKGROUND: The State's funding appropriation schedule for school districts is always challenging. The transition from traditional Revenue Limits to the new Local Control Funding Formula, and an attendant shift in appropriation funding schedules that still defers current year cash to the subsequent fiscal year, continues to present significant issues in the management of the District's cash flow. Given this critical period in school district finance, budget, and cash management, the Business Office has developed the attached cash flow report as an ongoing tool to assist the Administration and Board in analyzing and managing its cash and remaining cash-solvent. This report is updated monthly to reflect actual receipts and disbursements and to update projections based on the latest information.

RECOMMENDATION: None. Information only.

Respectfully submitted: Anthony W. Knight, Ed.D., Superintendent

Prepared by: Barbara Dickerson, Director, Fiscal Services
Martin Klauss, Assistant Superintendent, Business and Administrative Services

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: SEPTEMBER 17, 2013
SUBJECT: VIII.2 MONTHLY MEASURE R BOND FUND FINANCIAL STATUS REPORT

INFORMATION

ISSUE: Shall the Board receive and review a status report on Measure R Fund income and expenditures through August 31st of the 2013-14 fiscal year?

BACKGROUND: On November 4, 2008, Oak Park voters approved Measure R, School Improvement Bond of 2008, authorizing the issuance of general obligation bonds to repair and maintain school district facilities. The Board understands its obligation to use this resource effectively and efficiently to benefit both students and the Oak Park community. As a tool to assist in managing and monitoring the bond program, the Administration has developed the attached Measure R Bond Fund Status Report, which will provide the Board with the most current budget and expenditure information available. This report will be updated and reported to the Board every month at its regular meeting, accompanied by staff analysis of the information.

RECOMMENDATION: None. Information only.

Respectfully submitted: Anthony W. Knight, Ed.D., Superintendent

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

TO: MEMBERS, BOARD OF EDUCATION

FROM: Debra A. Burgher, Principal, Brookside Elementary School

DATE: September 17, 2013

SUBJECT: Monthly Board Report

MEET OUR NEW TEACHERS: Mrs. Lisa Ortiz and Ms. Stacey Reisman have joined the fifth grade team at Brookside. Special education aides new to Brookside this year are Mrs. Debbie Morrissey, Mrs. Kathy Flaherty and Mrs. Sharon Ayers. Welcome!

STAR & OAK TREE AWARDS: Mrs. Denise Keane, 4th grade teacher, has been awarded the Oak Tree Award for her outstanding contributions to the students of Oak Park. She has served as Brookside's GATE Coordinator for four years. Additionally, she provides support and information to students, teachers and parents at Brookside and across the district. Mrs. Beth Barber, kindergarten teacher, received the Star Among Star Award for being an exceptional teacher-leader at Brookside. Beth served as Brookside's Student Study Team coordinator for three years. During that time she streamlined the referral and record keeping process to ensure student needs are documented. Mrs. Shari Keba, Health Clerk, received the Star Among Star Award for providing the highest standard of care to students in the Brookside health office. She capably and calmly attends to a wide variety of health needs. Parents and staff appreciate the information Shari provides as well as her attention to sensitive issues. Congratulations!

NEW STUDENT AND KINDERGARTEN ORIENTATIONS:

One hundred and twenty parents and new students attended an orientation for new families on August 23rd. Principal Burgher conducted an information meeting in the outdoor quad area and PTA President, Denise Helfstein, invited parents to get involved. Current Brookside Tigers gave school tours and answered student friendly questions. Kindergarten teachers held a meet-and-greet for incoming students and their families on August 27th. There will be two Back to School Nights: K-2 will be September 10th and grades 3-5 will be September 17. Both nights are from 6:00-7:30 PM.

Respectfully Submitted:

Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified School District Board of Education

FROM: Erik Warren, Principal, Oak Hills Elementary School

DATE: September 17, 2013

SUBJECT: Monthly Board Report

This has been a very busy and productive summer for our Oak Hills Family. It seems hard to believe that we are already well into the school year. We have had a very smooth start this year and we are excited about a few changes and improvements.

New and Improved Facilities

This year we have extended our lunch area by a few feet and added two new Hydration Stations. We are pleased that we will no longer be serving water in little plastic bottles. Instead, our Hydration Stations are providing unlimited filtered water. This system is working well. We are also revamping our outdoor art classroom with new shade awnings. We owe a huge thank you to Brian, Arturo and the maintenance team for polishing up every room on the campus in preparation for the school year.

Oak Hills Welcomes New Staff

We are proud to welcome two new staff members to the Oak Hills team. Kelly Schultz will be taking over as Resource Specialist in our Special Education program, and Meredith Glickman will be taking over the Health Office as our Health Tech.

Mrs. Schultz's motivation to teach has remained resolute since she was in second grade. Her parents no doubt inspired her, both biology teachers in the Sacramento community, now retired and enjoying life. Kelly has worked with students from every kind of background and is not afraid to take on a challenge. She worked her way through college as a counselor in a group home, supervising children with significant needs. The children stole her heart and that is when she decided to direct her education toward special education. She competed for and won admission to the rigorous Concurrent Credential Program at California State University, Chico. In this limited enrollment program, she earned both a California Multiple Subjects Credential and a Special Education Level II Credential. Kelly has taught general education and special education in both California and Colorado. Her teaching experience extends across every grade level, but her favorite is K-5. We are very excited to have Mrs. Schultz join our special education team.

I am excited to welcome Meredith Glickman as our Health Tech. Meredith has been a part of our Oak Hills Family as a parent for several years. Her oldest children spent all six years at Oak Hills and are now beginning Medea Creek, her youngest is entering third grade. Before being a full-time mom, Meredith attended The Chicago Medical School, completed her internship and residency in Pediatrics at Children's Hospital Los Angeles, and then moved to Oak Park where she enjoyed a successful and busy pediatric practice. When Meredith left her practice to be a full-time mom and busy volunteer, she also began writing children's books. We are very excited to have her join our office team.

Kindergarten Schedule Changes

We have made some exciting changes to the Kindergarten schedule for 2013-14. The Kindergartners will begin their full day instruction in the fall instead of waiting until after winter break. To take full advantage of this, we have also made a slight adjustment to our start time.

Our Kindergarten team loves to have a crew of dedicated parents volunteering in their classrooms at critical times each school day. We recognize that parents are eager to get on their way to work or other commitments, so we want to make our schedule as convenient as possible, and make volunteering an option for as many parents as we can. To accomplish this, our Kindergartners will begin their school day at 8:15 each day, instead of 8:25. The extra ten minutes will allow our kindergartners enough time to complete their Centers activities before morning recess. This will also allow our parent volunteers to begin working in the classroom immediately upon dropping off their children and complete their work by morning recess.

Older siblings in grades 1-5 will continue to begin their school day as usual at 8:25. Playground supervision is provided from 7:45 until the start of school for both Kindergartners and upper-grade students.

Opening Days

We had a great opening day at Oak Hills. Our eager students gathered together on the playground Wednesday morning, and were greeted by our enthusiastic teachers and staff. Two assemblies were held to discuss expectations and daily responsibilities with all of the students. We were very pleased to have our superintendent and school board members stop by for a visit. Since the power outages prevented us from meeting as a staff at the district-wide meetings, we presented Mrs. Love with her 20-year pin, and presented Mrs. Solny with her Star Among Stars award at a special school-wide assembly. The entire Oak Hills school community is excited for another fantastic year!

Respectfully Submitted;

Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Jon A. Duim, Principal, Red Oak Elementary School

DATE: September 17, 2013

SUBJECT: Monthly Board Report

Pre-Opening Events Set a Positive Tone for the School Year

Our New Student Orientation was held the Tuesday before school began and included tours of the campus and information provided by our principal, counselor and PFA president and vice president. Additionally, many 5th grade tour guides shared what they liked best about Red Oak. Our Kindergarten teachers and Discovery Kindergarten teacher gave previews of our programs in their classrooms. Our PFA also hosted their annual, “Welcome Back Staff” brunch with wonderful food and fellowship on Tuesday, August 27.

Registration

Our PFA, in coordination with our office staff, held a registration day on Thursday, August 22 before school began. On this day, parents handed in registration information that they completed online, signed up to volunteer, donated time and funds to school organizations and received additional information. The extra organizing and early receipt of required student information allowed our office staff to get a head-start on collecting and filing these documents.

New and Returning Students Family Picnic

To welcome new families to Red Oak and to allow them to meet returning students and their families, our PFA organized a picnic at Indian Springs Park. The picnic occurred after registration on August 28 from 3:00 to 5:00. The PFA provide desserts and information to the new families. The principal and members of the PFA welcomed our new families personally.

Welcome Back Parent Coffee and Donut Gathering

The Red Oak Elementary School Parent Faculty Association hosted an event to welcome back parents, particularly parents new to our school. This activity occurred on the first day of school, August 28 from 8:15 to 10:30. The gathering was billed as an opportunity for parents to meet other parents and PFA members and also to get assistance in filling out school paperwork. The event attracted many parents and generated a lot of goodwill.

Respectfully Submitted:

Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: BRAD BENIOFF, PRINCIPAL, MEDEA CREEK MIDDLE SCHOOL

DATE: SEPTEMBER 17, 2013

SUBJECT: MONTHLY SCHOOL REPORT

Camp Medea: For the first time, MCMS held “Camp Medea” for incoming 6th grade, and new students to the district. Over 220 students took part in a two-day camp to orient the students to the campus, get a “head start” on things like lockers, and take part in fun group activities to meet new students. The camp was held prior to the Registration days. It was a big success!

September Classroom Talks: MCMS administrators visit each PE class to discuss strategies for a successful middle school year, including safety, healthy and respectful conduct, school activities for fun and personal growth. MCMS counselors visit 6th grade classes to discuss social and academic problem solving, personal safety and support on campus.

ASB Magazine Drive: Beginning September 4th Medea Creek Middle School will launch its annual magazine fund-raising event with an interactive assembly. The Drive’s profits go directly to ASB and fund students and enrichment activities for the school year.

Back-To-School Night: September 3rd (6th grade) and September 12th (7th and 8th grades): again MCMS faculty and staff host the community with informative details of the MCMS classroom experience and share some of the wonderful things in store for students this year. Thanks to everyone for making this evening a welcoming occasion for parents.

Club Fair: September 27th: Students have the opportunity to sign-up for a student Club that interests them—or they may work with the Assistant Principal to, possibly, start one of their own with an adult sponsor. Thanks to ASB for hosting this, as well as the adult club sponsors for being there and sponsoring a year-long Club!

TUPE Tobacco Education Bus: Will be at MCMS on September 24th, 25th and 26th. Sixth grade science classes will participate in this important health education opportunity provided by the County.

Morning Study Hall at MCMS: Monday-Friday Study Hall, currently facilitated by a MCMS teacher, is available in the library from 7:30-8:00 a.m.

Teen Club Begins at MCMS:

Rancho Simi Parks and Recreation Department began a “Teen Club” on the MCMS campus. MCMS students can sign up for early morning care, and afternoon/evening activities. The Club will occupy a new building on the campus.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified Board of Education

FROM: Stewart McGugan, Director of Alternative Education

DATE: September 14, 2013

SUBJECT: Monthly Board Report

We started the year off with staff from both schools meeting jointly in the morning at OPIS. Here, we reviewed STAR scores, improvements and areas of concerns. We talked about how we can improve math scores at both schools. Our teachers were disappointed about missing the morning District meeting; however, we were able to use the time to prepare a little more, which seemed to relieve a lot of stress/anxiety about the school year. Even though they made good use of the extra time, I still think the staff will all look forward to having the annual district meeting next year. We also handed out new staff shirts to all staff members at both sites. It was great to see the staff in their matching shirts. There is really great morale and we are all looking forward to the new year.

OAK VIEW HIGH SCHOOL

BACK-TO-SCHOOL NIGHT

Back to School Night will be held on September 12th at OVHS. The night will start with opening remarks from Stew McGugan and Jeremy Rogers. Students and parents will then go from classroom to classroom hearing what each teacher expects from the students, explaining the course overview and answering any questions.

FACILITIES

The OVHS main office had a great overhaul this summer. The counseling office, office manager's office, and principal's office have a fresh coat of paint. We are also looking forward to new carpet going in the main office in December (Thanks Julie, Martin and Measure R). We removed the old lockers, and replaced all the older pictures with newer, more relative pictures that relate to our students. These changes give a more open and inviting feel for parents, students and staff members. Our office manager is receiving a new desk. She is so happy!!! Very well deserved and well needed.

NEW STAFF

We are lucky to sneakily steal John McManus from Oak Park High School. John will be teaching Computers, Biology, Gardening, and Math courses for our school. The students look up to John and do not want to disappoint him. He is a true joy to be around and he brings a fresh face and vibe to the OVHS campus.

FIRST WEEK OF SCHOOL

We started the school year off with 46 students. On the first day, we had a small assembly where we discussed what OVHS is about, what is expected (academics, discipline, attendance, drugs, drug dogs, academic honesty, morale of school, being resilient, etc.) for the school year. We tried to make our expectations very clear for everyone from the beginning. Our first week of school went relatively smoothly. We did have a couple discipline issues, which we are hoping will affect the future behavior/choices of the students. Stew visited all classrooms.

MODEL SCHOOL

Christine Brown and our staff have been working extremely hard on completing the paperwork process for our model school application. We are hoping to get accepted for this award and have just mailed in all paperwork this week. We think our school is well deserving of this award and we cannot wait for what the future brings, hopefully a site visit.

OAK PARK INDEPENDENT SCHOOL

REGISTRATION

This is by far the largest OPIS student body ever!! And we are still accepting more students daily. Most likely, we will top out at 225 students. We are extremely lucky to have all of our OPIS teachers and office staff participating in the registration process. Since we do not have the parent volunteers to help in this area, it is an additional task that these employees should be recognized for doing. Yoko and Cristina organized the entire process and worked with many different parents to make the process seem seamless. They are truly devoted to our school and definitely show it with the time spent at school. Thank you! We are still currently working on the master schedule and getting all students into appropriate courses and working on the independent contracts. We are also still accepting students into the program. Our counselor, Jeremy Rogers, spent most of the day reviewing high school student transcripts, handling course requests, and advising on UC course schedules. This is a very time consuming process with a full load of high school students that we now have in OPIS.

NEW TEACHERS

We welcome two new staff members to the OPIS family. They are a perfect fit!

Lori Glazer (part time)– She graduated from CSUN with a B.A. in Liberal Studies. She has been teaching since 1994 and has taught at all levels of elementary, middle and high school. She has a great background in math. Lori knows the ins and outs of an independent program because she has taught at Laurel Springs since 2005. Her references were absolutely outstanding and she was also highly recommended by current employees in our district. She is a working mother, raising her family locally.

Phuong Hong (full time) – Is a graduate of UCLA and coincidentally, she went to school with Kate Thompson. She has a B.S. in Applied Mathematics and can teach all the way up to our most rigorous math course levels. She began her teaching career in 1997 and has taught at both middle and high schools. She is going to be a great asset for all of our teachers with her leadership knowledge of the BTSA, LUCI Instructor training, and the emerging new teachers leaders institute. She also is raising her family locally.

FACILITIES

We received a new bungalow (D52) that we are sharing with Red Oak. We feel extremely fortunate to use this new space as the main office for OPIS. We were able to move all desks, cabinets, files, etc. over to the new building prior to the start of the school year. We also received new desks for our classified staff and now have a desk for our principal and counselor to share. All new teachers are in their rooms and working with veteran teachers to learn the ropes.

ACADEMIC LABS

OPIS has started the year of with more Academic Labs this year. We are adding a high school Math Lab, middle school Math Lab, and one more Academic Lab to help supplement students who need extra help in specific areas and to give students more one-on-one time with our teachers. We are hoping that all students will use this extra time.

Respectfully Submitted:

Anthony W. Knight, Ed.d.
Superintendent